

# PITSTONE PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF THE MEETING** of the Staffing Committee  
to be held at The Laurels, Old Farm, on Wednesday 10 October 2018 at **7.30pm**

Laurie Eagling, Clerk to the Council  
9 Warwick Road, Pitstone, LU7 9FE  
Tel: 01296 767261

Signed \_\_\_\_\_  
Date: 4 October 2018

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## A G E N D A

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from this meeting due to the confidential/sensitive nature of the business.

1. **ATTENDANCE AND APOLOGIES**
2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**  
from councillors on matters to be considered at the meeting
3. **MINUTES** - To resolve that the minutes of the staffing committee meeting held on 19 June 2018 be signed as a correct record
4. **CLERK'S REPORT** – to note receipt
5. **YOUTH CAFÉ STAFFING** – to consider any changes required
6. **COMMUNITY CAR SCHEME** - consider changes to staffing required to accommodate
9. **QUARTERLY REVIEW OF HOURS** – consider/approve any overtime payment to clerk
10. **ANNUAL REVIEW OF SALARY BUDGET** – conduct annual review & determine recommendations
11. **VOLUNTEER REWARDS** – finalise arrangements for December/January
12. **DETERMINE MATTERS FOR REFERRAL TO FULL COUNCIL**