

PITSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting held on 2 November 2017
in the Millennium Room at the Memorial Hall, starting at 7.55pm and
concluding at 9.46pm

190/17 ATTENDANCE AND APOLOGIES

Council present: Cllr Nicholls (Chairman), Cllr Saintey (Vice Chair), Cllr Mrs Arney, Cllr Mrs Crutchfield, Cllr Starling, Cllr Stack, Cllr Weber, Cllr Matthey and Clerk: Laurie Eagling.

Others present: Residents Mr W Hawkins and Mrs A Hawkins plus Mr Pike (until 195/17); District Councillor Derek Town and County Councillor Anne Wight (until 2015/17). PCSO J Dodson (until 193/17).

Apologies: It was **RESOLVED** to accept apologies from Cllr Blunt (work commitment) and Cllr Dr Frearson (personal issue). Apologies also tendered from Mr R McCarthy of Aldbury Parish Council and District Councillor Sandra Jenkins.

191/17 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

- All councillors have standing declarations of interest as the council, as a corporate body, is trustee of the Recreation Ground Charity and Pitstone Parish Charity.
- Cllr Saintey declared a non-pecuniary interest as a member of the National Trust Estate Committee.

192/17 NEIGHBOURHOOD ACTION GROUP – PCSO J DODSON

PCSO Dodson provided information on their current 'There's a Bright Idea' campaign to ensure houses are not left in darkness and advised that there has been 1 x theft of tools and 2 x local burglaries. Halloween was very successful in the village with no reports of anti-social behaviour. 1 person stopped in Pitstone for lighting fireworks on public open space.

193/17 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

The council was asked to investigate a potential unlawful fencing of land in Vicarage Road, and 3 street light outages were reported in Old Farm. A resident raised concern regarding the impact on their livestock of the proposed bonfire/firework display on Saturday and the upgrade of the fireworks to a category 4.

194/17 RECEIVE UPDATES FROM COUNTY AND DISTRICT COUNCILLORS

- County Councillor Anne Wight provided updates on the BCC budget consultation, the lack of TfB representation at the last LAF and the current aircraft noise consultations. It was **RESOLVED** to write to BCC regarding the proposed road closure at Cheddington station (8/1/18 for one month) and to liaise with other neighbouring parishes. Cllr Wight asked the council to email her with any particular road surface concerns ahead of her next tour with the LAT next week.
- District Councillor Derek Town provided updates on the current VALP consultation.
- Questions were taken by both parties from members of the council.

195/17 MINUTES OF THE MEETINGS held on 28/9/17

It was **RESOLVED** that the draft minutes of the Pitstone Parish Council Meeting held on 28 September 2017 were a true and accurate record. The Chairman was authorised to sign them on behalf of the council.

196/17 CLERK'S REPORT

The following updates to matters arising were noted but not discussed in detail, and are replicated below to aid members of the public:

- 1) Castlemead Issues: The remedial works originally planned for spring 2017 along Westfield Road have still not commenced. BCC advised in May that hope all adopted within 18m ie November 2018.
- 2) Castlemead Lighting: Requirements for Phase V, and Phases I-V, submitted. BCC advise that adoption can't take place until post Westfield Road adoption (of which there has been no progress). BCC to adopt Westfield Road and industrial estate lighting in due course.

- 3) Castlemead Public Open Space Phase III: work continues between AVDC and Taylor Wimpey to bring the Phase III open space (from Castle Close to Dover Close) up to acceptable adoptable standard. Another full tree survey is now due, as over 3 years has lapsed since the last one. David Rowley advised 11/10/17 that plans now workable and hoping to engage legal teams shortly (tree survey not yet undertaken).
- 4) Leisure Land by the Recreation Ground, including Skate Park and Play Space: No action can be taken by the Parish Council at this point. Parish Charity is unable to negotiate until such time as planning permission has been granted & therefore sale of the PDA has completed.
- 5) Tennis/Netball/5-aside floodlit court: No action can be taken by the parish council at this point. Unable to progress until the landowner is in a position to negotiate.
- 6) First Time Sewerage for end of Cheddington Road – Anglian Water advise that they will shortly be seeking planning permission for the necessary pumping station and are writing to affected residents. They hope to commence work September 2018.
- 7) Public Transport Contributions arising from Rushendon Furlong & Vicarage Road developments:
BCC confirm receipt of £22,739 from Vicarage Road for RTI panels at the bus stops by the Recreation Ground, and £40,989.40 from Rushendon Furlong (£30k = 2 x RTI panels and 2 x bus shelters; £10k spent on “the provision of a sustainable community transport and dial-a-ride service”). Council is now waiting for further information/meeting from Andrew Clarke.
- 8) Rushendon Furlong Street Lighting: the parish council has agreed with Croudace to adopt the street lighting and illuminated bollards within the proposed new development on provision that the stipulated conditions and contributions are met.
- 9) Vicarage Road & Rushendon Furlong Open Space: AVDC now holding S106 contributions relating to both developments. PPC has agreed to adopt the open space within Vicarage Road.
- 10) Vicarage Road Development Street Lighting: the parish council has resolved that it would be willing to adopt the street lighting along Vicarage Road and within the development upon conclusion of the development.
- 11) Pending path & highway remedial works –
Paths: Vicarage Road path proposed to be widened and relayed by Vicarage Road development. BCC advise that they are currently working with Bellway on proposals. The work is due to be undertaken prior to occupation of the site ie prior to January 2018.
Highways: Glebe Close has been jet patched (Oct 2017) & is on future resurfacing list (not 2017). Albion Road potholes repaired. Bus box at Rushendon Furlong junction to be considered as part of resurfacing. Removal of sign post for Marsworth Road (eroded at base) pending.
- 12) Roundabout lighting knockdown: TfB passed to BCC lighting dept. (40014955) 24/3/16. Now re-issued under new code (46044853) 18/7/17. 10/10/17 Rob Anderson advised that utility plans had been out of date, have now been re-done & work re-issued to team, so should be undertaken in next few weeks.
- 13) Hedge Extension: on the recreation ground – John Lowe advises that he still plans to extend the hedge and work should be undertaken this winter.
- 14) Village web site: Cllr Nicholls creating a planning section & reviewing architecture of attachments
- 15) Primary education provision: no further updates available from BCC
- 16) Cycle Path along Northfield Road: No update from Hertfordshire County Council.
- 17) Marsworth/Pitstone path: BCC advise full tender submissions due by 3/11/17, quote to be submitted to PPC eta 17/11. Construction to be complete between Jan & Mar 18 in 2 phases (1) clear & prep (2) construction. Road Safety Audit due back Nov.
- 18) Potential path from railway bridge to college lake: initial investigations being considered by Cllr Weber
- 19) Noticeboard: Cllr Arney investigating potential relocation/renovation options
- 20) BCC Land by The Crescent: awaiting final Heads of Terms from BCC. Carter Jonas confirm that draft papers will be provided shortly, and that BCC placing adverts before end September. Anticipate will be concluded by end calendar year.
- 21) mVAS: options being investigated by Cllrs Frearson/Starling
- 22) Freight Strategy: BCC 6 week public consultation in the autumn on the full draft strategy, which will include a feedback opportunity for parish councils.
- 23) Memorial Hall Charity membership: Cllr Nicholls investigating with Memorial Hall Charity
- 24) The Pightle Open Space: Cllr Weber investigating land ownership
- 25) Street Lighting:
 - a. Policy being reviewed and updated for consideration/adoption at next meeting
 - b. Amendments now identified and submitted to UK Power Networks for them to issue a more accurate unmetered electricity supply certificate
 - c. Proposal to be submitted to next meeting re remaining LED roll out budget for this financial year
 - d. 1 light non-operational in Rushendon Furlong. Night survey being undertaken before reporting.

- 26) Pitstone & Ivinghoe Safety Scheme: Workshop with BCC took place 13/9/17. Minutes circulated electronically. Awaiting response from BCC. LAF have ring fenced £11,643 from this year's budget (2017/18). Simon Garwood adding a potential provision towards construction costs to the LAF 2018/19 grant application proposals for consideration by the LAF.
- 27) Dial-a-ride/community transport – Cllr Frearson investigating options in light of pending S106 contribution from Rushendon Furlong & liaising with neighbouring parishes
- 28) Environmental Policy: being investigated by a working party consisting of Cllrs Frearson, Crutchfield and Arney.
- 29) mVAS clock back-up battery – Cllr Nicholls investigating
- 30) PAA proposals re bee keeping and poly tunnels – National Trust and PPC granted permission. PAA surveyed tenants as requested, 38 responded (72%), 5 said no but 33 had no objections. Therefore, PAA will implement the policy with the required additional condition from the parish council re north/south alignment.
- 31) Pitstone Guide Review – being progressed by Cllrs Arney and Nicholls
- 32) Community Self Help Plan Review – being progressed by Cllr Crutchfield & Clerk
- 33) NatWest Reserve Account Mandates- NatWest confirm now implemented changes.
- 34) Land off Westfield Road/The Mounds: awaiting details from Taylor Wimpey's legal department. Taylor Wimpey have confirmed the lifting of confidentiality and are comfortable with the proposition being discussed at council meetings.
- 35) Hever Close playground hedge – requested cut by Taylor Wimpey.
- 36) Hedge cutting – commissioned from R Porter. Contractor advises that this will be his last year of hedge cutting and council will need to go back to the market for 2018.
- 37) BOAT 14 – BCC RoW still to advise.
- 38) Party in the Park 2018 – exploratory meeting set up for 21/11/17 by Cllr Matthey.
- 39) Pitstone Development Area Working Party – no outstanding actions at present and therefore no activity or report
- 40) GDPR – working party yet to meet
- 41) Pitstone Parish Charity – meeting arranged for 2/11/17 after the council meeting. Information circulated separately.

197/17 **CORRESPONDENCE**

The following correspondence received this month was noted:

Aylesbury Vale District Council

- Copy of press releases – Circulated and posted electronically where appropriate
- Planning notifications, updates etc – Circulated electronically
- Affordable skip hire service – Circulated and posted electronically
- News for the Parishes & various other attachments – Circulated electronically. Included information on Green Dog Walker Scheme – councillors asked to advise the clerk if this was of interest.
- Reminder that winter dog bin emptying schedules now effective – Circulated electronically
- Portal update with BCC recommending discharge of Construction Management Plan for Vicarage Road Bellway development – Circulated electronically
- VALP Parish Presentation slides and information about consultation – Circulated electronically
- Press release re Santa parade – Circulated and posted electronically
- Play around the Parish 2018 update – Circulated electronically
- District Councillor Jenkins forwarded a copy of the Police & Crime Commissioners e:newsletter – Circulated electronically
- Notification of receipt of S106 funds for sports & leisure arising from Rushendon Furlong development – Circulated electronically & added to spreadsheet
- Copy correspondence between AVDC & Nicholas King – Circulated electronically
- VALP consultation response information – Circulated electronically
- VALP Factsheet – Circulated and posted electronically

Bucks County Council and Transport for Bucks

- Road work / road closure alerts / major works – circulated and posted electronically where appropriate
- Winter opening times for recycling centres – Circulated electronically
- My Bucks e:newsletters – Circulated electronically
- County Councillors report – Circulated electronically
- Update on Marsworth path project – Circulated electronically
- Details of resident household recycling centre survey – Circulated and posted electronically
- Buckinghamshire Accountable Care e:newsletter – Circulated electronically

- Budget consultation launched to residents (open until 19/11/17) – Circulated and posted electronically
- Weather warnings – Circulated electronically
- Parish Liaison notes & slides – Circulated electronically
- Prevention matters e:newsletter – Circulated electronically
- TfB user guide for reporting tool – Circulated electronically
- LAF minutes – Circulated electronically
- LAF traffic calming sub-group meeting details & draft signage – Circulated electronically
- Mobile Library Consultation (open until 31/12/17) – Circulated and posted electronically. It was **RESOLVED** to add this consultation to the 30/11/17 full council agenda so all councillors could give it consideration in advance.

