

Coronavirus (COVID-19) Risk Assessment and Control Plan

This Risk Assessment details the way in which Youth Cafe managing the risks associated with operating in light of the Coronavirus (also called COVID-19) outbreak, via person to person proximity, and/or surface contamination throughout operations. This assessment covers the following groups of people:

- Workers; Members; [L]
[SEP]Volunteers [L]
[SEP]

First Issued: 19th July 2021, next review on or before 19th July 2022. This document works alongside the Pitstone Parish Council Pavilion H&S arrangements.

Youth Café is following the UK Government advice whilst respecting regional Government variations in relation to safe working during the Coronavirus outbreak

Hazards / Potential Point of Transmission	Existing Controls
Risk of contracting COVID-19 whilst travelling	Members are encouraged to follow current guidelines for social distancing, if applicable while travelling or sharing transport.
Risk of contracting COVID-19 during café session	Hand sanitising methods in place for all to use. 2m meter social distancing measures in place
Risk of contracting COVID-19 from shared welfare facilities	All areas to be checked and cleaned before and after the sessions.
Cleaning and disinfection	Full company guidance, which is conversant with current government and World Health Organisation guidance in place and communicated to all.
Disposal of cleaning materials and potential contaminated materials	Safe disposal procedures in place and communicated to all. Verbal and visual reminders of hygiene processes in work areas and to colleagues, customers and visitor
Hazards / Potential Point of Transmission	Existing Controls

Transmission of virus from person displaying the symptoms of COVID-19	<p>Members who are displaying symptoms (namely high temperature or a new, continuous cough) do not attend café.</p> <p>A temperature will be taken on entry using a non contact temperature scanning device.</p>
Provide all members and volunteers with guidance before attending the session.	All will be aware of safety measures in place.
Time limit to sessions	Sessions are limited to 2 hours with a maximum of 45 young people per session.
Registration and tuck shop sales	Only 1 person at a time. Money to be deposited in a tin provided and change given. Staff to wear gloves and face masks.
Tuck shop	Staff to wear gloves and face masks. No open food or drinks to be served. All stations to have hand sanitiser available for users. Food and drink only to be handled by the staff before purchased. Young people cannot touch the goods before buying.
Indoor and outdoor activities	Activities during the session will either be indoors or outdoors (depending on weather and light) Groups will not be inside and outside do to the number of volunteers on site.
Toilets	1 person at a time – managed by reception.