

# PITSTONE PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF THE MEETING** of the Parish Council  
to be held in the Millennium Room of the Memorial Hall on Thursday 28 September 2017 at **7.30pm**

Laurie Eagling, Clerk to the Council  
9 Warwick Road, Pitstone, LU7 9FE  
Tel: 01296 660791

Signed \_\_\_\_\_  
Date: 22 September 2017

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## A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**  
from councillors on matters to be considered at the meeting
3. **TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS** – residents monthly opportunity to raise their questions or concerns with the parish council
4. **TO RECEIVE ANY UPDATES FROM COUNTY AND DISTRICT COUNCILLORS**
5. **TO RECEIVE UPDATE FROM PC PHILIP DUTHIE OF THAMES VALLEY POLICE** and discuss correspondence from Neighbourhood Inspector James Davies re PCSOs
6. **MINUTES** - To resolve that the minutes of the parish council meeting held on 7/9/17 be signed as a correct record
7. **CLERK'S REPORT** – to note updates to the ongoing matters, for information only
8. **CORRESPONDENCE** - Consider correspondence received & receive notification of any additional items

### Committee Reports:

9. **PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE**  
9.1 Note receipt of draft minutes of planning committee meeting held 14/9/17
10. **SPORTS & LEISURE COMMITTEE – CLLR SAINTEY, CHAIR OF COMMITTEE**  
10.1 To note receipt of draft minutes of the sports & leisure committee meeting held on 14/9/17  
10.2 To note update re PDA MUGA

### Working Group Matters:

11. **PITSTONE DEVELOPMENT AREA** – Note agreement from Nicholas King to work with the hall charity/council regarding improvements to the hall car park

### Other Issues:

12. **CAA NOISE SURVEY:** to consider/approve submission from the parish council
13. **DEVOLVED SERVICES:** reconfirm wish to continue with agreement from BCC and consider/approve issue of hedge cutting notice
14. **PARTY IN THE PARK 2018:** consider update and determine next actions
15. **REMEMBRANCE DAY 2017:** note proposals for Pitstone 12/11/17 and approve involvement
16. **HEDGE CUTTING REQUIREMENTS FOR 2017:** to determine requirements for this autumn
17. **PARISH ONLINE MAPPING SOFTWARE:** consider/approve renewal of annual subscription
18. **BUCKINGHAMSHIRE PLAYING FIELDS ASSOCIATION:** consider/approve renewal of annual subscription and consider attendance at AGM
19. **OAK TREE:** to consider report from Patrick Stileman and approve commission of works arising

### Financial Issues:

20. **CONSIDERATION OF GRANT/DONATION REQUESTS:**  
20.1 Pitstone Memorial Hall Charity request for £813.75 (50%) towards external defibrillator for Pitstone Memorial Hall

- 20.2 1<sup>st</sup> Ivinghoe & Pitstone Rainbows & Brownies request contribution towards banners for both units (total cost £240)
21. **INSURANCE RENEWAL:** note renewal date at end of October and resultant actions
  22. **FINANCIAL POSITION AND PAYMENTS:** To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor information for the month.
  23. **INTERNAL CONTROLS:** Conduct all necessary internal controls
  24. **2018-19 BUDGET:** Discuss first draft and potential project allocations

Other Reports:

25. Receive feedback from Parish Liaison meeting on 13/9/17 – Cllr Dr Frearson
26. Receive feedback from PPP Volunteer Event on 21/9/17 – attendees
27. Discuss feedback from SLCC meeting presentations - clerk
28. Note other reports, reminders, forthcoming events and agenda items for 2/11/17 (postponed by one week to avoid half term)

This will conclude the public section of the meeting. There will then follow an agenda item where, in accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded due to the confidential/sensitive nature of the business or for other special reasons where publicity would be prejudicial to the public interest.

29. Confirm council sub-contractor contract terms

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS. IF YOU ARE UNABLE TO ATTEND IN PERSON, THE MINUTES ARE UPLOADED TO OUR WEBSITE.**