

**PITSTONE PARISH COUNCIL  
MARCH 2016 FINANCIAL SUMMARY**

**Expenditure from Unity approved on 24 March 2016**

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
various	All employees + HMRC	Employment & training	Total confidential transactions (salary, expenses & HMRC)	£ 29.66	£ 2,478.75	£ 2,508.41
705674740	AVYFC	Youth Café	February youth café		£ 464.69	£ 464.69
799496601	RMAV	Sports & Leisure	50% deposit fee for stage for Party in the Park community event	£ 140.00	£ 700.00	£ 840.00
147354092	Lamps & Tubes	Lighting	Fix 7 street lights	£ 108.91	£ 544.55	£ 653.46
27500805	Almar (Tring) Ltd	General Administration	Poster	£ 7.00	£ 35.00	£ 42.00
71581137	Almar (Tring) Ltd	NDP	NDP referendum leaflets (grant funded)		£ 324.50	£ 324.50
909720300	Signs Realm	NDP	3 x NDP referendum banners (grant funded)	£ 44.60	£ 223.00	£ 267.60
38712509	A J Groom & Son Ltd	Sports & Leisure	Pavilion ground maintenance Dec, Jan, Feb	£ 79.00	£ 395.00	£ 474.00
Chq 30057	D&P Builders	Sports & Leisure	Works at pavilion inc changing room floor tiles, door repairs, level paving slabs		£ 715.00	£ 715.00
828194384	Almar (Tring) Ltd	NDP	NDP 2nd referendum (remember to vote) leaflet (grant funded)		£ 335.00	£ 335.00
206097879	R Haynes	General Maintenance	Cleaning of 3 bus shelters		£ 45.00	£ 45.00
563895096	Valuation Office Agency	Sports & Leisure	Valuation of leisure land	£ 40.00	£ 200.00	£ 240.00
chq 30058	M F London	Sports & Leisure	Various repair works to leisure equipment		£ 468.00	£ 468.00
252667493	Pitstone Allotment Association	Allotments	Transfer of annual subscription fees collected on behalf of PAA		£ 474.50	£ 474.50
872233806	Vita Electricals	Sports & Leisure	Pavilion emergency lighting/fire alarm/PAT & youth café PAT	£ 42.50	£ 212.50	£ 255.00
656534090	Signs Realm	NDP	3 referendum banner overstickers	£ 17.10	£ 85.50	£ 102.60

**Grants & donations approved at 24 March 2016 meeting from Unity**

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	Gross
252169397	A J Groom & Son Ltd	Grants & Donations	Grant to Pitstone Recreation Ground Charity to pay A J Groom for ground-keeping on the Recreation Ground during 2015	£ 600.00 £ 3,000.00 £ 3,600.00

**Direct debits noted at 24 March 2016 meeting**

dd	Eon	Lighting	Street lighting 1-29/2/16	£ 60.77	£ 303.87	£ 364.64
dd	Opus	Sports & Leisure	Electricity at pavilion	£ 2.81	£ 56.25	£ 59.06
dd	CNG	Sports & Leisure	Gas at pavilion - credit balance of £4.60 so no charge	£ -	£ -	£ -
<b>TOTAL OUTGOINGS</b>				<b>£ 1,172.35</b>	<b>£ 11,061.11</b>	<b>£ 12,233.46</b>

NB: No changes required this month to the asset register or insurance

**Inter-account transfers**

None

**TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS** £ -

**Receipts received to 18 March 2016, paid into a NatWest account**

	VAT	Net	Gross
auto NatWest Finance Reserve account interest		£ 3.37	£ 3.37
auto NatWest S106 S106 account interest		£ 1.10	£ 1.10
	<b>£ -</b>	<b>£ 4.47</b>	<b>£ 4.47</b>

**Receipts received to 18 March 2016, paid into Unity account**

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
	South Beds Driving	Sports & Leisure	Hire of pavilion car park		£ 40.00	£ 40.00
000092	Mrs Stack	Allotments	Allotment tenancy, plots 52,53,54		£ 45.00	£ 45.00
	Mr and Mrs Lloyd	Allotments	Allotment tenancy, plot 40		£ 15.00	£ 15.00
	Mrs Nielsen	Allotments	Allotment tenancy, plot 32		£ 15.00	£ 15.00
	Mr and Mrs Jones	Allotments	Allotment tenancy, plot 46		£ 15.00	£ 15.00
000092	Mrs S Hickman	Allotments	Allotment tenancy, plots 10,11,12		£ 45.00	£ 45.00
000092	Mrs Carpenter	Allotments	Allotment tenancy, plot 13		£ 15.00	£ 15.00
	Mr and Mrs Anderson	Allotments	Allotment tenancy, plot 3		£ 15.00	£ 15.00
000092	Mrs Killick	Allotments	Allotment tenancy, plot 73		£ 15.00	£ 15.00
000093	The Tyre Changers	PPP	PPP 0216/208	£ 2.33	£ 11.67	£ 14.00
000093	Barry Cato Motor Repairs	PPP	PPP 0216/032	£ 2.33	£ 11.67	£ 14.00
000093	CMC Golf	PPP	PPP 0216/193	£ 4.08	£ 20.42	£ 24.50
000094	P&ICU FC	Sports & Leisure	Hire of football pitches during January (Sundays)	£ 18.40	£ 92.00	£ 110.40
000094	P&I JFC	Sports & Leisure	Hire of football pitches during January	£ 62.00	£ 310.00	£ 372.00
	Windmill Pharmacy	PPP	PPP0216/031	£ 5.00	£ 25.00	£ 30.00
	The Dog Runner	PPP	PPP0216/206	£ 2.33	£ 11.67	£ 14.00
BACS	Make a Will	PPP	PPP0216/188	£ 15.52	£ 77.60	£ 93.12
	Waterside Café	PPP	PPP0216/105	£ 4.08	£ 20.42	£ 24.50
	Travel Expressions	PPP	PPP0216/210	£ 4.08	£ 20.42	£ 24.50
	Mrs Lambert	Allotments	Allotment tenancy, plot 35		£ 15.00	£ 15.00
	Miss Woodhead	Allotments	Allotment tenancy, plot 20		£ 15.00	£ 15.00
	Ms Metcalfe and Mr Martin	Allotments	Allotment tenancy, plot 47		£ 15.00	£ 15.00
00-108134-1-4640658-1	Mrs Jones	Allotments	Allotment tenancy, plot 21,22,23		£ 45.00	£ 45.00
000095	Mr Davies	Allotments	Allotment tenancy, plot 19		£ 15.00	£ 15.00
00-108134-1-4641394-1	F&W Computers	PPP	PPP 1115/055 arrears	£ 8.87	£ 44.35	£ 53.22
00-108134-1-4641394-1	Mrs Wills	Allotments	Allotment tenancy, plot 49,59,56,58		£ 60.00	£ 60.00
000096	Mr and Mrs Lee	Allotments	Allotment tenancy, plot 2		£ 15.00	£ 15.00
000096	Mr Saunders	Allotments	Allotment tenancy, plot 5, 6, 9		£ 45.00	£ 45.00
000096	Mrs Gould and Mr Harris	Allotments	Allotment tenancy, plot 16		£ 15.00	£ 15.00
00-108134-1-4641871-1	Mr and Mrs Cohen	Allotments	Allotment tenancy, plots 28		£ 15.00	£ 15.00
000097	Mr Brindle	Allotments	Allotment tenancy, plot 44,45		£ 30.00	£ 30.00
000097	Mrs Burkes	Allotments	Allotment tenancy, plots 55		£ 15.00	£ 15.00
000097	Mrs and Miss Crutchfield	Allotments	Allotment tenancy, plot 7, 8		£ 30.00	£ 30.00
000097	Mr and Mrs Parkins	Allotments	Allotment tenancy, plot 34, 41		£ 30.00	£ 30.00
BACS	Mr and Mrs Simpson	Allotments	Allotment tenancy, plot 65		£ 15.00	£ 15.00
	Beacon View Windows	PPP	PPP0216/163	£ 8.08	£ 40.42	£ 48.50
	Ashbys	PPP	PPP0216/157	£ 4.08	£ 20.42	£ 24.50
000098	Hawthorne Gardening	PPP	PPP0216/115	£ 8.87	£ 44.35	£ 53.22
000099	Marsworth Pre School	PPP	PPP0216/067	£ 4.08	£ 20.42	£ 24.50
00-108134-1-4643029-1	Grooms Farm Shop	PPP	PPP0216/028	£ 8.87	£ 44.35	£ 53.22
000100	Mr Moule and Miss Spragg	Allotments	Allotment tenancy, plot 67		£ 15.00	£ 15.00
00-108134-1-4643029-1	Mrs Ashton	Allotments	Allotment tenancy, plot 18		£ 15.00	£ 15.00
	Miramar Design	PPP	PPP0216/180	£ 4.08	£ 20.42	£ 24.50
	Greensleeves	PPP	PPP0216/300	£ 5.00	£ 25.00	£ 30.00
000101	Mr and Mrs Lindars	Allotments	Allotment tenancy, plot 33		£ 15.00	£ 15.00
000101	Mrs Simon	Allotments	Allotment tenancy, plot 64		£ 15.00	£ 15.00
	Mr and Mrs Nice	Allotments	Allotment tenancy, plot 24,66		£ 30.00	£ 30.00
	Mr Clapham	Allotments	Allotment tenancy, plots 14		£ 15.00	£ 15.00
BACS	Mr Jones and Ms Oakley	Allotments	Allotment tenancy, plot 4		£ 15.00	£ 15.00
000102	Mrs Pilkington	Allotments	Allotment tenancy, plot 17		£ 15.00	£ 15.00
	Mr and Mrs Lockley	Allotments	Allotment tenancy, plot 60		£ 15.00	£ 15.00
BACS	Little Cravings Catering	PPP	PPP0216/035	£ 8.87	£ 44.35	£ 53.22
000103	Fine Antiques & Clocks	PPP	PPP0216/057	£ 8.87	£ 44.35	£ 53.22
000103	Tring Market Auctions	PPP	PPP0216/064	£ 8.08	£ 40.42	£ 48.50
000104	P&ICU (Sunday) FC	Sports & Leisure	Pitch hire in February	£ 15.00	£ 75.00	£ 90.00
000105	Mr and Mrs Carter	Allotments	Allotment tenancy, plot 29,30		£ 30.00	£ 30.00
				<b>£ 212.90</b>	<b>£ 1,839.72</b>	<b>£ 2,052.62</b>
<b>TOTAL INCOMINGS</b>				<b>£ 212.90</b>	<b>£ 1,844.19</b>	<b>£ 2,057.09</b>

**Debtors Summary/Overdue Invoices/Income Outstanding:**

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
24/02/2016	Mr Steers	Allotments	Allotment tenancy, plot 63		£ 15.00	£ 15.00
24/02/2016	Mr Lowe	Allotments	Allotment tenancy, plot 68		£ 15.00	£ 15.00
21/02/2016	Tring Showstoppers	PPP	PPP0216/205	£ 2.33	£ 11.67	£ 14.00
21/02/2016	Vision Nails	PPP	PPP0216/169	£ 8.08	£ 40.42	£ 48.50
21/02/2016	Nails by Helen	PPP	PPP0216/151	£ 8.87	£ 44.35	£ 53.22
21/02/2016	Plumb it All	PPP	PPP0216/080	£ 8.87	£ 44.35	£ 53.22
21/02/2016	Plumm Property	PPP	PPP0216/071	£ 41.16	£ 205.81	£ 246.97
21/02/2016	Masons Stores	PPP	PPP0216/026	£ 15.52	£ 77.60	£ 93.12
21/02/2016	David Gooch Landscaping	PPP	PPP0216/006	£ 15.52	£ 77.60	£ 93.12
08/03/2016	P&J FC	Sports & Leisure	Pitch hire in February	£ 40.40	£ 202.00	£ 242.40
08/03/2016	P&LU FC (Seniors)	Sports & Leisure	Pitch hire in February	£ 26.80	£ 134.00	£ 160.80
			Compensation for loss of rag pit / Anglian Water rental payment. NB National Trust have had problems with their financial systems which has delayed payment of this invoice.		£ 200.00	£ 200.00
09/03/2016	National Trust	Agency Services			£ 200.00	£ 200.00
				<b>£ 806.25</b>	<b>£ 6,551.43</b>	<b>£ 7,357.68</b>

### Summary of those in credit:

Description	Company	Amount	Invoice Date
PPP over-payment	Footworks	£ 0.09	11/11/2015
		£ 0.09	

### Amounts not yet invoiced to the parish council/work not yet completed:

Description	Cost Centre	Name	Amount
<b>2015/16</b>			
Roderick Wilson	Sports & Leisure	Tree works on Recreation Ground and The Crescent	£ 2,375.00
Martin London	Sports & Leisure	Removing 2 x sign on Recreation Ground (J Lowe unable to carry out works. Signs re-commission to M F London.)	tbc
Abode Solutions	Maintenance/S&L	Repairs to 3 x noticeboards	£480
J Groom	Sports & Leisure	Repair fallen fence at pavilion	£300
Dave Nicholls	Admin	IT upgrade	£148
<b>2016/17</b>			
J Leonard	Devolved Services	Grass cutting and footpath maintenance during 2016	£2,850
R Porter	S106	Grass cutting in Castlemead playgrounds, £85 per cut est 6 cuts	£510
R Porter	Sports & Leisure	Misc grass cutting £260per cut est 6 cuts, 2016	£1,560
Recreation Ground Charity	Grant/donation	To pay for R Porter to maintain grass etc £85 per cut est 6 cuts, 2016	£510
R Porter	Devolved Services	Footpath maintenance during 2016, £280 per cut est 1/2 cuts	£560
AVDC	Sports & Leisure	Play Around the Parishes, 2 x £310 in summer holidays	£620
RMAV	Sports & Leisure	50% final fee for stage for Party in the Park community event	£700
			<b>£ 10,612.98</b>

### Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2016-17	Agency Services	Payment due 1/4/16	£ 3,422.87
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
AVDC Council Tax Support Grant	Grants	Payment due 1/4/16	£ 1,475.00

### Bank Reconciliation & S106 Summary:

See attached sheet