

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the Parish Council
to be held in the Millennium Room of the Memorial Hall on Thursday 29 November 2018 at 7.30pm

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date: 23 November 2018

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
 2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**
from councillors on matters to be considered at the meeting.
 3. **TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS –** residents' monthly opportunity to raise their questions or concerns with the parish council.
 4. **TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**
 5. **MINUTES** - To resolve that the minutes of the parish council meetings held on 25 October 2018 be signed as a true and correct record of the meeting.
 6. **CLERK'S REPORT –** to note updates to the ongoing matters, for information only.
 7. **CORRESPONDENCE –** to note correspondence received,
[Committee Reports:](#)
 8. **PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE:**
 - 8.1 To determine response to AVDC re planning application consultations:
 - a) **77 Windsor Road, 18/03907/APP,** single-storey rear extension and forming of a side door into garage.
 - b) **Sports Pavilion on Marsworth Road, 18/04002/APP,** extension and refurbishment of the existing Sports Pavilion to be provided with new upgraded changing facilities, social area, support functions and ground maintenance facility.
 - 8.2 To note decisions by AVDC:
 - a) **The Coach House, Erlegh Manor, Vicarage Road, 18/03335/APP,** Demolition of double garage building (with storage loft), single storey extension to South East of Coach House, 2 storey extension to South West of Coach House. Addition of dormers to existing Coach House. Changes and additions to doors, windows and rooflights throughout. Changes to driveway and car parking arrangements. Changes to site boundary treatments. AVDC Approved (PPC tendered no objections).
 - b) **46 Windsor Road, 18/03418/APP,** new pitched roof to garage: AVDC Approved (PPC tendered no objections)
 - 8.3 To note applications outstanding with AVDC: 131 Yardley Avenue & Land off Marsworth/Vicarage Road. 7 Church Rd appeal in progress.
 9. **SPORTS & LEISURE COMMITTEE & RELATED MATTERS – CLLR SAINTEY, CHAIR OF COMMITTEE**
 - 9.1 To note that the committee meeting scheduled for 8/11/18 was cancelled.
 - 9.2 Pavilion Planning: planning live with AVDC. Funding applications ongoing.
 - 9.3 Recreation Ground: To note that actions were necessary following vandalism to floodlights & abandoned bicycle and consider related quotation.
 10. **STAFFING COMMITTEE – CLLR BLUNT, CHAIR OF COMMITTEE**
 - 10.1 To consider recommendations for extended scope of additional employee.
- [Charity Matters:](#)
11. **PITSTONE PARISH CHARITY:**
 - 11.1 No charity meeting this month, therefore no report due.
 - 11.2 To consider/approve re-applying to the Parish Charity regarding acquisition of the land required for the leisure developments.
 12. **PITSTONE RECREATION GROUND CHARITY:** meeting scheduled for 29/11/18.

Working Group Matters:

13. **YOUTH CAFÉ:**
 - 13.1 Micro grant / fundraising: AVDC NHB panel due to confirm by end November. Note update on attendee fundraising.
 - 13.2 To note feedback from Action4Youth Annual Conference/Mental Health Seminar 1/11/18, previously circulated (attended by Cllr Mitra).
14. **HIGHWAYS/PATHS:**
 - 14.1 Pitstone and Ivinghoe Safety Scheme – BCC Feasibility Study in progress.
 - 14.2 Foot/Cycle Path to Tring – Herts County Council investigation continues.
15. **PDA:** Note any update.
16. **COMMUNITY AND PUBLIC TRANSPORT:**
 - 16.1 Community Bus/Transport Survey: survey under review.
 - 16.2 Investigating bus to Tring station: To receive feedback from meeting on 27/11/18 and determine any actions arising.
 - 16.3 Community Car Scheme: To note updates.

Other Matters:

17. **DEVOLVED SERVICES:**
 - 17.1 To (a) note BCC postponing re-contract in light of unitary and just offering 1 year extension (b) approve extending existing fulfilment contracts for a period of 12 months and (c) to approve conducting full re-tender in line with new full contract from BCC.
 - 17.2 To note issues arising this month.
18. **BALC TRAINING:** To consider/approve BMKALC Chairmanship Skills training 26/2/19 for Cllr Frearson.
19. **PARISH ONLINE:** To approve renewal of annual subscription.
20. **BBOWT EXPRESSWAY CHALLENGE:** To consider if wish to make donation and/or publicise campaign.
21. **NEW EDITOR FOR PPP:** To consider/approve recruitment process.
22. **CONSULTATIONS:**
 - 22.1 BCC School Transport Consultation (open until 4/1/19): To receive feedback from the BCC event on 8/11/18 and determine any response from the parish council.
 - 22.2 BCC Local List Consultation (open until 3/12/18): To determine any response from the parish council.
 - 22.3 Chiltern Conservation Board AONB Management Plan (open until 31/12/18): To determine any response from the parish council.
 - 22.4 HCC School Admissions Consultation 2020/21: To determine any response from the parish council.

Financial Matters:

23. **FINANCIAL POSITION AND PAYMENTS:** To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor information for the month.
24. **DECEMBER PAYMENTS:** To approve electronic authorisation of December payments
25. **INTERNAL CONTROLS:** Conduct all necessary internal controls.
26. **BUDGET AND 3-YEAR PLAN:** To consider the draft of 3-year budget, precept implications and determine adjustments necessary.

Reports:

27. To note feedback from BMKALC AGM 9/11/18 circulated electronically (attended by Cllr Mitra).
28. To receive feedback from AVALC AGM 3/11/18 & consider if council wishes to try and arrange a tour of Aylesbury Court – Cllr Saintey.
29. To receive feedback from Pitstone Memorial Hall Charity AGM on 12/11/18 – Cllr Crutchfield.
30. To receive feedback on PIE firework/bonfire event at pavilion 3/11/18 – Cllr Saintey.
31. To receive feedback from BMKALC Parish Liaison/TfB surgery/BCC 1-year devolution meeting 28/11/18 – Cllr Saintey
32. Note other reports, reminders, forthcoming events and agenda items for December.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND ADDRESS COUNCIL DURING THE PUBLIC PARTICIPATION SESSION**