

**PITSTONE PARISH COUNCIL
AUGUST 2016 FINANCIAL SUMMARY**

Expenditure from Unity approved on 1 September 2016

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
various	All employees + HMRC	Employment & training	Total confidential transactions (salary & HMRC)	£ 1.28	£ 2,010.37	£ 2,011.65
289852131	Staples UK Limited	General Administration	Stationery and toner cartridges	£ 12.08	£ 60.41	£ 72.49
588059541	A J Groom & Son Ltd	Sports & Leisure	Pavilion ground maintenance for July	£ 200.00	£ 1,000.00	£ 1,200.00
827296005	K L Supplies Ltd	Sports & Leisure	Toilet rolls for pavilion	£ 1.75	£ 8.75	£ 10.50
681033393	Pitstone Memorial Hall	General Administration	July hall hire		£ 24.75	£ 24.75
353256965	GES Ltd	Sports & Leisure	4 x water samples from pavilion re legionella (all clear)	£ 20.00	£ 100.00	£ 120.00
95794076	Roderick Wilson	Sports & Leisure	Tree works on land by The Crescent (Recreation Ground works now invoiced to charity as now have separate bank account)	£ 18.00	£ 90.00	£ 108.00
147041680	Came & Company	Administration	Annual insurance premium		£ 2,765.74	£ 2,765.74
402986902	AVDC	Sports & Leisure	Play Around the Parishes, 2 x £310 in summer holidays		£ 620.00	£ 620.00
630786494	R Haynes	General Maintenance	Bus shelter cleaning in August		£ 45.00	£ 45.00
935006644	David Rollins	Youth Café	Café services and expenses for August 2016 (no subs)		£ 485.53	£ 485.53
723911203	J Leonard Limited	Devolved Services	Grass cutting around parish		£ 475.00	£ 475.00
622504747	BALC	Admin	Charles Arnold Baker (£65 + P&P)		£ 70.00	£ 70.00
225483165	Action4Youth	Youth Café	One years membership		£ 80.00	£ 80.00
995662880	Lamps & Tubes Illuminations Ltd	Street Lighting	Repair of 3 lanterns	£61.90	£ 309.51	£ 371.41
734481913	Action4Youth	Youth Café	Training sessions x 4		£ 60.00	£ 60.00
Sub total of standard bacs/cheques				£ 315.01	£ 8,205.06	£ 8,520.07

Grants & donations approved on 1 September 2016 from Unity

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
	None					
Sub total of grants and donations				£ -	£ -	£ -

Direct debits noted at 1 September 2016 meeting

dd	CNG	Sports & Leisure	Gas at pavilion to 31/7/16	£ 0.13	£ 2.60	£ 2.73
dd	Eon	Lighting	Street lighting energy 1-31/7/16	£ 64.99	£ 324.96	£ 389.95
dd	Sage UK	General Administration	Accounting and payroll service subscription	£ 1.50	£ 7.50	£ 9.00
dd	Opus Energy	Sports & Leisure	Electricity at pavilion 30/6/16-30/7/16	£ 1.39	£ 27.74	£ 29.13
dd	Anglian Water	Sports & Leisure	Water at pavilion 4/5-8/8/16 (NB Sewerage abatement to follow)		£ 1,003.88	£ 1,003.88
dd	Anglian Water	Sports & Leisure	Water at allotments 4/5-5/8/16		£ 95.41	£ 95.41
Sub total of direct debits				£ 68.01	£ 1,462.09	£ 1,530.10
TOTAL OUTGOINGS				£ 383.02	£ 9,667.15	£ 10,050.17

Insurance amendments

2 x basketball goals, owned by Pitstone Youth Café and donated by AVYFC, added to insurance and asset register. Insurance value £600.00. Asset register £2 community asset as donated.

Inter-account transfers approved at 1 September 2016 meeting

None	TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS				£ -
------	--	--	--	--	------------

Receipts received to 25 August 2016, paid into a NatWest account

				VAT	Net	Gross
auto	NatWest	Finance	Reserve account interest		£ 3.28	£ 3.28
auto	NatWest	S106	S106 account interest		£ 0.53	£ 0.53
				£ -	£ 3.81	£ 3.81

Receipts received to 31 August 2016, paid into Unity account

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
bacs	Panache Interiors	PPP	PPP0516/006 - amended invoice to reflect 1 edition. Cancelled future ads.	£ 2.33	£ 11.67	£ 14.00
bacs	South Beds Driving	Sports & Leisure	Hire of pavilion car park in July		£ 40.00	£ 40.00
bacs	HMRC	VAT	Quarter 1 refund	£ 1,116.56		
bacs	Tring Showstoppers	PPP	PPP0516/205	£ 2.33	£ 11.67	£ 14.00

bacs	C Starling	Misc	Stationery supplies	£	3.95	£	19.73	£	23.68
bacs	Beacon View Windows	PPP	PPP0716/163	£	8.08	£	40.42	£	48.50
bacs	Travel Impressions	PPP	PPP0716/181	£	4.08	£	20.42	£	24.50
bacs	Waterside Café	PPP	PPP0716/105	£	4.08	£	20.42	£	24.50
bacs	HP	Administration	Toner cashback promotion			£	30.00	£	30.00
bacs	C Starling	Administration	3 x toner cartridges	£	5.99	£	29.97	£	35.96
bacs	Michael Anthony	PPP	PPP0216/050	£	30.72	£	153.60	£	184.32
bacs	Footworks	PPP	PPP0716/179 4 editions (£53.22 minus the 9p the account was in credit)	£	8.85	£	44.28	£	53.13
bacs	National Trust	Agency Services	Compensation payment for loss of rag pit re Down Farm payment			£	548.00	£	548.00
slip 000115	Martin Keable	PPP	PPP0516/002	£	10.77	£	53.85	£	64.62
slip 000115	CMC Golf	PPP	PPP0716/193	£	4.08	£	20.42	£	24.50
00-108134-1-4674624-1	T&S Treecare	PPP	PPP0216/076	£	8.87	£	44.35	£	53.22
				£	1,210.69	£	1,088.80	£	1,182.93
TOTAL INCOMINGS				£	1,210.69	£	1,092.61	£	1,186.74

Debtors Summary/Overdue Invoices/Income Outstanding:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
5/19/2016	Creases Ironing Service	PPP	PPP0516/191 - no longer residing in village. Future ads cancelled. Reduced invoice to 2 invoices that have already been printed.	£	4.67	£ 23.34 £ 28.01
May 2016	P&I/FC	Sports and Leisure	Cheque returned by bank due to insufficient funds. Requested alternative payment from club.	£	60.20	£ 300.80 £ 361.00
10/8/2016	Barry Cato Motor Repairs	PPP	PPP0716/32	£	2.33	£ 11.67 £ 14.00
10/8/2016	Tring Market Auctions	PPP	PPP0716/64	£	8.08	£ 40.42 £ 48.50
10/8/2016	Marsworth Pre School	PPP	PPP0716/67	£	4.08	£ 20.42 £ 24.50
10/8/2016	Grove Farm PYO	PPP	PPP0716/126	£	4.08	£ 20.42 £ 24.50
10/8/2016	Ashbys	PPP	PPP0716/157	£	4.08	£ 20.42 £ 24.50
10/8/2016	Miramar	PPP	PPP0716/180	£	4.08	£ 20.42 £ 24.50
10/8/2016	Tring Showstoppers	PPP	PPP0716/205	£	2.33	£ 11.67 £ 14.00
10/8/2016	The Dog Runner	PPP	PPP0716/206	£	2.33	£ 11.67 £ 14.00
10/8/2016	The Tyre Changers	PPP	PPP0716/208	£	2.33	£ 11.67 £ 14.00
10/8/2016	Greensleeves	PPP	PPP0716/300	£	5.00	£ 25.00 £ 30.00
10/8/2016	Windmill Pharmacy	PPP	PPP0716/301	£	5.00	£ 25.00 £ 30.00
				£	2,538.84	£ 2,768.68 £ 3,074.40

Summary of those in credit:

Description	Company	Amount	Invoice Date
Pitch hire over-payment	P&ICU FC	£ 0.84	6/16
		£ 0.84	

Commitments / Amounts not yet invoiced to the parish council / work not yet completed:

Description	Cost Centre	Name	Net Amount
2016/17			
J Leonard	Devolved Services	Grass cutting and footpath maintenance during 2016	£2,102
R Porter	S106	Grass cutting in Castlemead playgrounds, £85 per cut est 6 cuts	£510
R Porter	Sports & Leisure	Misc grass cutting £260 per cut est 6 cuts, 2016	£1,560
R Porter	Devolved Services	Footpath maintenance during 2016, £280 per cut est 1/2 cuts	£560
P&I/FC	Pavilion redevelopment	Grant towards ball stop netting, once they have progressed project	£680.00
AVDC	Pavilion redevelopment	Planning application fee	£97.00
Dave Rollins	Youth Café	Sept-July	£4,583.26
Martin London	Sports & Leisure	Playground repairs tbc	£250.00
Glasdon UK Limited	Sports & Leisure	Everglade black litter bin, liner and fixings	£254.81
			£ 10,597.07

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
AVDC	General Administration	Second half precept payment due by end of September	£ 43,375.00

Bank Reconciliation & S106 Summary: See attached sheet

Budget Monitor: See attached sheet