

PITSTONE PARISH COUNCIL

SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF a meeting of the Parish Council Sports and Leisure Committee to be held in the **Millennium Room at Pitstone Memorial Hall on Thursday 10 October 2019 at 7.30pm**

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date : 3 October 2019

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **RECEIVE DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** on matters to be considered at the meeting.
3. **RECEIVE QUESTIONS FROM THE PUBLIC** or any points raised by members with declarations.
4. **MINUTES** to resolve that the minutes of the meetings held on 12/9/19 be signed as a true and correct record.
5. **CLERKS REPORT** To note receipt of the report on matters arising.
6. **CORRESPONDENCE** To note correspondence received by the committee.
7. **PHASE 2 IMPROVEMENTS OF THE SPORTS PAVILION SITE (building and grounds)**
 - 7.1 Funding:
To discuss use of Football Foundation FSIF fund, in partnership with P&IUFC.
 - 7.2 Tendering:
 - a) To consider quotations and appoint Mechanical/Electrical Engineer to prepare information for Employers Requirement Brief required for tender pack.
 - b) To note issue of Expressions of Interest and associated procurement timetable.
8. **OTHER PAVILION SITE RELATED MATTERS**
 - 8.1 Remedial Works - Consider/approve remedial works required at pavilion and note works undertaken since last meeting and to note requirements for kit/equipment on site.
 - 8.2 Online Booking System for all Sports & Leisure Facilities – To approve subscription to Hallmaster as trial progressing effectively.
 - 8.3 Water Management – To conduct annual review of water management/treatment.
 - 8.4 Pitch Barriers – To undertake initial discussions about all aspects of this project proposal to enable more accurate plans to be developed.
 - 8.5 Portable Floodlights – To undertake initial discussion about this proposal to enable further investigation.
9. **GROUND KEEPERS REPORT:**
 - 9.1 To receive general report and consider any issues arising.
 - 9.2 To consider recommendations for annual ground-keeping budget for 2020/21 as part of PPC annual budgeting process.
10. **OTHER OPEN SPACE MATTERS**
 - 10.1 Consider/approve remedial works required at open spaces, note works undertaken since last meeting.
 - 10.2 Leisure Land by Recreation Ground
 - a) To note completion of purchase of land from Pitstone Parish Charity.
 - b) To note update on procurement of new Play Space and Skate Park.
 - c) To receive any feedback from Cricket Club re enhanced practice nets.
 - 10.3 Recreation Ground
 - a) Football Goals: To consider response from P&IUFC regarding portable full-sized goals and determine actions arising.
 - b) Tree: To consider/approve purchase of replacement tree for recreation ground (previous tree vandalised & cage removed).

11. **REPORTS/OTHER:**
 - 11.1 To note receipt of quarterly financial update from P&IUFC and consider any matters arising.
 - 11.2 To note position on overdue income.
 - 11.3 To note renegotiating sewerage rebate with Anglian Water.
 - 11.4 To consider/approve 2020 meeting dates.
 - 11.5 To note any miscellaneous reports.
12. **MATTERS FOR REFERRAL TO FULL COUNCIL** – approve any matters for referral
13. **DATE AND TIME OF NEXT MEETING** – 7.30pm on 14/11/19 in the Millennium Room.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION**