

PITSTONE PARISH COUNCIL
23 FEBRUARY 2017 FINANCIAL SUMMARY

Expenditure from Unity approved on 23 February 2017

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary and wage payments, plus HMRC PAYE & NI and NEST	£ 0.82	£ 2,074.40	£ 2,075.22
892492414	Landmark Chambers	Administration	Legal advice re planning/open space (approved electronically 7/2/17)	£ 100.00	£ 500.00	£ 600.00
940718669	Pitstone Memorial Hall	Administration	January 2017 hall hire		£ 79.75	£ 79.75
505652801	Reg Porter	Sport & Leisure	Flail old allotment site, open space management, delegated from Pitstone Parish Charity	£ 60.00	£ 300.00	£ 360.00
524712649	Reg Porter	Sport & Leisure	Grass cutting, strimming, hedge cutting, leaf clearing under open space management, delegated from Pitstone Recreation Ground Charity	£ 317.00	£ 1,585.00	£ 1,902.00
134131086	Reg Porter	Sport & Leisure	Hedge cutting at The Crescent, old allotment site (on behalf of Parish Charity), new allotment site, pavilion and Windsor Rd playarea (S106)	£ 86.40	£ 432.00	£ 518.40
216336120	Reg Porter	Sport & Leisure	Grass cutting inc Pitstone Hill (agreement with NT), Land at Crescent (agreement with BCC), old allotment path (Parish Charity), Castlemead playgrounds (S106) and RoW (BCC devolved services)	£ 387.00	£ 1,935.00	£ 2,322.00
921334315	David Rollins	Youth Café	Café management and training January 2017		£ 437.35	£ 437.35
233196558	Almar (Tring) Ltd	Administration	Printing of housing survey	£ 58.40	£ 292.00	£ 350.40
26253598	Almar (Tring) Ltd	PPP	Printing of PPP		£ 930.00	£ 930.00
344473671	Mr R Haynes	Maintenance & repair	Cleaning of bus shelters on 13/2/17		£ 45.00	£ 45.00
500292702	Lamps & Tubes Illuminations Ltd	Street Lighting	Various light repairs	£ 98.21	£ 491.03	£ 589.24
315332980	Buckland Landscapes	Open Space	Tree works following tree risk assessment	£ 376.00	£ 1,880.00	£ 2,256.00
456860225	Staples	Administration	Toner for laser printer	£ 70.12	£ 350.62	£ 420.74
692121099	Signs Realm	Open Space	Commemorative plaque for Queens 90th birthday tree	£ 39.60	£ 198.00	£ 237.60
151189862	J Leonard Limited	Devolved Services	Siding out of layby opposite Masons		£ 50.00	£ 50.00
248548096	Reg Porter	Sport & Leisure	6 x cuts allotment roadway (Parish Charity land) missed off previous invoice	£ 12.00	£ 60.00	£ 72.00
Sub total of standard bacs				£ 1,605.55	£ 11,640.15	£ 13,245.70

Grants & donations approved on 23 February 2017 from Unity

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
None						
Sub total of grants and donations				£ -	£ -	£ -

Direct debits noted at 23 February 2017 meeting

dd	CNG	Sports & Leisure	Gas at pavilion during January	£ 0.49	£ 9.86	£ 10.35
dd	Sage UK	Administration	Accounting and payroll software subscription	£ 3.00	£ 15.00	£ 18.00
dd	Eon	Lighting	Street light energy 1-31/1/17	£ 75.02	£ 375.11	£ 450.13
dd	Opus Energy	Sports & Leisure	Electricity at the pavilion 31/12/16-30/1/17	£ 3.30	£ 66.02	£ 69.32
dd	Lloyds Bank Credit Card	Administration	Queens 90th birthday commemorative tree (£21.90), replacement padlock for pavilion (£17.93) and monthly fee	£ 2.99	£ 39.84	£ 42.83
Sub total of direct debits				£ 84.80	£ 505.83	£ 590.63
TOTAL OUTGOINGS				£ 1,690.35	£ 12,145.98	£ 13,836.33

Insurance amendments

None

Inter-account transfers approved at 23 February 2017 meeting

None

TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS **£ -**

Receipts received to 31 January 2017, paid into a NatWest account

			VAT	Net	Gross
NatWest	Financial	Bank Interest - S106 account		£ 0.12	£ 0.12
NatWest	Financial	Bank Interest - reserve account		£ 0.72	£ 0.72
			£ -	£ 0.84	£ 0.84

Receipts received to 23 February 2017, paid into Unity account

Paving in reference	Company	Cost Centre	Description	VAT	Net	Gross
bac 135	P&JFC	Sports and Leisure	October hire of pitches.	£ 25.20	£ 126.00	£ 151.20
bac 136	P&JFC	Sports and Leisure	29 October hire of pitch.	£ 8.40	£ 42.00	£ 50.40
dd 137	South Beds/PJ Driving School	Sports and Leisure	Hire of pavilion car park in January 2017		£ 40.00	£ 40.00
000124	Twitchell	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
000124	Richardson	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
000124	Saintey	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
000124	P&JFC	Sports and Leisure	December pitch hire.	£ 56.40	£ 282.00	£ 338.40
bac 142	Bucks County Council	Grants & Donation	Grant towards the path to Marsworth		£ 1,150.00	£ 1,150.00
000124	Stack	Allotments	Allotment Tenancy/PAA membership		£ 45.00	£ 45.00
slip 000125	Davies	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
slip 000125	Lee	Allotments	Allotment Tenancy/PAA membership		£ 45.00	£ 45.00
bac 142	Dent	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
bac 142	Fynes-Clinton	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
bac 142	Anderson	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
bac 142	P&JFC	Sports and Leisure	December pitch hire.	£ 16.80	£ 84.00	£ 100.80
bac 142	P&JFC	Sports and Leisure	January pitch hire.	£ 25.20	£ 126.00	£ 151.20
bac 142	Safe & Sound Automotives	PPP	PPP Issues 110,111,112,113	£ 30.72	£ 153.60	£ 184.32
bac 142	Windmill Pharmacy	PPP	Advertising PPP issue 111	£ 5.00	£ 25.00	£ 30.00
credit note issued	David Gooch Landscaping	PPP	Advertising PPP issues 111, 112, 113 & 114. Credit note issued for full £93.12 as Gooch Landscaping no longer trading.	£ -	£ -	£ -
credit note issued	Make A Will	PPP	Advertising PPP issues 111, 112, 113 & 114. Credit note issued for full £93.12 as no longer trading.	£ -	£ -	£ -
bac 142	Small Paws at Home	PPP	Advertising PPP issue 111	£ 2.33	£ 11.67	£ 14.00
bac 142	ADM	PPP	Advertising PPP issue 111	£ 2.33	£ 11.67	£ 14.00
bac 142	Travel Impressions	PPP	Advertising PPP issue 111	£ 4.08	£ 20.42	£ 24.50
slip 000126	Pearce	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00
slip 000126	Singalong with Helen	PPP	Advertising PPP issues 111, 112, 113 & 114	£ 8.87	£ 44.35	£ 53.22
slip 000126	Rankin	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
				£ 185.33	£ 2,356.71	£ 2,542.04
TOTAL INCOMINGS				£ 185.33	£ 2,357.55	£ 2,542.88

Debtors Summary/Overdue Invoices/Income Outstanding:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
8/11/2016	Beacon View Windows	PPP	PPP Issue 110 - underpaid by 42p in error. Will pay with next invoice as can't bac for less than £1 Credit note issued against original invoice (editions 110,111,112,113), advertising cancelled from 112 & 113, new invoice raised for just 110 & 111.		£ 0.42	£ 0.42
8/11/2016	F. & W. Computers	PPP	January pitch hire.	£ 8.87	£ 44.35	£ 53.22
16/2/17	P&JFC	Sports and Leisure	Allotment Tenancy/PAA membership	£ 47.00	£ 235.00	£ 282.00
10/2/2017	Tebje	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Jones & Oakley	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00
10/2/2017	Saunders	Allotments	Allotment Tenancy/PAA membership		£ 45.00	£ 45.00
22/2/17	Ranger	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Crutchfield	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Hickman	Allotments	Allotment Tenancy/PAA membership		£ 45.00	£ 45.00
10/2/2017	Carpenter	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Newman	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Gould & Harris	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Pilkington	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Ashton	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Woodhead	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	S Jones	Allotments	Allotment Tenancy/PAA membership		£ 45.00	£ 45.00
10/2/2017	Nice	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00
10/2/2017	Cohen	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Cato	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00
10/2/2017	Brophy	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00
10/2/2017	Nielsen	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Parkins	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00
10/2/2017	Lambert	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Lloyd	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Brindle	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00
10/2/2017	G & J Jones	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Martin & Metcalfe	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Brooks	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Cox	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00
10/2/2017	Burkes	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Wills	Allotments	Allotment Tenancy/PAA membership		£ 60.00	£ 60.00
10/2/2017	Kavanagh	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Lockley	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Spiller	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00
10/2/2017	Simon	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Simpson	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Moule & Spragg	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Lowe	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Harris	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
10/2/2017	Gresty	Allotments	Allotment Tenancy/PAA membership		£ 30.00	£ 30.00

10/2/2017	Killick	Allotments	Allotment Tenancy/PAA membership	£	15.00	£	15.00
10/2/2017	Steers	Allotments	Allotment Tenancy/PAA membership	£	15.00	£	15.00
21/2/17	The Blindman	PPP	PPP 111-114	£	8.87	£	44.35
21/2/17	F. R. Jeffery Coal Merchant	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£	44.35
21/2/17	Mason's Stores (Premier)	PPP	Advertising PPP issues 111, 112, 113 & 114	£	15.52	£	77.60
21/2/17	Grooms Farm Shop	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£	44.35
21/2/17	Barry Cato Motor Repairs	PPP	Advertising PPP issue 111	£	2.33	£	11.67
21/2/17	Little Cravings Catering	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£	44.35
21/2/17	Michael Anthony Estate Agents	PPP	Advertising PPP issues 111, 112, 113 & 114	£	30.72	£	153.60
21/2/17	Fine Antique Clocks & Barometers	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£	44.35
21/2/17	Tring Market Auctions	PPP	Advertising PPP issue 111	£	8.08	£	40.42
21/2/17	Marsworth Pre-School	PPP	Advertising PPP issue 111	£	4.08	£	20.42
21/2/17	Plumm Property	PPP	Advertising PPP issues 111, 112, 113 & 114	£	41.16	£	205.81
21/2/17	T&S TREECARE	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£	44.35
21/2/17	Plumb it all	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£	44.35
21/2/17	Waterside Cafe	PPP	Advertising PPP issue 111	£	4.08	£	20.42
21/2/17	Hawthorn Gardening	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£	44.35
21/2/17	Nails by Helen	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£	44.35
21/2/17	Ashby's Chartered Accountants	PPP	Advertising PPP issue 111	£	4.08	£	20.42
21/2/17	RDS IT - Training and Consultancy	PPP	Advertising PPP issues 111, 112, 113 & 114	£	15.52	£	77.60
21/2/17	Beacon View Windows	PPP	Advertising PPP issue 111	£	8.08	£	40.42
21/2/17	Miramar Design	PPP	Advertising PPP issue 111	£	4.08	£	20.42
21/2/17	CMC Golf Europe Ltd	PPP	Advertising PPP issue 111	£	4.08	£	20.42
21/2/17	Tring Showstoppers (Performing Arts)	PPP	Advertising PPP issue 111	£	2.33	£	11.67
21/2/17	The Dog Runner	PPP	Advertising PPP issue 111	£	2.33	£	11.67
21/2/17	Greensleeves	PPP	Advertising PPP issue 111	£	5.00	£	25.00
21/2/17	The Tyre Changers	PPP	Advertising PPP issue 111	£	2.33	£	11.67
21/2/17	Karl's Garden Maintenance	PPP	Advertising PPP issue 111	£	4.08	£	20.42
TOTAL INCOME INVOICED AND PENDING				£	759.57	£	7,559.52
				£		£	8,319.09

Summary of those in credit: None

Commitments / Amounts not yet invoiced to the parish council / work not yet completed:

		Cost Centre		
<u>2016/17</u>				
	BCC	Youth Café	Basic Youth Work training course fee x 1 delegate	£ 200.00
	P&I/UCF	Pavilion redevelopment	Grant towards ball stop netting, once they have progressed project	£ 680.00
	Dave Rollins	Youth Café	Feb (remaining this financial year)	£ 506.36
	Martin London	Sports & Leisure	Playground repairs, bin installations tbc	£ tbc
	Pitstone & Ivinghoe Entertainments	Grants and Donations	Grant towards staging the Summer Festival in Pitstone, resolved 26/1/17 (awaiting BACS details)	£ 598.75
Credit Card Transaction	AVDC	Pavilion redevelopment	Planning application fee	£ 97.50
Credit Card Transaction	BALC	Training	Councillor induction training	£ 31.85
Credit Card Transaction	Wyvale Garden Centres	Open Space	Stake and guard for the crab apple	£ 5.48
				£ 2,119.94

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87

Bank Reconciliation & S106 Summary: See attached sheet

Budget Monitor: To follow

Summary of Parish Charity Transactions:

None

Summary of Recreation Ground Charity Transactions:

		Income	Expenditure
21/2/17	P&ICU FC	December pitch hire	£ 30.00 £ -