

**PITSTONE PARISH COUNCIL
SEPTEMBER 2016 FINANCIAL SUMMARY**

Expenditure from Unity approved on 29 September 2016

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
various	All employees + HMRC	Employment & training	Total confidential transactions (salary & HMRC) (pre-approved, see confidential summary)	£ 9.30	£ 2,137.48	£ 2,146.78
676266042	A J Groom & Son Ltd	Sports & Leisure	Pavilion ground maintenance for August	£ 72.00	£ 360.00	£ 432.00
175171688	Staples UK Limited	General Administration	Stationery and toner cartridges	£ 48.51	£ 242.54	£ 291.05
317698435	R Haynes	General Maintenance	Bus shelter cleaning in September		£ 45.00	£ 45.00
624026393	Parish Online	General Administration	Annual subscription to Parish Online (if resolve to renew)	£ 8.40	£ 42.00	£ 50.40
998795925	Pitstone Memorial Hall	General Administration	August hall hire (Play around the Parishes x 2)		£ 49.50	£ 49.50
Cheque 300066	The Chiltern Society	General Administration	Annual membership (if resolve to renew)		£ 30.00	£ 30.00
341163104	H L Wesley	Youth Café	31 x £5 gift vouchers re youth café volunteers		£ 155.00	£ 155.00
555830042	D Rollins	Youth Café	Youth café management services Sept 2016 plus remainder of ramp repairs		£ 136.76	£ 136.76
388783646	Mazars	General Administration	External Audit fee	£ 80.00	£ 400.00	£ 480.00
437590424	Reg Porter	Devolved Services	Footpath strimming	£ 56.00	£ 280.00	£ 336.00
Sub total of standard bacs/cheques				£ 274.21	£ 3,878.28	£ 4,152.49

Grants & donations approved on 29 September 2016 from Unity

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
	None					
Sub total of grants and donations				£ -	£ -	£ -

Direct debits noted at 29 September 2016 meeting

dd	CNG	Sports & Leisure	Gas at pavilion to 31/8/16	£ 0.57	£ 11.44	£ 12.01
dd	Eon	Lighting	Street lighting energy 1-31/8/16	£ 64.99	£ 324.96	£ 389.95
dd	Sage UK	General Administration	Accounting and payroll service subscription	£ 1.50	£ 7.50	£ 9.00
dd	Opus Energy	Sports & Leisure	Electricity at pavilion 31/7/16-30/8/26	£ 1.34	£ 26.72	£ 28.06
dd	Barclays Bank	General Administration	Multicharge credit card set up fee		£ 50.00	£ 50.00
Sub total of direct debits				£ 68.40	£ 420.62	£ 489.02

NB: Sewerage abatement for pavilion water from Anglian Water resulted in a credit to our account of £856.64. The clerk has requested a refund to bank, rather than hold on account.

TOTAL OUTGOINGS	£ 342.61	£ 4,298.90	£ 4,641.51
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Insurance amendments

None this month

Inter-account transfers approved at 29 September 2016 meeting

None

TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS	£ -
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Receipts received to 22 September 2016, paid into a NatWest account

				VAT	Net	Gross
auto	NatWest	Finance	Reserve account interest		£ 3.73	£ 3.73
auto	NatWest	S106	S106 account interest		£ 0.60	£ 0.60
				£ -	£ 4.33	£ 4.33

Receipts received to 29 September 2016, paid into Unity account

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
bacs	South Beds Driving	Sports & Leisure	Hire of pavilion car park in August		£ 40.00	£ 40.00
bacs	Ashbys	PPP	PPP0716/157 SI-56	£ 4.08	£ 20.42	£ 24.50
bacs	Miramar	PPP	PPP0716/180 SI-59	£ 4.08	£ 20.42	£ 24.50

bacs	The Dog Runner	PPP	PPP0716/206	£	2.33	£	11.67	£	14.00
slip 000116	The Tyre Changers	PPP	PPP0716/208	£	2.33	£	11.67	£	14.00
slip 000116	Tring Market Auctions	PPP	PPP0716/64	£	8.08	£	40.42	£	48.50
slip 000116	Barry Cato Motor Repairs	PPP	PPP0716/32	£	2.33	£	11.67	£	14.00
00-108134-1-4678129-1	David Gooch Landscaping	Sports & Leisure	Top soil	£	8.33	£	41.67	£	50.00
bacs	Windmill Pharmacy	PPP	PPP0716/301	£	5.00	£	25.00	£	30.00
bacs	Tring Showstoppers	PPP	PPP0716/205	£	2.33	£	11.67	£	14.00
bacs	Marsworth Pre School	PPP	PPP0716/67	£	4.08	£	20.42	£	24.50
bacs	AVDC	General Administration	2nd half precect	£		£	43,375.00	£	43,375.00
BACS	Greensleeves	PPP	PPP0716/300	£	5.00	£	25.00	£	30.00
slip 000117	Grove Farm PYO	PPP	PPP0716/126	£	4.08	£	20.42	£	24.50
slip 000117	P&IJFC	Sports and Leisure	Re-issue of payment following return of last cheque. April hire from last season.	£	60.20	£	301.00	£	361.20
bacs	South Beds Driving	Sports & Leisure	Hire of pavilion car park in September	£		£	40.00	£	40.00
				£	112.25	£	44,016.45	£	44,128.70

TOTAL INCOMINGS £ 112.25 £ 44,020.78 £ 44,133.03

Debtors Summary/Overdue Invoices/Income Outstanding:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
5/19/2016	Creases Ironing Service	PPP	PPP0516/191 - no longer residing in village. Future ads cancelled. Reduced invoice to 2 invoices that have already been printed. Still no payment. Offered installments. PAYMENT AT RISK.	£	4.67	£ 23.34
18/9/16	P&IJFC	Sports and Leisure	June, July and August Hire SI-69. Plus cross-charge of bank charges.	£	101.60	£ 520.00
18/9/16	P&IJFC	Sports and Leisure	June, July and August Hire SI-70	£	32.00	£ 160.00
23/9/16	Anglian Water	Sports and Leisure	Pavilion sewerage abatement refund			£ 856.64
				£	362.77	£ 89,597.21
						£ 89,959.98

Summary of those in credit:

Description	Company	Amount	Invoice Date
Pitch hire over-payment	P&ICU FC	£ 0.84	6/16
		£ 0.84	

Commitments / Amounts not yet invoiced to the parish council / work not yet completed:

Description	Cost Centre	Name	Net Amount
2016/17			
J Leonard Limited	Devolved Services	Grass cutting and footpath maintenance during 2016	£1,627
R Porter	S106	Grass cutting in Castlemead playgrounds, £85 per cut est 6 cuts	£510
R Porter	Sports & Leisure	Misc grass cutting £260per cut est 6 cuts, 2016	£1,560
P&IJFC	Pavilion redevelopment	Grant towards ball stop netting, once they have progressed project	£680.00
AVDC	Pavilion redevelopment	Planning application fee	£97.00
Dave Rollins	Youth Café	OCT-July	£4,166.60
Martin London	Sports & Leisure	Playground repairs tbc	£250.00
Glasdon UK Limited	Litter & Dog Fouling	Everglade black litter bin, liner and fixings	£254.81
J Leonard Limited	Sports & Leisure	Repair and installation of donated benches	£200.00
			£ 9,345.41

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87

Bank Reconciliation & S106 Summary: See attached sheet

Budget Monitor: See attached sheet