

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF THE MEETING of the Staffing Committee
to be held in the Meeting Room of Pitstone Memorial Hall on Tuesday 18 February 2020 at 7.30pm

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date: 7 February 2020

A G E N D A

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from this meeting due to the confidential/sensitive nature of the business.

1. **ATTENDANCE AND APOLOGIES**
2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**
from councillors on matters to be considered at the meeting.
3. **MINUTES** - To resolve that the minutes of the staffing committee meeting held on 7 August 2019 be signed as a correct record.
4. **CLERK'S REPORT** – To note receipt.
5. **POST EVENT REVIEW OF ANNUAL VOLUNTEER EVENT** – To review the event of 16/1/20 and determine any amendments for subsequent years.
6. **QUARTERLY REVIEW OF HOURS** – To consider the quarterly review of hours worked by staff and approve any overtime payment.
7. **WORKPLACE PENSION** – To note 3-yearly review undertaken and re-declaration submitted to the Pensions Regulator.
8. **REVIEW OF HOURLY RATES FOR LITTER PICKERS/CLEANERS/ASSET INSPECTIONS** – To undertake a review of the hourly rate paid to litter pickers/cleaners/asset inspectors in view of new National Living Wage effective 1/4/2020.
9. **ASSISTANT YOUTH WORKER** – To note update re recruitment.
10. **DETERMINE MATTERS FOR REFERRAL TO FULL COUNCIL**