Other

- Thames Valley Police neighbourhood alerts, updates, press releases & newsletters – circulated & posted (where appropriate) electronically
- Rural Services Network e:newsletters & updates etc – circulated electronically
- Charity Commission e:updates and newsletters – circulated electronically
- Buckinghamshire Business First e:newsletters – circulated electronically
- Public Sector Executive e:newsletters – circulated electronically
- Public Sector Today e:newsletters – Circulated electronically
- Fields in Trust e:newsletters & updates – Circulated electronically
- Pensions Regulator e:newsletter – Circulated electronically
- B&MKALC Weekly Updates & training opportunities – Circulated electronically for councillors to respond if they wished to attend
- BRAG annual conference information – Circulated electronically
- AVALC newsletter & notice of AGM – Circulated electronically. Councillors to advise the clerk if they were interested in attending the proposed planning roadshow.
- Policing in Thames Valley Sept e:newsletter – Circulated electronically
- Thank you email from Royal British Legion – Circulated electronically
- Thank you email from 1st Ivinghoe & Pitstone Rainbows & Brownies – Circulated electronically
- Thank you email from Pitstone Memorial Hall – Circulated electronically
- War Memorial e:newsletters – Circulated electronically
- SLCC e:newsletters – circulated electronically
- HMRC e:newsletter News for Employers – Circulated electronically
- Action4Youth e:newsletters/info/annual conference info – Circulated electronically for councillors to advise if they wished to attend
- Chiltern Society e:newsletters and updates – Circulated electronically
- Community Impact Bucks e:newsletters & training – circulated electronically for councillors to respond if they wished to attend
- Aylesbury Town Centre event posters – passed to notice board manager
- Ridgeway e:newsletter – Circulated electronically
- Correspondence from resident re National Trust footpath – Circulated electronically, responded to resident and raised with National Trust.
- Response from National Trust to above also circulated to all councillors electronically.
- Ivinghoe Parish Council confirmed that they had also provided a donation to the Brownies for the remaining 50% funding needed for the banners – advised councillors
- Local Councils Update Issue 211 – for circulation
- Booklet of Charity Governance training courses – for circulation
- Charity Finance magazine Oct 2017 – for Circulation
- Ivinghoe Old School Hub e:newsletters – Circulated electronically
- BMKALC resilience training 12/12/17 – Circulated electronically for councillors to advise the clerk if they wished to attend
- Youth café updates from manager – circulated to youth café working party
- Thames Valley Police and Crime strategic priorities to 2021 leaflet – Circulated and posted electronically
- NALC conference details – Circulated electronically
- Royal British Legion thank you note – Circulated electronically and original into correspondence file for circulation
- Local Council Update renewal notice – added to agenda
- Copy correspondence between Wakelin/AVDC – Circulated electronically
- Update from Rachel Webb re delayed landing gear now being implemented – Circulated electronically
- BMKALC training course update – Circulated electronically for councillors to respond if they wished to attend

- Literature from Budget & reserves BALC training 11/10/17 – hard copies of budgeting sheets provided to all councillors in their meeting packs. Full pack provided to Cllr Frearson.
- Enquiry from TLC – responded
- Enquiry from Hearing Dogs for Deaf – responded
- Three further complaints from residents re hedge on Marsworth Road – advised that hedge cutting notice already served
- Enquiry re youth café – Circulated electronically to youth café working party members
- Correspondence from resident re dog fouling in quarry 1 – circulated electronically for council to consider if wish to take any action. It was **RESOLVED** to write to Taylor Wimpey to see if they could review signage/take any other action.
- Correspondence from resident re parking in Durham Road – Circulated electronically and raised with PCSO Dodson who will provide some information relating to various parking issues that can be issued in the next edition of PPP etc.
- Appeal from Rennie Grove for volunteers to help bring Santa Float to Pitstone – Circulated and posted electronically
- NALC conference information – Circulated electronically
- Job vacancy at Newport Pagnell Town Council – Circulated electronically
- Chiltern Conservation Board donation request – Circulated electronically and added to agenda
- Ashridge Annual Review 2016 – for circulation
- Came & Company Council Matters e:newsletter – Circulated electronically
- Ivinghoe parish council NDP pre-submission consultation (open until 6/12/17) – Circulated electronically
- Initial drawings from Woods Hardwick – Circulated electronically to s&I council members
- BAS energy price quote – Circulated electronically
- Petition re saying no to paid parking in Marlow – Circulated electronically
- Update from LLACC – Circulated electronically
- Report of broken fencing along the brook – passed to Brookmead School who have installed a temporary repair
- Report of street light out – arranging night survey with Cllr Dr Frearson & will then report
- Dacorum Issues & Options Consultation (forwarded from Cllr McCarthy at Aldbury & provided direct) open until 13/12/17 – Circulated electronically. It was **RESOLVED** to add this item to the 30/11/17 full council agenda.
- Luton airport Inform e:magazine inc info on late landing gear deployment and public surgery on 18/1/18 at Ivinghoe hub 4-7pm which councillors/public may like to attend – Circulated and posted electronically
- Email from ground keeper re back support bars – forwarded to JFC as requested
- Chiltern Conservation Board ballot papers (6 nominations received for 2 places) votes must be received by 3/1/18 – Circulated electronically – it was **RESOLVED** that no response was necessary.
- P&I Museum Society newsletter Summer 2017 – for circulation
- Chiltern Conservation Board e:newsletter – Circulated electronically
- Email correspondence with NT re Monument Drive presentation – it was **RESOLVED** to include on the agenda for 4/1/18 full council meeting
- Posters for Hearing Dogs Christmas Market – passed to notice-board manager
- Parish Online e:newsletter – Circulated electronically
- Telephone call re: damage to bridge at The Green – reported to BCC and responded to resident
- Telephone call re dog fouling in Windsor Road park – arranged clearance and responded to resident
- PSMA e:newsletter – Circulated electronically
- Thank you and update from the Community First Responder – Circulated electronically. It was **RESOLVED** to write and thank the CFR for the large number of voluntary hours and extra training undertaken.
- Report of broken railing on bridge at The Green – reported to Bucks County Council
- Local Councils Update Issue 212 – for circulation
- Clerks & Councils Direct Issue 114 – for circulation
- Charity Finance magazine – for circulation
- UK Power Networks Be Winter Ready campaign – Circulated and posted electronically
- Herts Draft Transport Plan consultation (open until 23/1/18) – Circulated electronically. It was **RESOLVED** that Cllr Weber would initially review on behalf of the parish council and put a recommendation to the 4 January 2018 meeting.

Committee Matters:

198/17 **PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE**

- 1) It was **RESOLVED** to note receipt of the draft minutes of the planning committee meeting held on 3/10/17.
- 2) All councillors had been present throughout the planning committee meeting earlier on 2/11/17 and therefore no update was necessary.
- 3) The AVDC VALP consultation was discussed. It was **RESOLVED** to include this as an agenda item for 30/11/17 agenda and all councillors to consider ahead of this date.

199/17 **SPORTS AND LEISURE COMMITTEE – CLLR SAINTEY, CHAIR OF COMMITTEE**

- 1) It was **RESOLVED** to note receipt of the draft minutes of the Sports & Leisure Committee meeting held on 18/10/17.
- 2) Cllr Saintey provided an update on phase I, phase II and discussions with Pitstone Memorial Hall charity.

200/17 **RECREATION GROUND CHARITY COMMITTEE – CLLR MATTEY, CHAIR OF COMMITTEE**

- 1) All members had been present throughout the Recreation Ground Charity meeting earlier on 2/11/17. All members had given consideration to the legal advice provided by Horwood & James.
- 2) It was **RESOLVED** to support the issue of the outstanding lease to Pitstone Memorial Hall Charity regarding the covered walkway/store extension that appeared to be outstanding, as detailed in the Charity Commission Scheme of 24/8/1999.
- 3) It was **RESOLVED** that the parish council wished to take sole control of the village green (also Pitstone Recreation Ground) and therefore support the winding up of the associated charitable status. It was further **RESOLVED** to obtain a quotation for legal work from Horwood & James and confirm that the parish council was legally able to fund this work.

201/17 **STAFFING COMMITTEE – CLLR BLUNT, CHAIR OF THE COMMITTEE**

- 1) As Cllr Blunt had been called back into work, Cllr Nicholls provided the update.
- 2) It was **RESOLVED** to note receipt of the draft minutes of the staffing committee meeting held on 16/10/17.
- 3) It was **RESOLVED** to appoint Cllr Saintey to the committee, as Cllr Starling has stepped down. Cllr Starling was thanked for his time on the committee.

Matters Raised by the Working Groups:

202/17 **YOUTH CAFE**

It was **RESOLVED** to give consideration to the position of Safeguarding Officer for the parish council. It was **RESOLVED** to review and combine the current Safeguarding Policies.

Other Matters:

203/17 **CAA NOISE SURVEY**

It was **RESOLVED** to carry forward this item to the meeting on 30/11/17.

204/17 **DEVOLVED SERVICES**

- It was **RESOLVED** to issue a hedge cutting notices to the properties in Queen Street and Old Farm. Other updates were noted.
- It was **RESOLVED** to accept the quotation of £165 for J Leonard Limited to undertake the siding out required to BCC land on the alley between Cheddington Road & Crispin Field, and to their hedge at Cooks Wharf junction.
- The financial/funding position relating to devolved services was noted.

205/17 **TREES**

- 1) Following consideration of the quotations it was **RESOLVED** to appoint Roderick Wilson Tree Surgery Limited (Arboricultural Association Approved Contractor) to carry out the works to the oak tree at a cost of £850.00.
- 2) Following consideration of the quotations it was **RESOLVED** to appoint Patrick Stileman of Berkhamsted (Arboricultural Association Registered Consultant) to undertake the tree risk assessment in January 2018 at a cost of £850 + VAT. It was further **RESOLVED** to write and thank Mr Lowe for his previous assistance and voluntary contribution with the management of the parish trees.
- 3) It was noted that following further vandalism to the parish trees, the potential use of nature cams/CCTV was being investigated at the suggestion of Thames Valley Police.

206/17 **CHRISTMAS LIGHTS**

It was **RESOLVED** to commission Lamps & Tubes Illuminations to pre-check the council's lights, return to turn them on from 1 December and return to turn the lights off on twelfth night (£225 + VAT). Lights to be operational between 3pm and 1am, as last year.

- 207/17 **MEETING DATES FOR 2018**
It was **RESOLVED** to schedule full council meetings for the following dates: 4/1/18, 25/1/18, 22/2/18, 29/3/18, 26/4/18, 7/6/18, 28/6/18, 19/7/18, 6/9/18, 27/9/18, 25/10/18, 29/11/18 and 3/1/19.
It was further **RESOLVED** to schedule the Annual Assembly for 15/5/18.
- 208/17 **LOCAL COUNCILS UPDATE**
It was **RESOLVED** to renew the annual subscription to Local Councils Update (£75.00).
- 209/17 **CHILTERN SOCIETY**
It was **RESOLVED** to renew the annual membership, with no additional donation (£30.00).
- 210/17 **BOUNDARY COMMISSION REVIEW 2018**
Closing date 11/12/17. It was **RESOLVED** to move this item to the 30/11/17 agenda to provide members with more time to consider the proposals.
- 211/17 **GAS CONTRACT**
Business Advisory Services had reviewed the market place to ensure competitive quotations. It was **RESOLVED** to renew the gas contract with Opus Energy (current supplier) who had matched the cheapest price provided by alternative suppliers. Fixed term contract for 36 months. Will take effect on 30/4/18 when existing Opus contract concludes.

Financial Matters:

- 212/17 **CHILTERN CONSERVATION BOARD DONATION REQUEST**
It was **RESOLVED** not to make a donation at the present time.
- 213/17 **FINANCIAL POSITION AND PAYMENTS**
The council noted the bank reconciliation, income, expenditure, debtors and creditors' information plus the monthly budget summary and it was **RESOLVED** to make the payments outlined in the monthly financial summary, and note those that had been approved electronically at the end of October. Two councillors undertook to authorise the transactions for BACS transfer and initialled the corresponding paperwork. The chairman was duly authorised to sign the monthly summaries.
- 214/17 **INTERNAL CONTROLS**
It was understood that the regular internal controls had been conducted with no amendments requested or issues arising.
- 215/17 **VAT RETURN**
It was noted that the quarterly VAT return had been submitted and HMRC had subsequently refunded £1,359.46.
- 216/17 **2018-19 BUDGET**
The second draft of the 3 year forecast was noted, along with potential precept implications (following receipt of Tax Base from AVDC). Councillors to supply clerk with any additional project/expenditure requirements by 19/11/17 to enable a more accurate forecast to be considered next month. Council aspiration is for flat % increase year-on-year or slight increase, dependent upon projected need.

Other Reports:

- 217/17 **OTHER REPORTS**
- 1) Cllr Crutchfield provided feedback from the LAF on 5/10/17
 - 2) Cllr Weber provided positive feedback from the BALC Chairmanship Skills training
 - 3) The mVAS reports for Vicarage Road and Cheddington Road were noted. No comments arose.
 - 4) The current difficulties being experienced by the Community Car Scheme were noted. It was **RESOLVED** that Cllr Nicholls would discuss with the current coordinator, and the parish council would appeal for volunteers.
 - 5) Cllr Arney advised that the National Trust had now improved the fencing around the grassed picnic area by Pitstone Hill car park.
 - 6) The other reports provided within the clerks report were noted.
- 218/17 **THE FOLLOWING REMINDERS WERE NOTED**
- Parish Council meetings: 30/11/17 and 4/1/18 (NB this meeting pack will need to be distributed on 28/12/17. Meeting will include a presentation from National Trust.)
 - Sports and Leisure Committee meetings: 9/11/17 and 14/12/17
 - PPP Publication dates: January, April, July and October. Next deadline 2 Jan, so need to agree at end November meeting.
 - PIE fireworks & bonfire 4/11/17 – PPC approved. Site meeting undertaken.

- Play around the Parishes Aug 2018, 1 x am session Tues 7 August and 1 x pm session Wed 22 August.
- VALP (development to 2033) consultation 2/11-14/12/17
- AVALC AGM 4/11/17 – Cllr Saintey attending
- AVALC/CPRE Planning Roadshow March 2018 tbc
- Annual staff/volunteer event – 11/1/18, all welcome
- LAF meetings: 27/2/18, 20/6/18, 18/9/18
- LAF traffic calming sub-group: 8/11/17 at 7pm (Cllr Stack tendered apologies)
- Luton Airport Flight Operations Public Surgery on 18/1/18 4-7pm at hub
- Christmas Memory Tree St Mary's Church Pitstone 9 & 10 Dec 12-4pm

219/17 **DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held on Thursday 30 November 2017. It was noted that the following would appear on the agenda:

- Third consideration of budget/projects for 2018/19
- mVAS service agreement renewal
- Annual inventory of unmetered electrical equipment ie street lights (with UK Power for approval)
- Consider/approve next round of LED street light upgrades
- Approve updated street lighting policy
- Council response to the VALP
- Ivinghoe NDP consultation
- Dacorum Issues & Options consultation
- Freight strategy/weight limit tbc (push BCC for weight limit on B488/489 following count & LAF sub group meeting)
- Mobile library consultation
- PPP submissions (deadline 2 Jan)

Cllr Matthey requested Party in the Park as an agenda item, initial meeting scheduled for 21/11/17.

1220/17 **CLOSURE OF MEETING**

There being no further business to be transacted, the Chairman closed the meeting at 9.46pm.

Signed: _____
Chairman

Date: 30 November 2017