

**PITSTONE PARISH COUNCIL
27 JULY 2017 FINANCIAL SUMMARY**

Expenditure from Unity approved on 27 July 2017

| Trans Ref/Chq No | Beneficiary | Cost Centre | Description | VAT | Net | Gross |
|---|---------------------------------------|------------------------|---|-----------------|-------------------|-------------------|
| Various | Various | Employment | Confidential salary and wage payments, plus HMRC PAYE & NI and NEST | £ 5.62 | £ 2,232.21 | £ 2,237.83 |
| 666709427 | British Gas Services (Commercial) Ltd | Sport & Leisure | Annual service contract for Lochinvar water heater | £ 81.54 | £ 407.66 | £ 489.20 |
| 66123970 | Roderick Wilson Tree Surgery Limited | Sport & Leisure | Emergency treatment for oak tree (no 19) on recreation ground | £ 56.00 | £ 280.00 | £ 336.00 |
| 578718257 | R Haynes | Maintenance | Bus shelter cleaning 10-7-17 | | £ 45.00 | £ 45.00 |
| 144106436 | Action4Youth | Youth Café | Annual membership with 50% discount | | £ 50.00 | £ 50.00 |
| 906146916 | Farawade/Ardenoak | Sport & Leisure | Replacement fire equipment | £ 29.40 | £ 147.00 | £ 176.40 |
| 68336463 | J Leonard Limited | Sport & Leisure | Replace section of boundary fence at pavilion following accident | | £ 500.00 | £ 500.00 |
| cheque 300076 | K Ginda | PPP | Refund of PPP postage | | £ 4.50 | £ 4.50 |
| 59046512 | H L Wesley / CuriosiTea | Youth Café | 18 x £5 vouchers for café volunteers/staff | | £ 90.00 | £ 90.00 |
| 623860645 | Vita Electrical Co | Sport & Leisure | Replacement emergency light for pavilion | £ 8.40 | £ 42.00 | £ 50.40 |
| 837173579 | A J Groom & Son Ltd | Sport & Leisure | Ground maintenance on recreation ground 1/4/17-30/6/17 | £ 160.00 | £ 800.00 | £ 960.00 |
| 85974418 | A J Groom & Son Ltd | Sport & Leisure | Ground maintenance at pavilion in July inc postcrete for sockets | £ 97.00 | £ 485.00 | £ 582.00 |
| 191417233 | Pitstone Memorial Hall | Administration | Room hire in June | | £ 110.50 | £ 110.50 |
| 991791794 | Lamps & Tubes | Street Lighting | Repair of 5 x street lamps | £ 98.72 | £ 493.62 | £ 592.34 |
| 987580985 | J Leonard Limited | Devolved Services | Grass cut no. 4 | | £ 500.00 | £ 500.00 |
| 200371219 | Landmark BACS Account | Administration | Legal advice from counsel relating to the PDA - if resolve to pay increased amount | £ 300.00 | £ 1,500.00 | £ 1,800.00 |
| 863772126 | D Rollins | Youth Café | Youth Café services in June 2017 | | £ 326.26 | £ 326.26 |
| 998105289 | D Rollins | Youth Café | Youth Café services in July 2017 | | £ 325.46 | £ 325.46 |
| 5187681 | J Leonard Limited | Repair and maintenance | Clear weeds from gutters | | £ 300.00 | £ 300.00 |
| 848682959 | Mazars LLP | Administration | External audit fee | £ 80.00 | £ 400.00 | £ 480.00 |
| Sub total of standard bacs/cheques | | | | £ 916.68 | £ 9,039.21 | £ 9,955.89 |

Grants & donations approved on 27 July 2017 from Unity

| Trans Ref/Chq No | Beneficiary (inc registration number where applicable) | Cost Centre | Purpose of grant / donation and time period to which it relates | VAT | Net | Gross |
|--|--|-------------|---|------------|------------|------------|
| None | | | | | | |
| Sub total of grants and donations | | | | £ - | £ - | £ - |

Direct debits noted at 27 July 2017 meeting

| | | | | | | |
|-----------------------------------|-------------------------|------------------------------|--|----------------|-----------------|-----------------|
| dd | CNG | Sports & Leisure | Gas at pavilion during June | £ 0.16 | £ 3.12 | £ 3.28 |
| dd | Sage UK | Administration | Accounting and payroll software subscription | £ 3.40 | £ 17.00 | £ 20.40 |
| dd | Opus | Lighting | Original billing issue resolved. Now £842.34 in credit. Cllr D Frearson/K Ginda checking unmetered supply certificate as believe may still be savings not showing. | £ - | £ - | £ - |
| dd | Unity Bank | Administration | Service Charge | | £ 37.95 | £ 37.95 |
| dd | Lloyds Bank Credit Card | Litter & Dog Fouling / Admin | monthly fee £3 & £72.90 black sacks for litter pickers | £ 12.15 | £ 63.75 | £ 75.90 |
| dd | Opus | Sports & Leisure | Electricity at pavilion 31 May to 29 June 2017 | £ 1.20 | £ 23.96 | £ 25.16 |
| Sub total of direct debits | | | | £ 16.91 | £ 145.78 | £ 162.69 |

TOTAL OUTGOINGS **£ 933.59** **£ 9,184.99** **£ 10,118.58**

Insurance amendments

None required this month

Inter-account transfers approved at 27 July 2017 meeting

None required this month

£ 1,591.28

Receipts received to 31 July 2017, paid into a NatWest account

VAT Net Gross

| | | | | | | | |
|------|---------|-----------|---------------------------------|----------|----------|----------|-------------|
| bacs | NatWest | Financial | Bank Interest - S106 account | £ | 0.10 | £ | 0.10 |
| bacs | NatWest | Financial | Bank Interest - reserve account | £ | 0.70 | £ | 0.70 |
| | | | | £ | - | £ | 0.80 |
| | | | | £ | | £ | 0.80 |

Receipts received to 21 July 2017, paid into Unity account

| Paying in reference | Company | Cost Centre | Description | VAT | Net | Gross | |
|------------------------|--------------------------------------|------------------|---|----------|--------------|----------|---------------|
| dd | PJC Driver Training | Sports & Leisure | Hire of pavilion car park in June | | £ 40.00 | £ 40.00 | |
| slip 000142 | Women's Institute | Administration | Hire of display boards. 2 packs. 1 day. VAT reconciled | £ 0.80 | £ 4.00 | £ 4.80 | |
| bacs | Cheddington Pre-School | PPP | Adverts PPP issues 112 to 115 - VAT reconciled | £ 15.52 | £ 77.60 | £ 93.12 | |
| bacs | Tring Showstoppers (Performing Arts) | PPP | Advertising PPP issue 112 - VAT reconciled | £ 2.33 | £ 11.67 | £ 14.00 | |
| slip 000143 | Tring Market Auctions | PPP | Advertising PPP issue 112- VAT reconciled 1/4/17-30/6/17 | £ 8.08 | £ 40.42 | £ 48.50 | |
| slip 000143 | Martin J. Keable | PPP | Adverts PPP issues 112 to 115 - VAT reconciled 1/4/17-30/6/17 | £ 10.77 | £ 53.85 | £ 64.62 | |
| | | | | £ | 37.50 | £ | 187.54 |
| | | | | £ | | £ | 225.04 |
| TOTAL INCOMINGS | | | | £ | 37.50 | £ | 188.34 |
| | | | | £ | | £ | 225.84 |

Debtors Summary/Overdue Invoices/Income Pending: (reminders issued)

| Date of Invoice | Name | Cost Centre | Invoice/Description | VAT | Net | Gross | |
|-----------------------------|----------------------|-----------------------|--|----------|---------------|------------|-----------------|
| 23/5/17 | Marsworth Pre-School | PPP | Advertising PPP issue 112 - VAT reconciled 1/4/17-30/6/17 | £ 4.08 | £ 20.42 | £ 24.50 | |
| credit | BCC LAF | Capital project costs | Refund against cost of Stage 1 Road Safety Audit for Pitstone & Ivinghoe Safety Scheme | | £ 1,973.00 | £ 1,973.00 | |
| 28/6/17 | Safran | Sports & Leisure | Hire of pavilion car park 22-24/6/17 for family event - VAT reconciled 1/4/17-30/6/17 | £ 20.00 | £ 100.00 | £ 120.00 | |
| 20/7/17 | P&I UFC | Sports & Leisure | Payment in advance for pre-season friendlies x 2, and August matches x 4 | £ 42.00 | £ 252.00 | £ 302.40 | |
| TOTAL INCOME PENDING | | | | £ | 141.08 | £ | 2,721.30 |
| | | | | £ | | £ | 2,870.78 |

Summary of those in credit:

None

Commitments / Amounts not yet invoiced to the parish council / work not yet completed:

| | | | | | |
|-------------|-------------------|-----------------|--|---|----------|
| Credit Card | Easy Gate | Sport & Leisure | Replacement playground gate for Windsor Road (funded via S106 maintenance funds) | £ | 765.00 |
| | J Leonard Limited | Sport & Leisure | Installation of playground gate | £ | 200.00 |
| | J Leonard Limited | Sport & Leisure | Replacement playground bin padlocks | | tbc |
| | Amazon | Sport & Leisure | pack cable ties for goal net & no smoking sign for bus shelter | £ | 3.15 |
| | | | | | £ |

Amounts not yet due to the parish council:

| Description | Cost Centre | Name | Amount |
|-----------------------------------|-----------------|---|-------------|
| Devolved Services 2018-19 Precept | Agency Services | Payment due 1/4/18 | £ 3,422.87 |
| | Financial | Second half precept last week Sept 2017 | £ 45,300.00 |

Bank Reconciliation & S106 Summary:

See separate document

Budget Monitor:

See separate document.

Summary of Parish Charity Transactions:

£598.75 received from PIE for hire of grounds

Summary of Recreation Ground Charity Transactions:

£18.00 service charge from Unity deducted 30/6/17