

PITSTONE PARISH COUNCIL
SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF a meeting of the Parish Council Sports and Leisure Committee to be held in the **Millennium Room at Pitstone Memorial Hall on Thursday 14 November 2019 at 7.30pm**

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date : 8 November 2019

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **RECEIVE DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** on matters to be considered at the meeting.
3. **RECEIVE QUESTIONS FROM THE PUBLIC** or any points raised by members with declarations.
4. **MINUTES** to resolve that the minutes of the meetings held on 10/10/19 be signed as a true and correct record.
5. **CLERKS REPORT** To note receipt of the report on matters arising.
6. **CORRESPONDENCE** To note correspondence received by the committee.
7. **PHASE 2 IMPROVEMENTS OF THE SPORTS PAVILION SITE (building and grounds)**
 - 7.1 Funding:
 - a) To confirm that both PPC and P&IUFC are willing to submit a grant to FF for £30k towards the changing rooms.
 - b) To note discussions between P&IUFC & PPC to take place after Christmas re £5,702 remaining of FF funding.
 - c) To note update on progress with other funding applications.
 - 7.2 Tendering:
 - a) To note update on production of Employers Requirements Brief for tender packs and approve specifications contained within.
 - b) To consider/approve commission of necessary Geotechnical Report.
 - c) To approve identified list of contractors invited to submit full d&b tender packs.
8. **OTHER PAVILION SITE RELATED MATTERS**
 - 8.1 Remedial Works - Approve remedial works that had been required during the month and any actions arising.
 - 8.2 Pitch Barriers – Further discussion to take place after Christmas between PPC and P&IUFC.
 - 8.3 Portable Floodlights – To receive update from P&IUFC.
 - 8.4 Fixed Permanent Floodlights – To note receipt of information from P&IUFC.
 - 8.5 Financial Position – To note the latest financial position for the pavilion site.
9. **GROUND KEEPERS REPORT:**
 - 9.1 To receive general report and consider any issues arising.
 - 9.2 To note approval of ground-keeping budgets for 2020/21 by full council.
10. **OTHER OPEN SPACE MATTERS**
 - 10.1 Consider/approve remedial works required at open spaces, note works undertaken since last meeting.
 - 10.2 Leisure Land by Recreation Ground
 - a) To note update on procurement of new Play Space and Skate Park.
 - b) To receive any feedback from Cricket Club re enhanced practice nets.
11. **REPORTS/OTHER:**
 - 11.1 To consider change to invoicing terms requested by P&IUFC.
 - 11.2 To note any miscellaneous reports.
12. **MATTERS FOR REFERRAL TO FULL COUNCIL** – To determine any matters for referral.
13. **DATE AND TIME OF NEXT MEETING** – 7.30pm on 12/12/19 at the pavilion.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS MEMBERS DURING THE PUBLIC PARTICIPATION SESSION**