

PITSTONE PARISH COUNCIL
SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF a meeting of the Parish Council Sports and Leisure Committee to be held in the **Millennium Room at Pitstone Memorial Hall on Thursday 12 March 2020 at 7.30pm**

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date : 6 March 2020

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **RECEIVE DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** on matters to be considered at the meeting.
3. **RECEIVE QUESTIONS FROM THE PUBLIC** or any points raised by members with declarations.
4. **MINUTES:** To resolve that the minutes of the meetings held on 13/2/2020 be signed as a true and correct record.
5. **CLERKS REPORT:** To note receipt of the report on matters arising.
6. **CORRESPONDENCE:** To note correspondence received by the committee.
7. **PHASE 2 IMPROVEMENTS OF THE SPORTS PAVILION SITE (building and ancillary):**
 - 7.1 Funding: To approve applying for £30,000 grant from Football Foundation towards changing village, turnstile & upgraded electricity to enable floodlights.
 - 7.2 Clear out: All clubs required to attend site & remove items prior to commencement of works.
 - 7.3 2020 summer closure: To confirm dates of summer closure and ensure clubs request away fixtures until end September.
8. **OTHER PAVILION SITE RELATED MATTERS:**
 - 8.1 Remedial Works - Approve remedial works that had been required during the month.
 - 8.2 Financial Position – To note the latest financial position for the pavilion site.
 - 8.3 Review of Hire Fees – To undertake review and determine hire fees for 2020/21 season.
 - 8.4 Corner Flags – To consider purchase of corner flags for junior pitch.
9. **GROUND KEEPERS REPORT:**
 - 9.1 To receive general report and consider any issues arising.
 - 9.2 To discuss initial requirements for summer renovation for recreation ground pitch.
10. **OTHER OPEN SPACE MATTERS:**
 - 10.1 Consider/approve remedial works required at open spaces, note works undertaken since last meeting.
 - 10.2 DDA bi-annual consultation: To approve conducting after the opening of new play space in June.
 - 10.3 Orchids: To consider if any action required for 2020.
 - 10.4 Playground Inspections: To consider/appoint a contractor to undertake the annual playground inspections at Hever Close and Windsor Road.
 - 10.5 Leisure Land by Recreation Ground
 - a) To note revised works schedule re Play Space.
 - b) To note that documentation is being prepared relating to expressions of interest.
 - c) To receive any feedback from Cricket Club re enhanced practice nets.
11. **REPORTS/OTHER:** To note any miscellaneous reports.
12. **MATTERS FOR REFERRAL TO FULL COUNCIL** – To determine any matters for referral.
13. **DATE AND TIME OF NEXT MEETING** – 7.30pm on 2/4/20 in the Millennium Room at Pitstone Memorial Hall.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

14. **PAVILION TENDER:** To formally consider the tender submission evaluations and determine preferred contractor to recommend to full council.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND ADDRESS MEMBERS OF THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION**