

PITSTONE PARISH COUNCIL

SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN a meeting of the Parish Council Sports and Leisure Committee to be held **in the Millennium Room of Pitstone Memorial Hall on Thursday 8 February 2018** at 7.30pm

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 660791

Signed _____
Date : 2 February 2018

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **RECEIVE DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** on matters to be considered at the meeting
3. **RECEIVE QUESTIONS FROM THE PUBLIC** or any points raised by members with declarations
4. **MINUTES** to resolve that the minutes of the meetings held on 13/12/17 and 10/1/18 be signed as correct records
5. **CLERKS REPORT** note receipt of the report
6. **CORRESPONDENCE** note correspondence received by the committee
7. **REDEVELOPMENT OF THE SPORTS PAVILION SITE**
 - 7.1 Phase I New ball stop netting, replacement fencing & relocation of senior pitch
 - i. To receive update on progress of works
 - 7.2 Phase II renovate building, external storage, outside perimeter, car park etc
 - i. Receive update on progress with Woods Hardwick
8. **GROUND KEEPERS REPORT**
 - 8.1 Receive general report from ground keeper
 - 8.2 Ground keeper to advise of renovation works anticipated to be needed at both the pavilion and recreation ground sites this summer
 - 8.3 Ground keeper to advise of any further works required to strip now enclosed within fence
 - 8.4 Approve re-issue of annual contract for works at the Recreation Ground
9. **OTHER SPORTS PAVILION RELATED MATTERS**
 - 9.1 Consider/approve remedial works required at pavilion including (1) note full parish council approved replacement of section of fence following storm damage (2) Note and approve repair/replacement of roof tiles followin storm damage (3) note & approve replacement of dustpan and brush
 - 9.2 Approve commission of: 5 yearly electrical installation check; annual portable appliance test for pavilion & youth cafe equipment; 6 monthly fire alarm check; and emergency lighting check
 - 9.3 Approve commission of 6 month service for TMVs
10. **OTHER OPEN SPACE MATTERS**
 - 10.1 Consider/approve remedial works required at open spaces, note works undertaken since last meeting and items being monitored

11. **REPORTS:**
 - 11.1 Receive update from JFC re defibrillator project
 - 11.2 Note miscellaneous reports
12. **MATTERS FOR REFERRAL TO FULL COUNCIL** – approve any matters for referral to full council
13. **DATE AND TIME OF NEXT MEETING** and determine matters for inclusion on agenda

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS