

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF THE MEETING of the Parish Council
to be held in the Millennium Room of the Memorial Hall on Thursday 7 September 2017 at **7.30pm**

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 660791

Signed _____
Date: 1 September 2017

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**
from councillors on matters to be considered at the meeting
3. **TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS –** residents monthly opportunity to raise their questions or concerns with the parish council
4. **TO RECEIVE ANY UPDATES FROM COUNTY AND DISTRICT COUNCILLORS**
5. **MINUTES** - To resolve that the minutes of the parish council meeting held on 27/7/17 be signed as a correct record
6. **CLERK'S REPORT –** to note updates to the ongoing matters, for information only
7. **CORRESPONDENCE** - Consider correspondence received & receive notification of any additional items

Committee Reports:

8. **PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE**
 - 8.1 Note receipt of draft minutes of planning committee meeting held 8/8/17
 - 8.2 To consider/approve if council willing to adopt open space within Bellway development
 - 8.3 To consider/approve street lighting associated with Bellway development
9. **SPORTS & LEISURE COMMITTEE – CLLR SAINTEY, CHAIR OF COMMITTEE**
 - 9.1 To note receipt of draft minutes of the sports & leisure committee meeting held on 10/8/17
 - 9.2 To consider/approve requests from Pitstone Allotment Association regarding bee keeping, poly tunnels and signage
 - 9.3 To grant approval to Pitstone & Ivinghoe Entertainments for annual bonfire event on 4/11/17.
10. **STAFFING COMMITTEE – CLLR BLUNT, CHAIR OF COMMITTEE**
 - 10.1 To approve purchase of PPE clothing for employee

Working Group Matters:

11. **PITSTONE DEVELOPMENT AREA** - To note feedback from AVDC Environmental Health and consider/approve MUGA specification

Other Issues:

12. **MINERALS AND WASTE CONSULTATION:** to consider feedback on consultation and determine if the parish council need to submit a response
13. **PITSTONE GUIDE:** to determine how to conduct the review
14. **CAA NOISE SURVEY:** to consider/approve submission from the parish council
15. **LAND OFF WESTFIELD ROAD:** consider actions arising from 4/9/17 meeting
16. **COMPLAINTS PROCEDURE –** to undertake annual review and adopt
17. **COMMUNITY SELF HELP PLAN –** to consider if/how to undertake annual review this year
18. **VICARAGE ROAD PLANTING:** to give consideration to planting of daffodils along Vicarage Road
19. **BUDGET & RESERVES BALC TRAINING:** to approve attendance by Cllr Dr Frearson
20. **CONSULTATION ON DRAFT TRANSPORT DEVELOPMENT MANAGEMENT POLICY:** To determine how to respond

21. **COMMUNITY TRANSPORT / DIAL-A-RIDE:** to approve contacting neighbouring parishes
22. **PLAY AROUND THE PARISHES 2018:** to consider/approve participating in scheme next year

Financial Issues:

23. **NATWEST BANK MANDATE** to approve change to reserve account signatory reflecting change in Chair
24. **FINANCIAL POSITION AND PAYMENTS:** To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor information for the month.
25. **INTERNAL CONTROLS:** Conduct all necessary internal controls

Other Reports:

26. Receive feedback from TVP quarry meeting 31/7/17 – Cllrs Nicholls and Arney
27. Receive feedback from AVALC meeting on 5/9/17 – Cllr Saintey
28. Receive feedback from LAF Traffic Calming Sub Group 6/9/17 – LAF members
29. Note other reports, reminders, forthcoming events and agenda items for 28/9/17

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS