

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF THE MEETING of the Parish Council
to be held in the Millennium Room of the Memorial Hall on Thursday 4 January 2018 at **7.30pm**

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 660791

Signed _____
Date: 28 December 2017

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**
from councillors on matters to be considered at the meeting
3. **PRESENTATION FROM NATIONAL TRUST ON MONUMENT DRIVE PROJECT**
4. **TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS** – residents monthly opportunity to raise their questions or concerns with the parish council
5. **TO RECEIVE ANY UPDATES FROM COUNTY AND DISTRICT COUNCILLORS**
6. **MINUTES** - To resolve that the minutes of the parish council meeting held on 30/11/17 be signed as a correct record
7. **CLERK'S REPORT** – to note updates to the ongoing matters, for information only
8. **CORRESPONDENCE** - Consider correspondence received & receive notification of any additional items

Committee Reports:

9. **PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE**
 - 9.1 To note receipt of draft minutes of planning committee meeting held on 19/12/17
 - 9.2 To consider planning application for 14 Church Road for a single storey rear extension, garage conversion and internal alterations
10. **SPORTS & LEISURE COMMITTEE – CLLR SAINTEY, CHAIR OF COMMITTEE**
 - 10.1 To note receipt of draft minutes of the sports & leisure committee meeting held on 13/11/17
 - 10.2 To receive updates on Phase I and Phase II

Working Group Matters:

11. **YOUTH CAFÉ:** Consider appointment of a council Safeguarding Representative

Other Issues:

12. **DEVOLVED SERVICES:** no new matters for consideration, note updates
13. **POSSIBLE SUMMER CONCERT 2018/9:** receive update from Cllr Matthey
14. **PITSTONE-MARSWORTH FOOTPATH:** approve commission of scheme, associated costings and payment requirements
15. **BCC LAND BY THE CRESCENT:** note progress with transfer/sale
16. **COMMUNITY CAR SCHEME:** note update and approve working with CIB
17. **BCC CONSULTATION ON CHANGES TO THE COST OF ADULT SOCIAL CARE SERVICES:** determine any response
18. **HERTFORDSHIRE COUNTY COUNCIL CONSULTATION ON THE DRAFT MINERALS LOCAL PLAN:** determine any response
19. **HERTFORDSHIRE COUNTY COUNCIL DRAFT TRANSPORT PLAN CONSULTATION:** determine any response
20. **ANNUAL REVIEW OF EVENTS/OPEN SPACE POLICY:** consider/approve updated policy
21. **TELEPHONY:** to consider/approve purchase of office telephony equipment
22. **VOTING:** to consider any amendments to Standing Orders/Terms of Reference or meeting best practice to reflect the inability of non-committee members to vote

23. **TREE RISK ASSESSMENT:** consider report from Patrick Stileman and approve actions arising

[Financial Issues:](#)

24. **FINANCIAL POSITION AND PAYMENTS:** To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor information for the month.

25. **INTERNAL CONTROLS:** Conduct all necessary internal controls

[Reports:](#)

26. Note receipt of the mVAS report for Marsworth Road Oct-Nov 2017

27. Note other reports, reminders, forthcoming events and agenda items for 25/1/2018

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS