

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the Parish Council
to be held in the Millennium Room of the Memorial Hall on Thursday 6 September 2018 at 7.30pm

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date: 31 August 2018

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**
from councillors on matters to be considered at the meeting
3. **TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS –** residents' monthly opportunity to raise their questions or concerns with the parish council
4. **TO MEET PC MATT CRAKER,** new Thames Valley Police Neighbourhood Supervisor
5. **TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**
6. **MINUTES** - To resolve that the minutes of the parish council meetings held on 19 July 2018 be signed as a true and correct record of the meeting
7. **CLERK'S REPORT –** to note updates to the ongoing matters, for information only
8. **CORRESPONDENCE**
 - 8.1 Consider correspondence received & receive notification of any additional items
 - 8.2 Consider if wish to submit any response to BCC Consultation on changes to household recycling centres (open til 22/10/18)

Committee Reports:

9. **PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE:**
 - 9.1 Applications:
 - a) Increase in width of crossover at 131 Yardley Avenue, 18/02757/APP
 - 9.2 Decisions:
 - a) Barley End, Stocks Road sewage works (18/01404/APP): AVDC Approved
 - b) 13 Glebe Close (18/01631/APP) two storey rear & side extension: AVDC approved
 - c) 6 Campbell Lane (18/01979/APP) Conversion of garage: AVDC approved
 - 9.3 To note applications outstanding with AVDC
 - 9.4 To receive report from AVDC Planning Forum for Parishes on 5/9/18 – Cllrs Crutchfield, Nicholls and Hawkins
10. **SPORTS & LEISURE COMMITTEE & RELATED MATTERS – CLLR SAINTEY, CHAIR OF COMMITTEE**
 - 10.1 No meeting held in August, therefore no minutes to note.
 - 10.2 I&PUCC request re Ball Stop Netting etc on Recreation Ground: consider/discuss requests
 - 10.3 Local Green Space between Marsworth Road and The Crescent: discuss option for potential additional fencing and consider/confirm procurement of other matters identified last month
 - 10.4 Pavilion Planning: note update from meeting with architect/project manager and pre-application planning meeting. AVDC response anticipated mid-Sept.
 - 10.5 Allotments:
 - a) Consider PAA request to permit out-of-parish tenants
 - b) Consider PAA request re track repairs
 - 10.6 Recreation Ground play area:
 - a) Consider/approve quotation to replace seat and make good the metal work beneath on the Rocking Rocket
 - b) Note one swing seat on 4-bay flat swings has been removed for safety reasons and consider if wish to procure replacement
11. **STAFFING COMMITTEE – CLLR BLUNT, CHAIR OF COMMITTEE:** no report due

12. **PITSTONE PARISH CHARITY COMMITTEE:** meeting scheduled for 6/9/18
13. **PITSTONE RECREATION GROUND CHARITY:** meeting scheduled for 6/9/18

Working Group Matters:

14. **YOUTH CAFÉ:** No café this month. Nothing to report.
15. **GDPR:**
 - 15.1 Approve the suite of policies and associated documents
 - 15.2 Consider matters arising from audit & policies and determine actions
 - 15.3 All members to confirm use of council email addresses & encrypted drives
16. **HIGHWAYS/PATHS:**
 - 16.1 Pitstone and Ivinghoe Safety Scheme – IPC postponed consideration until September
 - 16.2 Footpath to Marsworth –Stage 3 Safety Audit received, project completed
 - 16.3 Foot/Cycle Path to Tring – receive update following meeting 25/7/18
17. **PDA:** Consider/approve entering into the S106 agreement relating to the PDA
18. **COMMUNITY AND PUBLIC TRANSPORT:**
 - 18.1 Community Bus/Transport Survey: survey under review
 - 18.2 Infrastructure Improvements: installation eta 12 weeks ie end September
 - 18.3 Investigating bus to Tring station: meeting anticipated end September
 - 18.4 Community Car Scheme: consider if the parish council wishes to run this as a council led service

Other Matters:

19. **DEVOLVED SERVICES:**
 - 19.1 Consider if council wishes to undertake any work to the trees/shrubs along the alleyway between Cheddington Road and Crispin Field this year
 - 19.2 Consider any additional items requiring attention under existing devolved services
20. **STREET LIGHTING:** Consider/approve roll out of further 8 LED lanterns
21. **CAA DRAFT AIRSPACE MODERNISATION STRATEGY CONSULTATION:** determine response
22. **BCC INFRASTRUCTURE PRIORITY LIST:** review and update the submission for BCC
23. **COMPLAINTS PROCEDURE:** undertake annual review and approve
24. **STANDING ORDERS:** approve minor amendments to Standing Orders following NALC update
25. **HCC FLOOD MANAGEMENT CONSULTATION:** discuss/approve cross-boundary working with Aldbury re Pitstone Hill flood risk
26. **PARISH COUNCIL INSURANCE:** Approve renewal quotation, final year of long term agreement
27. **TERMS OF REFERENCE WITH PITSTONE MEMORIAL HALL** – consider/approve the draft terms of reference surrounding a Parish Councillor being a trustee of the Memorial Hall Charity
28. **SIGNAGE APPLICATION BY LITTLE ROTHSCHILD SURGERY:** consider application being submitted by the surgery and determine if the parish council supports
29. **VACANCY IN THE OFFICE OF PARISH COUNCILLOR:** determine if wish to appoint candidates to fill the remaining term of office (to May 2019)

Financial Matters:

30. **FINANCIAL POSITION AND PAYMENTS:** To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor information for the month.
31. **INTERNAL CONTROLS:** Conduct all necessary internal controls

Reports:

32. Receive feedback from Play around the Parishes – Cllr Saintey/Clerk
33. Note MVAS Report from May-July 2018 for Marsworth Road
34. Note other reports, reminders, forthcoming events and agenda items for 27/9/18

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS

