

**PITSTONE PARISH COUNCIL  
MAY 2016 FINANCIAL SUMMARY**

**Expenditure from Unity approved on 26 May 2016**

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
various	All employees + HMRC	Employment & training	Total confidential transactions (salary & HMRC)		£ 2,198.47	£ 2,198.47
86943027	AVYFC	Youth Café	April youth café		£ 492.69	£ 492.69
505603716	KL Supplies Ltd	Sports & Leisure	Replacement bin for pavilion	£ 2.56	£ 12.80	£ 15.36
400491233	Signs Realm	BHB	3 x banners for BHB presentation. 1 to be cross-charged to IPC	£ 42.00	£ 210.00	£ 252.00
54055985	Almar (Tring) Ltd	BHB	150 feedback forms for BHB presentation	£ 7.00	£ 35.00	£ 42.00
987148938	Toner Giant / NetGiant Ltd	General Administration	Toner for HP laser printer	£ 80.98	£ 404.88	£ 485.86
835759612	Almar (Tring) Ltd	PPP	1450 Spring PPP	£ -	£ 920.00	£ 920.00
550919122	BALC	General Administration	BMKALC, NALC, LCR annual subscription (if resolve to renew)		£ 420.24	£ 420.24
625473764	A J Groom & Son Ltd	Sports & Leisure	Pavilion ground maintenance for April inc 12 bags grass seed for renovation	£ 238.00	£ 1,190.00	£ 1,428.00
350942687	Pitstone Memorial Hall	General Administration	February hall hire PPC		£ 57.75	£ 57.75
19056644	Pitstone Memorial Hall	General Administration	February hall hire NDP		£ 8.25	£ 8.25
32432200	Pitstone Memorial Hall	General Administration	March hall hire PPC		£ 49.50	£ 49.50
900269928	Pitstone Memorial Hall	General Administration	March hall hire NDP referendum		£ 102.75	£ 102.75
828227419	Pitstone Memorial Hall	General Administration	April hall hire PPC		£ 74.25	£ 74.25
380478727	Brookmead School	Youth Café	Hall hire 2nd half of autumn term, all spring term and all summer term		£ 775.00	£ 775.00
317910673	R M Corn	BHB project	Production of display material for Ben Hamilton Bailie presentation		£ 25.00	£ 25.00
796962721	L Eagling	Various	Expenses - mileage, postage, stationery, printing, padlock	£ 13.95	£ 74.93	£ 88.88
cheque 300064	K Ginda	PPP	PPP postage		£ 4.50	£ 4.50
362741525	David Rollins	Youth Café	Youth café management services for May 2016		£ 236.26	£ 236.26
<b>Sub total of standard bacs/cheques</b>				<b>£ 384.49</b>	<b>£ 7,292.27</b>	<b>£ 7,676.76</b>

**Grants & donations approved on 26 May 2016 from Unity**

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
None						
<b>Sub total of grants and donations</b>				<b>£ -</b>	<b>£ -</b>	<b>£ -</b>

**Direct debits noted at 26 May 2016 meeting**

dd	Eon	Lighting	Street lighting 1-30/4/16	£ 62.89	£ 314.47	£ 377.36
dd	Opus	Sports & Leisure	Electricity at pavilion 31/3-29/4/16	£ 2.73	£ 54.62	£ 57.35
dd	CNG	Sports & Leisure	Gas at pavilion	£ 0.84	£ 16.70	£ 17.54
dd	Sage	General Administration	Accounting and payroll service subscription	£ 1.16	£ 5.83	£ 6.99
dd	Anglian Water	Sports & Leisure	Water at pavilion 27/1-3/5/16	£ -	£ 79.17	£ 79.17
dd	Anglian Water	Sports & Leisure	Water at allotments 27/1-3/5/16	£ -	£ 32.20	£ 32.20
<b>Sub total of direct debits</b>				<b>£ 67.62</b>	<b>£ 502.99</b>	<b>£ 570.61</b>
<b>TOTAL OUTGOINGS</b>				<b>£ 452.11</b>	<b>£ 7,795.26</b>	<b>£ 8,247.37</b>

NB: No changes required this month to the asset register or insurance

**Inter-account transfers approved at 26 May 2016 meeting**

None	<b>TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS</b>				<b>£ -</b>
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**Receipts received to 19 May 2016, paid into a NatWest account**

auto	NatWest	Finance	Description	VAT	Net	Gross
auto	NatWest	S106	Reserve account interest		£ 3.16	£ 3.16
			S106 account interest		£ 1.03	£ 1.03
				<b>£ -</b>	<b>£ 4.19</b>	<b>£ 4.19</b>

**Receipts received to 28 April 2016, paid into Unity account**

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
bacs	South Beds Driving	Sports & Leisure	Hire of pavilion car park		£ 40.00	£ 40.00
slip 000109	P&U FC (Seniors)	Sports & Leisure	Pitch hire in February	£ 26.80	£ 134.00	£ 160.80
slip 000109	P&U FC (Seniors)	Sports & Leisure	Pitch hire in March	£ 8.40	£ 42.00	£ 50.40
bacs	Plumb it All	PPP	PPP0216/030 PPP arrears	£ 8.87	£ 44.35	£ 53.22
bacs	David Gooch Landscaping	PPP	PPP0216/006 PPP arrears	£ 15.52	£ 77.60	£ 93.12
00-108134-1-4655143-1	David Gooch Landscaping	Sports & Leisure	Sale of topsoil from pavilion	£ 5.00	£ 25.00	£ 30.00
				<b>£ 64.59</b>	<b>£ 362.95</b>	<b>£ 427.54</b>
<b>TOTAL INCOMINGS</b>				<b>£ 64.59</b>	<b>£ 367.14</b>	<b>£ 431.73</b>

**Debtors Summary/Overdue Invoices/Income Outstanding:**

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
21/02/2016	Masons Stores	PPP	PPP0216/026	£ 15.52	£ 77.60	£ 93.12
13/04/2016	P&IUC FC (Sunday)	Sports & Leisure	Pitch hire in March	£ 5.00	£ 25.00	£ 30.00
25/05/2016	P&IUC FC (Sunday)	Sports & Leisure	SI-40 Pitch hire in April and May plus replacement bin	£ 19.36	£ 12.80	£ 116.16
13/05/2016	Ivinghoe Parish Council	BHB	SI-6 BHB leaflets and banner	£ 23.90	£ 119.50	£ 143.30
20/05/2016	The Blindman Ltd	PPP	PPP0216/001	£ 8.87	£ 44.35	£ 53.22
20/05/2016	F R Jeffery Coal Merchant	PPP	PPP0216/012	£ 8.87	£ 44.35	£ 53.22
20/05/2016	Michael Anthony	PPP	PPP0216/050	£ 30.72	£ 153.60	£ 184.32
20/05/2016	T&S Treecare	PPP	PPP0216/076	£ 8.87	£ 44.35	£ 53.22
20/05/2016	Singalong with Helen	PPP	PPP0216/077	£ 8.87	£ 44.35	£ 53.22
20/05/2016	Aspect Corporate Clothing	PPP	PPP0216/089	£ 15.52	£ 77.60	£ 93.12
20/05/2016	Plumber/Maintenance	PPP	PPP0216/103	£ 15.52	£ 77.60	£ 93.12
19/05/2016	Martin Keable	PPP	PPP0516/002	£ 10.77	£ 53.85	£ 64.62
19/05/2016	Panache Interiors	PPP	PPP0516/006	£ 8.87	£ 44.35	£ 53.22
19/05/2016	Barry Cato Motor Repairs	PPP	PPP0516/032	£ 2.33	£ 11.67	£ 14.00
19/05/2016	Ivinghoe Turf Ltd	PPP	PPP0516/042	£ 8.87	£ 44.35	£ 53.22
19/05/2016	Financially Prudent	PPP	PPP0516/049	£ 15.52	£ 77.60	£ 93.12
19/05/2016	Ridgeways	PPP	PPP0516/054	£ 8.87	£ 44.35	£ 53.22
19/05/2016	Tring Market Auctions	PPP	PPP0516/064	£ 8.08	£ 40.42	£ 48.50
19/05/2016	Marsworth Pre School	PPP	PPP0516/067	£ 4.08	£ 20.42	£ 24.50
19/05/2016	Handyman Dave	PPP	PPP0516/087	£ 8.87	£ 44.35	£ 53.22
19/05/2016	Waterside Café	PPP	PPP0516/105	£ 4.08	£ 20.42	£ 24.50
19/05/2016	Ashbys Chartered Accountants	PPP	PPP0516/157	£ 4.08	£ 20.42	£ 24.50
19/05/2016	Beacon View Windows	PPP	PPP0516/163	£ 8.08	£ 40.42	£ 48.50
19/05/2016	Sports Therapist	PPP	PPP0516/165	£ 10.77	£ 53.85	£ 64.62
19/05/2016	Miramar Design	PPP	PPP0516/190	£ 4.08	£ 20.42	£ 24.50
19/05/2016	Travel Expressions	PPP	PPP0516/181	£ 4.08	£ 20.42	£ 24.50
19/05/2016	Creases Ironing Service	PPP	PPP0516/191	£ 8.87	£ 44.35	£ 53.22
19/05/2016	CMC Golf Europe	PPP	PPP0516/193	£ 4.08	£ 20.42	£ 24.50
19/05/2016	Tring Showstoppers	PPP	PPP0516/205	£ 2.33	£ 11.67	£ 14.00
19/05/2016	The Dog Runner	PPP	PPP0516/206	£ 2.33	£ 11.67	£ 14.00
19/05/2016	The Tyre Changers	PPP	PPP0516/208	£ 2.33	£ 11.67	£ 14.00
19/05/2016	CG Performance	PPP	PPP0516/209	£ 10.77	£ 53.85	£ 64.62
19/05/2016	Greensleeves	PPP	PPP0516/300	£ 5.00	£ 25.00	£ 30.00
19/05/2016	Cheddington Pre School	PPP	PPP0516/066	£ 15.52	£ 77.60	£ 93.12
19/05/2016	Windmill Pharmacy	PPP	PPP0516/301	£ 5.00	£ 25.00	£ 30.00
19/05/2016	Manor House Music	PPP	PPP0516/305	£ 2.33	£ 11.67	£ 14.00
25/05/2016	P&IUC FC (Seniors)	Sports & Leisure	SI-41 pitch hire in April and May	£ 60.20	£ 301.00	£ 361.20
25/05/2016	P&IUC FC	Sports & Leisure	SI-42 pitch hire in April and May	£ 97.80	£ 489.00	£ 586.80
				<b>£ 618.19</b>	<b>£ 3,091.40</b>	<b>£ 3,793.49</b>

**Summary of those in credit:**

Description	Company	Amount	Invoice Date
PPP over-payment	Footworks	£ 0.09	11/11/2015
		£ 0.09	

**Commitments / Amounts not yet invoiced to the parish council / work not yet completed:**

Description	Cost Centre	Name	Net Amount
<b>2015/16</b>			
Roderick Wilson	Sports & Leisure	Tree works on Recreation Ground and The Crescent	£ 2,375.00
Dave Nicholls	Admin	IT upgrade	£148
<b>2016/17</b>			
J Leonard	Devolved Services	Grass cutting and footpath maintenance during 2016	£2,375
R Porter	S106	Grass cutting in Castlemead playgrounds, £85 per cut est 6 cuts	£510
R Porter	Sports & Leisure	Misc grass cutting £260per cut est 6 cuts, 2016	£1,560
R Porter	Devolved Services	Footpath maintenance during 2016, £280 per cut est 1/2 cuts	£560
AVDC	Sports & Leisure	Play Around the Parishes, 2 x £310 in summer holidays	£620
RMAV	Sports & Leisure	50% final fee for stage for Party in the Park community event	£700
IAC	Admin	Internal Audit Fee	£350
A J Groom	Sports & Leisure	Summer renovation of 2 x pitches	£3,500
P&IUCFC	Pavilion redevelopment	Grant towards ball stop netting, once they have progressed project	£680.00
AVDC	Pavilion redevelopment	Planning application fee	£97.00
Ardenoak Fire	Sports & Leisure	Fire equipment annual service	£25.00
J Groom	Sports & Leisure	Install new goal at Hever Close	£95.00
Mark Harrod	Sports & Leisure	New goal for Hever Close	£474.00
Dave Rollins	Youth Café	Café Manager services May-July + enrolment with action for youth	£888.32
Sue Gregory	Admin	Attendance at annual assembly and provision of refreshments (estimated)	£30.00
			<b>£ 14,987.30</b>

**Amounts not yet due to the parish council:**

Description	Cost Centre	Name	Amount
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
AVDC	General Administration	Second half precept payment due 1/6/16	£ 43,375.00

**Bank Reconciliation & S106 Summary:**

See attached sheet