

**PITSTONE PARISH COUNCIL
APRIL 2016 FINANCIAL SUMMARY**

Expenditure from Unity approved on 31 March 2016

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
466609494	Groundforce UK	NDP	Return of unspent part of NDP Grant		£ 977.61	£ 977.61

Expenditure from Unity approved on 28 April 2016

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
various 17939594	All employees + HMRC AVYFC	Employment & training Youth Café	Total confidential transactions (salary, expenses & HMRC) March youth café	£ 4.17	£ 2,291.83	£ 2,296.00
366098345	Almar (Tring) Ltd	General Administration	Printing of joint parish leaflet (part will be cross-charged to Ivinghoe parish council)		£ 411.59	£ 411.59
801434193	Almar (Tring) Ltd	General Administration	Printing of internal parish map for memorial hall		£ 334.50	£ 334.50
875596323	Almar (Tring) Ltd	General Administration	Printing of 1500 annual assembly leaflets	£ 7.00	£ 35.00	£ 42.00
119664502	Almar (Tring) Ltd	General Administration	2 x maps printed & encapsulated for boards	£ -	£ 320.00	£ 320.00
512698765	Almar (Tring) Ltd	General Administration	Printing of 40 thank you cards	£ 16.20	£ 81.00	£ 97.20
642696221	A J Groom & Son Ltd	Sports & Leisure	Pavilion ground maintenance for March & fence	£ 6.00	£ 30.00	£ 36.00
			Works at pavilion inc changing room floor tiles, door repairs, level paving slabs (please re-issue previous cheque as bacs transfer to different account, requested 6/4/16, cheque returned)	£ 90.00	£ 450.00	£ 540.00
680875395	D&P Builders	Sports & Leisure	Training - Lantra basic tree inspection		£ 715.00	£ 715.00
chq 300060	Capel Manor College	General Administration	Cleaning of 3 bus shelters		£ 230.00	£ 230.00
516489248	R Haynes	General Maintenance	3 x playground inspections (2 funded from S106 maintenance monies)		£ 45.00	£ 45.00
243343107	Wicksteed Leisure Ltd	Sports & Leisure	Toner for HP laser printer	£ 27.00	£ 135.00	£ 162.00
53474161	Toner Giant / NetGiant Ltd	General Administration	Repair of 3 noticeboards	£ 36.82	£ 184.12	£ 220.94
572229983	Abode Solutions	General Maintenance	Talk at annual assembly on orchids		£ 330.00	£ 330.00
Chq 300061	BBOWT	General Administration	Annual membership to SLCC (if resolve to renew)		£ 30.00	£ 30.00
931622291	SLCC	General Administration	Competition entry fee		£ 167.00	£ 167.00
chq 300062	Bucks Best Kept Village Competition	General Administration	Replacement mop handle and mop heads		£ 20.00	£ 20.00
335105778	K L Supplies Ltd	Sports & Leisure	Sports Dressing to renovate the pavilion pitches	£ 3.09	£ 15.45	£ 18.54
533051092	Construction Materials Limited	Sports & Leisure	Repairs at pavilion	£ 298.14	£ 1,490.68	£ 1,788.82
21063262	J Leonard Limited	Sports & Leisure	Grass cutting		£ 120.00	£ 120.00
109128452	J Leonard Limited	Devolved Services			£ 475.00	£ 475.00
Sub total of standard bacs/cheques				£ 488.42	£ 8,888.78	£ 9,377.20

Grants & donations approved on 28 April 2016 from Unity

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
Chq 300059	Recipient (data removed til post announcement)	Grants and Donations	Volunteer of the Year 2016		£ 50.00	£ 50.00
429905005	AVALC	Grants & Donations	AVALC (if resolve to donate)		£ 25.00	£ 25.00
chq 300063	Pitstone Recreation Ground Charity	Grants & Donations	Annual payment for maintenance etc of Pitstone Recreation Ground (to be agreed at meeting, recommendation £5,700)		£ 5,700.00	£ 5,700.00
Sub total of grants and donations				£ -	£ 5,775.00	£ 5,775.00

Direct debits noted at 28 April 2016 meeting

dd	Eon	Lighting	Street lighting 1-31/3/16	£ 64.97	£ 324.83	£ 389.80
dd	Opus	Sports & Leisure	Electricity at pavilion	£ 2.84	£ 56.80	£ 59.64
dd	CNG	Sports & Leisure	Gas at pavilion	£ 0.49	£ 9.86	£ 10.35
Sub total of direct debits				£ 68.30	£ 391.49	£ 459.79

TOTAL OUTGOINGS	£	556.72	£	15,055.27	£	15,611.99
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NB: No changes required this month to the asset register or insurance

Inter-account transfers approved at 28 April 2016 meeting

letter	From NatWest S106 account	To NatWest Current Account	Transfer of funds following year end S106 reconciliation	£	12,452.69
NW chq 003633	From NatWest Current account	To Unity Account	Year end reconciliation of S106/reserve funding & spent funds	£	9,375.68
auto sweep	From NatWest Current account	To NatWest Reserve Account	NW automatic transfer sweep to retain just £10.00 in current account	£	3,077.01
TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS				£	12,452.69

Receipts received to 22 April 2016, paid into a NatWest account

				VAT	Net	Gross
auto	NatWest	Finance	Reserve account interest		£ 3.37	£ 3.37
auto	NatWest	S106	S106 account interest		£ 1.10	£ 1.10
				£ -	£ 4.47	£ 4.47

Receipts received to 28 April 2016, paid into Unity account

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
bacs	South Beds Driving	Sports & Leisure	Hire of pavilion car park		£ 40.00	£ 40.00
bacs	Mr Lowe	Allotments	Allotment tenancy, plots 68		£ 15.00	£ 15.00
00-108134-1-4645058-1	Mr Steers	Allotments	Allotment tenancy, plot 63		£ 15.00	£ 15.00
000106	Plumm Property	PPP	PPP0216/071	£ 41.16	£ 205.81	£ 246.97
00-108134-1-4645058-1	Vision Nails	PPP	PPP0216/169	£ 8.08	£ 40.42	£ 48.50
Bacs	Tring Showstoppers	PPP	PPP0216/205	£ 2.33	£ 11.67	£ 14.00
auto	Unity	Finance	Interest		£ 24.31	£ 24.31
bacs	Bucks County Council	Devolved Services	Devolved Services payment for 2016/17		£ 3,422.87	£ 3,422.87
bacs	Nails by Helen	PPP	PPP0216/151	£ 8.87	£ 44.35	£ 53.22
bacs	National Trust	Agency Services	Compensation for loss of rag pit / Anglian Water rental payment. NB National Trust have had problems with their financial systems which has delayed payment of this invoice.		£ 200.00	£ 200.00
bacs	AVDC	General Administration	First half precept (incorrectly notified by AVDC, should have been £43,375 precept plus £1475 localised council tax support grant - waiting for amended notification from AVDC)		£ 44,850.00	£ 44,850.00
000107	P&I JFC	Sports & Leisure	Pitch hire in February	£ 40.40	£ 202.00	£ 242.40
000107	P&I JFC	Sports & Leisure	Pitch hire in March	£ 60.60	£ 303.00	£ 363.60
bacs	HMRC	Finance/VAT	Quarterly VAT reclaim re P4 previous year	£ 2,250.41	£	£ 2,250.41
				£ 2,411.85	£ 49,374.43	£ 51,786.28
TOTAL INCOMINGS				£ 2,411.85	£ 49,378.90	£ 51,790.75

Debtors Summary/Overdue Invoices/Income Outstanding:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
21/02/2016	Plumb it All	PPP	PPP0216/080	£ 8.87	£ 44.35	£ 53.22
21/02/2016	Masons Stores	PPP	PPP0216/026	£ 15.52	£ 77.60	£ 93.12
21/02/2016	David Gooch Landscaping	PPP	PPP0216/006	£ 15.52	£ 77.60	£ 93.12
08/03/2016	P&IU FC (Seniors)	Sports & Leisure	Pitch hire in February	£ 26.80	£ 134.00	£ 160.80
13/04/2016	P&IU FC (Seniors)	Sports & Leisure	Pitch hire in March	£ 8.40	£ 42.00	£ 50.40
13/04/2016	P&ICU FC (Sunday)	Sports & Leisure	Pitch hire in March	£ 5.00	£ 25.00	£ 30.00

£ 7,264.09 £ 144,753.23 £ 152,017.32

Summary of those in credit:

Description	Company	Amount	Invoice Date
PPP over-payment	Footworks	£ 0.09	11/11/2015
		£ 0.09	

Amounts not yet invoiced to the parish council/work not yet completed:

Description	Cost Centre	Name	Net Amount
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2015/16			
Roderick Wilson	Sports & Leisure	Tree works on Recreation Ground and The Crescent	£ 2,375.00
Dave Nicholls	Admin	IT upgrade	£148
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2016/17			
J Leonard	Devolved Services	Grass cutting and footpath maintenance during 2016	£2,850
R Porter	S106	Grass cutting in Castlemead playgrounds, £85 per cut est 6 cuts	£510
R Porter	Sports & Leisure	Misc grass cutting £260per cut est 6 cuts, 2016	£1,560
Recreation Ground Charity	Grant/donation	To pay for R Porter to maintain grass etc £85 per cut est 6 cuts, 2016	£510
R Porter	Devolved Services	Footpath maintenance during 2016, £280 per cut est 1/2 cuts	£560
AVDC	Sports & Leisure	Play Around the Parishes, 2 x £310 in summer holidays	£620
RMAV	Sports & Leisure	50% final fee for stage for Party in the Park community event	£700
Martin London	Sports & Leisure	Removing 2 x sign on Recreation Ground (J Lowe unable to carry out works. Signs re-commission to M F London.)	£ 70.00
IAC	Admin	Internal Audit Fee	£350
A J Groom	Sports & Leisure	Summer renovation of 2 x pitches	£3,500
KLS	Sports & Leisure	New mop handle & pack of heads for pavilion	£14.95
Signs Realm	General Administration	Printing of banners (1 to be cross-charged to Ivinghoe PC)	£70.00
			<hr/> £ 13,837.93

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
AVDC	General Administration	Second half precept payment due 1/6/16	£ 43,375.00

Bank Reconciliation & S106 Summary:

See attached sheet