

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the Parish Council
to be held in the Millennium Room of the Memorial Hall on Thursday 28 February 2019 at 7.30pm

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date: 22 February 2019

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**
from councillors on matters to be considered at the meeting.
3. **TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS –** residents' monthly opportunity to raise their questions or concerns with the parish council.
4. **TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**
5. **MINUTES** - To resolve that the minutes of the parish council meetings held on 31 January 2019 be signed as a true and correct record of the meeting.
6. **CLERK'S REPORT –** to note updates to the ongoing matters, for information only.
7. **CORRESPONDENCE –** to note correspondence received.

Committee Reports:

8. **PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE:**
 - 8.1 No planning applications received.
 - 8.2 To note decisions:
 - a) **20 Crispin Field, 18/04311/APP**, single storey rear & two storey side and rear extension: AVDC approved (PPC tendered no objections)
 - 8.3 To note applications outstanding with AVDC: 131 Yardley Avenue, 77 Windsor Road, Sports Pavilion on Marsworth Road, 43 Marsworth Road, 72 Vicarage Road, 7 Queen Street and Safran gatehouse.
9. **SPORTS & LEISURE COMMITTEE & RELATED MATTERS – CLLR CRUTCHFIELD, MEMBER OF COMMITTEE**
 - 9.1 To note receipt of the minutes of the committee meeting held 14/2/19.
 - 9.2 To consider matters referred to full council for consideration/approval.
 - 9.3 Pavilion Phase II:
 - a) Planning: AVDC determination date eta now 8/3/19.
 - b) Funding: applications ongoing.
 - 9.4 Pavilion Phase III: Note works in progress.
 - 9.5 Leisure Development on Recreation Ground: To note update and timescales.
10. **STAFFING COMMITTEE – CLLR BLUNT, CHAIR OF COMMITTEE**
 - 10.1 To determine new hourly rate for applicable staff from 1/4/19.
 - 10.2 To note update on recruitment of Parish Assistant. Application deadline 6/3/19.

Charity Matters:

11. **PITSTONE PARISH CHARITY:** No charity meeting this month, therefore no report due. No official response from Parish Charity regarding acquisition of the land required for leisure development
12. **PITSTONE RECREATION GROUND CHARITY:**
 - 12.1 To note receipt of the draft minutes of the Charity meeting held 31/1/19.
 - 12.2 Charity Commission application: Recreation Ground Charity awaiting a response.

Working Group Matters:

13. **YOUTH CAFÉ:** To note update on youth project at youth café.
14. **HIGHWAYS/PATHS:**
 - 14.1 Pitstone and Ivinghoe Safety Scheme – Next BCC/TfB meeting due April.
 - 14.2 Foot/Cycle Path to Tring – Herts County Council investigation continues. Linking into West Midlands Trains workshop/surveys.
 - 14.3 HGVs/Freight – To consider correspondence from Ivinghoe Parish Council and determine response.

15. **PDA:** Nicholas King Homes not yet in a position to engage with the parish council re MUGA and replacement parking.
16. **COMMUNITY AND PUBLIC TRANSPORT:**
 - 16.1 Community Bus/Transport Survey: Survey under review.
 - 16.2 Investigating bus to Tring station: West Midlands Trains arranging workshop and survey. Historical evidence supplied.
 - 16.3 Community Car Scheme: To note updates.
 - 16.4 Working Party Membership: To note response from public.

Other Matters:

17. **DEVOLVED SERVICES:**
 - 17.1 BCC contract: Waiting for signed/engrossed contract to be returned by BCC.
 - 17.2 To note remedial actions undertaken and raise any remedial works for consideration.
18. **POLICY/DOCUMENT REVIEW:**
 - 18.1 To conduct/approve the annual review of the Policy on Reporting of Meetings of the council.
 - 18.2 To conduct/approve the annual review of all the Policies associated with the Pitstone Community Car Scheme.
 - 18.3 Pitstone Guide – To determine if any councillors can assist.
19. **CONSULTATIONS:**
 - 19.1 BCC RoW Improvement Plan (parish council survey open until 15/4/19): To determine response (if any) to survey questions.
20. **ANNUAL PARISH ASSEMBLY 14/5/19:** To note updates and draft agenda.
21. **NOTICEBOARD RENOVATION:** Consider quotation for repair of board by Glebe Close and note works to board by Woodz Pizza.
22. **REQUESTS RAISED BY PUBLIC:**
 - 22.1 To consider request re supply of litter picker.
 - 22.2 To consider if any changes to Windsor Road dog bin required prior to AVDC contractual adjustment date.

Financial Matters:

23. **GRANT/DONATION REQUESTS:** Consider request from Pitstone Over 60's.
24. **FINANCIAL POSITION AND PAYMENTS:** To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor information for the month.
25. **INTERNAL CONTROLS:** Conduct all necessary internal controls.

Reports:

26. To receive feedback from Greatmoor Energy From Waste Tour 18/2/19 – Cllrs Mitra, Stoddart, Saintey, Nicholls & Hawkins.
27. To note receipt of feedback from HMRC free webinar on "What's new for 2019" 11/2/19 – Clerk.
28. To receive feedback on BALC Chairmanship Skills training on 26/2/19 – Cllr Dr Frearson.
29. To note mVAS report to Feb 2019.
30. Note other reports, reminders, forthcoming events and agenda items for 28 March 2019.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS AND
ADDRESS THE COUNCIL DURING THE PUBLIC SESSION**