

**PITSTONE PARISH COUNCIL  
DECEMBER 2015 FINANCIAL SUMMARY**

**Expenditure from Unity approved on 23 December 2015 for payment on 31/12/15**

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
various	All employees + HMRC	Employment & training	Total confidential transactions (salary, expenses & HMRC)	£ 35.12	£ 2,060.23	£ 2,095.35
463247920	Almar	NDP	Printing of NDP consultation documents		£ 122.00	£ 122.00
852336096	Almar	General Administration	Printing of parish map proof		£ 25.00	£ 25.00
310412465	Almar	NDP	1400 NDP leaflets printing		£ 495.00	£ 495.00
575781337	Almar	NDP	NDP Christmas cards and insert	£ 176.30	£ 881.50	£ 1,057.80
419522880	Lamps & Tubes Illuminations Ltd	Lighting	Repair of Memorial Hall car park lights	£ 27.70	£ 138.52	£ 166.22
223121212	Mark Harrod	Sports & Leisure	Spare Parts for 21ft x 7ft goal	£ 43.60	£ 218.00	£ 261.60
366172004	Ben Hamilton Baillie	Highways project	Highways feasibility study	£ 1,710.00	£ 8,550.00	£ 10,260.00
94134522	Came & Company	General Administration	Additional insurance premium re pavilion revaluation (full year £292.30)		£ 242.65	£ 242.65
867830813	AVYFC	Youth Café	November youth café		£ 338.59	£ 338.59
879108118	AVYFC	Youth Café	December youth café		£ 444.69	£ 444.69
709561638	Pitstone Memorial Hall	General Administration	October hall hire		£ 78.38	£ 78.38
287054588	A J Groom & Son Ltd	Sports & Leisure	November grounds maintenance at pavilion	£ 82.00	£ 410.00	£ 492.00
597595628	Glasdon UK Limited	Sports & Leisure	Replacement Topsy Jubilee litter bin top only deep green	£ 26.04	£ 130.21	£ 156.25
161973303	Wicksteed Leisure Ltd	Sports & Leisure	Replacement toddler swing for Recreation Ground	£ 51.57	£ 257.85	£ 309.42
370834674	J Leonard Limited	Sports & Leisure	Various pavilion repairs		£ 85.00	£ 85.00
407381245	AVDC	Litter & Dog Fouling	Dog bin emptying, sanising and 1 x replacement dog bin	£ 249.30	£ 1,246.50	£ 1,495.80

**Expenditure from Unity approved for payment on 7 January 2016**

71189526	Zebra plumbing	Sports & Leisure	Replacement water heater unit in pavilion kitchen		£ 265.00	£ 265.00
290825466	BALC	Employment & training	2 councillors to attend Induction Training		£ 63.48	£ 63.48
211206696	Reg Porter	Sports & Leisure	Various grass cutting and path strimming (under devolved service)	£ 694.00	£ 3,470.00	£ 4,164.00
804853568	Reg Porter	Sports & Leisure	Various hedge cutting, including that under grant to Recreation Ground Charity & Parish Charity	£ 122.20	£ 611.00	£ 733.20

**Grants & donations approved at 7 January 2016 meeting from Unity**

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
Chq 300056	Friends of St Marys Church	Grants/Donations	Contribution towards water supply at Pitstone redundant church, valid 6m		£ 1,500.00	£ 1,500.00

**Direct debits noted at 7 January 2016 meeting**

dd	Eon	Lighting	Street lighting 1-30/11/15	£ 64.28	£ 321.42	£ 385.70
dd	Eon	Lighting	Street lighting credit balance issued for Oct/Nov recalculation - £17.24	£ -	£ -	£ -
dd	CNG	Sports & Leisure	Gas at pavilion - credit balance of £45.43 so no charge	£ -	£ -	£ -
dd	Opus Energy	Sports & Leisure	Electricity at pavilion 31/10-29/11/15	£ 1.54	£ 30.76	£ 32.30
dd	Opus Energy	Sports & Leisure	Electricity at pavilion 30/11-30/12/15	£ 3.24	£ 64.77	£ 68.01
for info	Anglian Water	Sports & Leisure	Water at pavilion 29/7-5/11/15 credit carried forward to next bill of £1.35	£ -	£ -	£ -
<b>TOTAL OUTGOINGS</b>				<b>£ 3,286.89</b>	<b>£ 22,050.55</b>	<b>£ 25,337.44</b>

NB: No changes required this month to the asset register or insurance

**Inter-account transfers**

None

**TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS**  
£ -

**Receipts received to 23 December 2015, paid into a NatWest account**

				VAT	Net	Gross
auto	NatWest	Finance	Reserve account interest		£ 3.37	£ 3.37
auto	NatWest	S106	S106 account interest		£ 1.10	£ 1.10
				<b>£ -</b>	<b>£ 4.47</b>	<b>£ 4.47</b>

**Receipts received to 23 December 2015, paid into Unity account**

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
bacs	South Beds Driving	Sports & Leisure	Hire of pavilion car park		£ 40.00	£ 40.00
bacs	Greensleeves	PPP	PPP 1115/300	£ 5.00	£ 25.00	£ 30.00

bacs	One Stop Glazing	PPP	PPP 1115/159 (includes deduction for previous overpayment)	£	3.92	£	19.58	£	23.50
bacs	Ashbys Chartered Accountants	PPP	PPP 1115/157	£	4.08	£	20.42	£	24.50
bacs	Waterside Café	PPP	PPP 1115/105	£	4.08	£	20.42	£	24.50
000079	Footworks	PPP	PPP 1115/179	£	2.33	£	11.67	£	14.00
000079	The Tyre Changers	PPP	PPP 1115/208	£	2.33	£	11.67	£	14.00
00-108134-1-4623694-1	Vision Nails	PPP	PPP 1115/189 plus 50p donation	£	4.08	£	20.92	£	25.00
000079	Marsworth Pre School	PPP	PPP 1115/067	£	4.08	£	20.42	£	24.50
000079	Tring Market Auctions	PPP	PPP 1115/064	£	8.08	£	40.42	£	48.50
bacs	Safe & Sound Automotives	PPP	PPP 1115/030	£	30.72	£	153.60	£	184.32
bacs	Beacon View Windows	PPP	PPP 1115/163	£	8.08	£	40.42	£	48.50
000080	P&I JFC	Sports & Leisure	Hire of football pitches during October	£	80.60	£	403.00	£	483.60
000080	P&IUFC Seniors	Sports & Leisure	Hire of football pitches during October	£	40.20	£	201.00	£	241.20
000081	Roos	PPP	PPP 1115/021	£	30.72	£	153.60	£	184.32
bacs	Tring Showstoppers	PPP	PPP 1115/205	£	2.33	£	11.67	£	14.00
000082	Barry Cato Motor Repairs	PPP	PPP 1115/032	£	2.33	£	11.67	£	14.00
nb	The Dog Runner	PPP	PPP 1115/206 - NB Invoice cancelled due to production problem with advert	£	-	£	-	£	-
000083	Bloomfield Windows	PPP	PPP 1115/019 - NB paid for just one edition & cancelled future ads	£	11.67	£	2.33	£	14.00
000084	PI&CUFC Sunday	Sports & Leisure	Hire of football pitches during October	£	5.00	£	25.00	£	30.00
000084	PI&CUFC Sunday	Sports & Leisure	Hire of football pitches during November	£	10.00	£	50.00	£	60.00

**£ 259.63 £ 1,282.81 £ 1,542.44**

**TOTAL INCOMINGS £ 259.63 £ 1,287.28 £ 1,546.91**

#### Debtors Summary/Overdue Invoices/Income Outstanding:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross	
11/11/2015	P E Mead	PPP	PPP 1115/027 - Klaus says he has received this payment, but not yet passed it to me	£	8.87	£ 44.35	£ 53.22
11/11/2015	F&W Computers	PPP	PPP 1115/055 - apparently normally pays Klaus with cash, he will visit	£	8.87	£ 44.35	£ 53.22
14/12/2015	P&I JFC	Sports & Leisure	Hire of football pitches during November	£	45.80	£ 229.00	£ 274.80
14/12/2015	P&I Senior FC	Sports & Leisure	Hire of football pitches during November	£	30.20	£ 151.00	£ 181.20
18/12/2015	Ivinghoe Parish Council	General Administration	Hire of display boards for NDP events	£	30.00	£ 150.00	£ 180.00

**£ 123.74 £ 618.70 £ 742.44**

#### Summary of those in credit:

Description	Company	Amount	Invoice Date
None		£ -	
		£ -	

#### Amounts not yet invoiced to the parish council/work not yet completed:

Description	Cost Centre	Name	Amount
M F London	Maintenance/S&L	Misc repairs works, uplift of safety matting, playground repairs - requested several times	tbc
Valuation Office Agency	Sports & Leisure	Insurance valuation of pavilion	£ 200.00
Wicksteed	S106	Replacement rolling log	£ 1,903.38
Roderick Wilson	Sports & Leisure	Tree works on Recreation Ground and The Crescent	£ 2,375.00
John Lowe	Sports & Leisure	Planting/staking Sorbus Magestica & removing sign on Recreation Ground	tbc
Lamps and Tubes	Lighting	Repairs to six faulty street lights	tbc
Carpenter	Sports & Leisure	Door works at pavilion	tbc
Jez Leonard	Sports & Leisure	Fence and gate repairs at pavilion	tbc

**£ 4,478.38**

#### Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2016-17	Agency Services	Payment due 1/4/16	£ 3,422.87
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
A/DC Council Tax Support Grant	Grants	Payment due 1/4/16	£ 1,475.00

#### Bank Reconciliation & S106 Summary:

See attached sheet