

# PITSTONE PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF** the meeting of the Parish Council  
to be held in the Millennium Room of the Memorial Hall on Thursday 3 January 2019 at 7.30pm

Laurie Eagling, Clerk to the Council  
9 Warwick Road, Pitstone, LU7 9FE  
Tel: 01296 767261

Signed \_\_\_\_\_  
Date: 27 December 2018

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## A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**  
from councillors on matters to be considered at the meeting.
3. **TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS –** residents' monthly opportunity to raise their questions or concerns with the parish council.
4. **TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**
5. **MINUTES** - To resolve that the minutes of the parish council meetings held on 29 November 2018 be signed as a true and correct record of the meeting.
6. **CLERK'S REPORT –** to note updates to the ongoing matters, for information only.
7. **CORRESPONDENCE –** to note correspondence received.  
[Committee Reports:](#)
8. **PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE:**
  - 8.1 To determine response to AVDC re planning application consultations:
    - a) **20 Crispin Field**, 18/04311/APP, single-storey rear and two storey side & rear extension.
    - b) **43 Marsworth Road, 18/04540/APP**, single storey side and rear extension
  - 8.2 To note decisions:
    - a) **7 Church Road**, 18/00069/FTHA, erection of outbuilding to frontage. Planning Inspectorate approved appeal and granted permission (PPC tendered no objections).
    - b) **Land Adjacent To Allotment Gardens, Marsworth Road, 17/01871/APP**, Pitstone Residential development comprising 74 dwellings, creation of two new accesses, car parking, leisure facilities, landscaping and associated works. AVDC approved (PPC tendered support and comments).
  - 8.3 To note applications outstanding with AVDC: 131 Yardley Avenue, 77 Windsor Road, Sports Pavilion on Marsworth Road
  - 8.4 To consider if any response required to Government planning consultation.
9. **SPORTS & LEISURE COMMITTEE & RELATED MATTERS – CLLR SAINTEY, CHAIR OF COMMITTEE**
  - 9.1 The next committee meeting is scheduled for 14/2/19. No report due.
  - 9.2 Pavilion Planning: AVDC determination date eta 4/1/19. Funding applications ongoing.
  - 9.3 Plank in Windsor Road playground: To consider & approve the quotation to repair the plank.
10. **STAFFING COMMITTEE – CLLR BLUNT, CHAIR OF COMMITTEE**  
Next meeting scheduled for 10/1/19. No report due.  
[Charity Matters:](#)
11. **PITSTONE PARISH CHARITY:**
  - 11.1 No charity meeting this month, therefore no report due.
  - 11.2 To consider any response from the Parish Charity regarding acquisition of the land required for the leisure developments.
12. **PITSTONE RECREATION GROUND CHARITY:**
  - 12.1 To note receipt of the minutes of the Recreation Ground Charity meeting held 29/11/18.

#### Working Group Matters:

13. **YOUTH CAFÉ:** To note that AVDC New Homes Bonus confirmed grant of £800.
14. **HIGHWAYS/PATHS:**
  - 14.1 Pitstone and Ivinghoe Safety Scheme – Meeting with Transport for Bucks 16/1/19.
  - 14.2 Foot/Cycle Path to Tring – Herts County Council investigation continues.
15. **PDA:** Planning approved by AVDC. Consider/approve engaging with Nicholas King.
16. **COMMUNITY AND PUBLIC TRANSPORT:**
  - 16.1 Community Bus/Transport Survey: Survey under review.
  - 16.2 Investigating bus to Tring station: Note update from West Midlands Trains re workshop and survey.
  - 16.3 Community Car Scheme: To note updates.
  - 16.4 New Bus Shelter: To approve accepting ownership and ongoing maintenance of the new bus shelter from BCC.

#### Other Matters:

17. **DEVOLVED SERVICES:**
  - 17.1 BCC contract: Still waiting for contract from BCC.
  - 17.2 No issues arising this month.
18. **PPP:**
  - 18.1 To consider/approve council submission to next PPP.
  - 18.2 To consider if wish to prepare an article to celebrate 125 years of Pitstone Parish Council at the end of 2019.
  - 18.3 To approve appointment of new voluntary editor and actions arising.
19. **ALLOTMENTS:**
  - 19.1 Licence: To approve renewal of licence to Pitstone Allotment Association for a further 12 months.
  - 19.2 Tenancy renewal/allotment fees: To approve zero increase in tenancy fees and Allotment Association subscriptions for the forthcoming period.
  - 19.3 Out of parish tenants: To consider/clarify position re out-of-parish applicants.
20. **POLICY/DOCUMENT REVIEW:**
  - 20.1 To consider/approve updated Events & Open Space Policy.
  - 20.2 To consider/approve updating of Major Projects leaflet.
21. **CONSULTATIONS:**
  - 21.1 Bucks Minerals & Waste Local Plan Modification Consultation (open until 4/2/19): To determine if any response required from PPC.
  - 21.2 BCC Home Choice Allocations Policy (open until 7/1/19): To determine if any response required from PPC.
22. **MEMORIAL HALL BOOKING UPDATE:** To consider/approve proposed amendments.
23. **PARISH ELECTIONS DELAYED TO 2020:** To note confirmation that parish elections have been delayed until 7/5/2020 and therefore all members terms of office extended by 12 months.
24. **STREET LIGHTING:** To determine whether to purchase bulk SOX bulbs.

#### Financial Matters:

25. **GRANTS AND DONATIONS:** To consider/approve application from Pitstone Memorial Hall for £3,000 towards repair of soffits, fascias and guttering.
26. **FINANCIAL POSITION AND PAYMENTS:** To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor information for the month.
27. **INTERNAL CONTROLS:** Conduct all necessary internal controls.
28. **BUDGET AND 3-YEAR PLAN:** To approve the budget for 2020/21 and the associated 3-year plan.
29. **PRECEPT:** To approve the resulting precept requirement for 2020/21.
30. **HP CASHBACK PROMOTION:** To note application submitted.

#### Reports:

31. To note feedback from SLCC branch meeting 7/12/18.
32. To note receipt of mVAS report to November 2018.
33. Note other reports, reminders, forthcoming events and agenda items for 31 January 2019.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS  
AND ADDRESS COUNCIL DURING THE PUBLIC SESSION**