

**PITSTONE PARISH COUNCIL
JANUARY 2016 FINANCIAL SUMMARY**

Expenditure from Unity approved on 28 January 2016

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
various	All employees + HMRC	Employment & training	Total confidential transactions (salary, expenses & HMRC)	£ 5.44	£ 2,148.74	£ 2,154.18
183764214	Wicksteed Leisure Ltd	S106	Replacement rolling log for Hever Close playground, S106 maintenance funds (invoice minus credit note for unused wet pour materials)	£ 254.80	£ 1,274.00	£ 1,528.80
228943328	Pitstone Memorial Hall	General Administration	Hall hire for November & December (£16.50 NDP)		£ 107.25	£ 107.25
544866104	Lamps & Tubes Illuminations Ltd	Lighting	Repair of lamp posts	£ 76.72	£ 383.62	£ 460.34
321400839	Glasdon UK Limited	General Maintenance	Replacement bin sleeve	£ 26.04	£ 130.21	£ 156.25
135856635	J Leonard Limited	Sports & Leisure	Repairs to fencing and gates at sports pavilion		£ 195.00	£ 195.00

Grants & donations approved at 28 January 2016 meeting from Unity

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	Gross
	Party in the Park			

Direct debits noted at 28 January 2016 meeting

dd	Eon	Lighting	Street lighting 1-31/12/15	£ 64.97	£ 324.83	£ 389.80
dd	CNG	Sports & Leisure	Gas at pavilion - credit balance of £30.73 so no charge	£ -	£ -	£ -
TOTAL OUTGOINGS				£ 427.97	£ 4,563.65	£ 4,991.62

NB: No changes required this month to the asset register or insurance

Inter-account transfers

None

TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS £ -

Receipts received to 21 January 2016, paid into a NatWest account

				VAT	Net	Gross
auto	NatWest	Finance	Reserve account interest		£ 3.37	£ 3.37
auto	NatWest	S106	S106 account interest		£ 1.10	£ 1.10
				£ -	£ 4.47	£ 4.47

Receipts received to 21 January 2016, paid into Unity account

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
bacs	South Beds Driving	Sports & Leisure	Hire of pavilion car park		£ 40.00	£ 40.00
auto	Unity	Finance	Interest on bank account		£ 42.03	£ 42.03
slip 000085	P E Mead	PPP	PPP 1115/027	£ 8.87	£ 44.35	£ 53.22
slip 000086	P&I Senior FC	Sports & Leisure	Hire of football pitches during November	£ 30.20	£ 151.00	£ 181.20
slip 000086	P&I JFC	Sports & Leisure	Hire of football pitches during November	£ 45.80	£ 229.00	£ 274.80

bacs slip 000087	Ivinghoe Parish Council PI&CUFC Sunday	General Administration Sports & Leisure	Hire of display boards for NDP events Hire of football pitches during December	£ 30.00 £ 5.00	£ 150.00 £ 25.00	£ 180.00 £ 30.00
				£ 119.87	£ 681.38	£ 801.25
TOTAL INCOMINGS				£ 119.87	£ 685.85	£ 805.72

Debtors Summary/Overdue Invoices/Income Outstanding:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
11/11/2015	F&W Computers	PPP	PPP 1115/055 - apparently normally pays Klaus with cash, he will visit	£ 8.87	£ 44.35	£ 53.22
21/01/2016	P&I United FC	Sports & Leisure	Hire of football pitches during December	£ 16.80	£ 84.00	£ 100.80
21/01/2016	P&I JFC	Sports & Leisure	Hire of football pitches during December	£ 27.00	£ 135.00	£ 162.00
28/01/2016	HMRC	VAT	Quarterly VAT return	£ 3,539.13		£ 3,539.13
				£ 3,951.41	£ 2,229.93	£ 6,181.34

Summary of those in credit:

Description	Company	Amount	Invoice Date
None		£ -	
		£ -	

Amounts not yet invoiced to the parish council/work not yet completed:

Description	Cost Centre	Name	Amount
M F London	Maintenance/S&L	Misc repairs works, uplift of safety matting, playground repairs - requested several times	tbc
Valuation Office Agency	Sports & Leisure	Insurance valuation of pavilion - requested several times	£ 200.00
Roderick Wilson	Sports & Leisure	Tree works on Recreation Ground and The Crescent	£ 2,375.00
John Lowe	Sports & Leisure	Planting/staking Sorbus Magestica & removing sign on Recreation Ground	tbc
Carpenter	Sports & Leisure	Door works at pavilion £70 + labour	£ 100.00 E
Wicksteed	Sports & Leisure	Replacement stoppers plus fixings x 2	£ 44.66
Almar	PPP	January edition printing costs	£900 E
Almar	General administration	Tring station access questionnaire	£292
			£ 3,911.66

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2016-17	Agency Services	Payment due 1/4/16	£ 3,422.87
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
AVDC Council Tax Support Grant	Grants	Payment due 1/4/16	£ 1,475.00

Bank Reconciliation & S106 Summary:

See attached sheet