

PITSTONE PARISH COUNCIL SPORTS & LEISURE COMMITTEE

Minutes of the Sports & Leisure Committee Meeting held on 12 March 2020 in the Millennium Room at the Memorial Hall commencing at 7.30pm

COMMITTEE PRESENT: Cllr Sainthey (Chair), Cllr Mrs Stoddart, Cllr Mrs Crutchfield, Cllr Dr Fearson, John Groom (groundkeeper), Grant Maxwell (P&L/F), Feargal Tierney (P&L/F), plus Laurie Eagling (clerk).
APOLOGIES/ABSENT: Cllr Weber (Vice Chair) & Eugene Doherty (P&L/F).

SL130/19 **ATTENDANCE AND APOLOGIES** - See above.

SL131/19 **DECLARATIONS OF INTEREST**

No interests were declared.

S132/19 **QUESTIONS FROM THE PUBLIC AND DISPENSATION REQUESTS** - No members of the public present. No councillors held a relevant interest that they wished to speak about.

SL133/19 **APPROVE MINUTES OF LAST MEETINGS**

The minutes of the previous meeting held on 13/2/2020 had been circulated with no amendments notified or issues raised. The minutes were duly accepted as a true and correct record, and the chairman was authorised to sign on behalf of the council.

SL134/19 **CLERKS REPORT** - Receipt noted. Ongoing matters detailed below to assist members of the public:

1. Tennis/Netball/5-aside - no update from the landowner, who is not yet able to negotiate with the parish council

2. Open access MUGA within PDA development - full planning granted by AVDC. Nicholas King Homes in process of completing purchase with landowners. Full council entered MUGA Agreement with NKH on 30/1/2020 to ensure delivery.

3. PIE container/equipment - PIE equipment currently in parish council container. Wave/Anglian Water Sewerage Rebate - still waiting for final decision from AW.

4. Online booking system - clerk to make final amendments to back information. Calorifier Blow Down test - Cllr Fearson undertaking.

5. Purchase of Leisure Land - Parcel 1 complete. Parcel 2 to complete at same time as PDA

6. Fixed Floodlights - project ongoing with P&L/F and PFC. No resolutions need to be passed this month.

7. Pitch Barriers & Advertising - project ongoing with P&L/F and PFC. No resolutions need to be passed this month.

8. Potential Lease of land to 1st Wingham & Pitstone Scouts - Heads of Terms being drawn up.

9. Youth café PAT tests - scheduled for the Easter holidays.

10. Playground gate for Windsor Road - replacement gate on order.

SL135/19 **CORRESPONDENCE:** The correspondence received was noted.

SL136/19 **PHASE II IMPROVEMENTS FOR THE PAVILION (building and frontage)**

1. **Funding**
 It was **RESOLVED** that P&L/F and PFC would submit a joint grant request to the Football Foundation for £30,000 towards phase II - new changing rooms, function room, turnstile/pay box, upgraded electrical supply to enable floodlights, improved parking etc.

2. **Clear Out**
 It was **RESOLVED** that the parish council would hire a 12 yard skip from Camiers (£366 inclusive of VAT) and all clubs / council would attend site at 9am on 1 April to clear out the pavilion and container ahead of the proposed building works.

3. **2020 Summer Closure**
 It was confirmed that the whole site would be closed from 1/5/2020.

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- annual fire extinguisher checks for pavilion

The date of the forthcoming meeting was noted as: 7.30pm on 2/4/20 in the Millennium Room at Pitstone Memorial Hall. It was noted that the following matters would appear on the agenda:

SL142/19 DATE OF NEXT MEETING

It was **RESOLVED** that no issues from this section of the meeting required referral to full council for consideration.

SL141/19 MATTERS FOR REFERRAL

SL140/19 REPORTS/OTHER: No other reports received for consideration.

5. **Leisure Land by Recreation Ground:**
 - a. **Play Space**
Huck postponed commencement date due to bad weather. Will now take place between 30/3 – 5/6/2020.
 - b. **Skate Park**
Several issues being investigated prior to compiling any tendering documentation.
 - c. **Cricket Nets**
J Groom provided an update on behalf of I&PUC. It was noted that I&PUC would investigate the implications of renovating the practice nets and/or installing new nets and/or installing bigger nets and would revert to the parish council in due course.
4. **Annual Playground Inspections:**
 - a. Following consideration of the quotations, it was **RESOLVED** to appoint Wicksteed Leisure to undertake the annual playground inspections at Hever Close (funded by S106) and Windsor Road (funded by PPC) at a cost of £60 per play area. Following consideration of 2 quotations, it was **RESOLVED** to appoint ROSPA to carry out the post installation inspection of the new Huck Play Space at a cost of £395.
 - b. **Orchids:** It was **RESOLVED** no areas of Castlemead required protection from cutting this year.
 2. **Remedial matters:** No additional activities required during the month of the new play space.
 3. **DA consultation:** It was **RESOLVED** to carry out the consultation following the opening of the new play space.

SL139/19 OTHER PLAY AREA/OPEN SPACE MATTERS

1. The groundkeeper provided a report on the condition of the pitches. Pavilion renovation – it was **RESOLVED** that the parish council would order 40 tonnes of 50/50 top dressing for delivery 4-7/5/2020. It was **RESOLVED** that the groundkeeper would order 16-18 bags of grass seed at approx. £65-75 per bag. It was noted that if the belt snapped on the spreader that there would be an additional cost of £300 per day to hire a dresser spreader whilst the owned equipment was out of action (and **RESOLVED** to accept this cost if necessary). Pitch to be aerated to help eradicate moss.
3. Recreation ground pitch – ground keeper would try and spike the pitch to improve the condition. No additional topsoil, fertiliser or grass seed requirements.

SL138/19 GROUND KEEPER'S REPORT – J GROOM

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2. **Pavilion Financial Position**
The latest financial position was noted.
3. **Pavilion Hire Fees**
Following review of pitch hire costs in Aylesbury Vale and Dacorum, and given that the new facility will be operating for the 2020/21 season, it was **RESOLVED** to increase the match hire costs to:
a. Hire of the full-sized pitch for a match, regardless of which team, increase from £46.25 to £50.
b. Hire of the junior pitch for a match, increase from £29.58 to £30.
c. Training costs to increase by 5% (senior to £38, junior to £24).
4. **Corner Flags**
It was **RESOLVED** that the parish council would purchase 4 x spiked corner flags with red (or black) flag for use on the junior football pitch.

SL137/19 OTHER PAVILION SITE RELATED MATTERS

1. **Remedial works**
It was noted that more roof tiles had required replacement. It was **RESOLVED** that the parish council would purchase a new set of nets to replace the ones damaged by the deer.

SL143/19 CLOSURE OF THE PUBLIC MEETING

There being no further business to be transacted, the chairman closed the public section of the meeting. Club and ground-keeping representatives departed the meeting.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

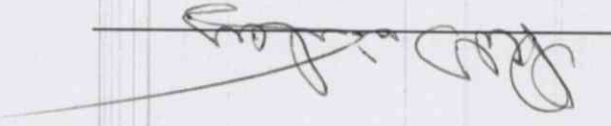
SL144/19 PAVILION TENDER:

1. Following attendance at the evaluation meeting and interviews, and following full consideration of the final evaluation data, it was **RESOLVED** that the Sports & Leisure Committee only wished one contractor & proposed work schedule to be put forward to full council for consideration/approval. That program and contractor were determined. Having given due consideration to the Value Engineering proposals it was **RESOLVED**:
 - a. To remain with the existing flooring choices unless suitable guarantees could be provided.
 - b. To approve the alternative pipework & potential screeding change (which could not be determined until work commenced).
 - c. To consider alternative sanitary ware & doors once details provided to Woods Hardwick.
 - d. To consider external/drainage proposals once full details provided to PEP Ltd.
 - e. To investigate BMS and heating proposals once full details provided to Banneman.

SL145/19 CLOSURE OF THE MEETING

There being no further business to be transacted, the chairman closed the meeting at 9.05pm.

Signed:
Chair



Date: 11/9/2020

