

**PITSTONE PARISH COUNCIL
JULY 2016 FINANCIAL SUMMARY**

Expenditure from Unity approved on 28 July 2016

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
various	All employees + HMRC	Employment & training	Total confidential transactions (salary & HMRC)	£ 2.08	£ 1,911.96	£ 1,914.04
186009427	Almar (Tring) Ltd	PPP	1450 x copies PPP printing		£ 920.00	£ 920.00
969960585	Pitstone Memorial Hall	General Administration	June hall hire		£ 20.63	£ 20.63
770898403	A J Groom & Son Ltd	Sports & Leisure	Pavilion ground maintenance for June	£ 249.00	£ 1,245.00	£ 1,494.00
924301014	R Haynes	General Maintenance	Bus shelter cleaning in June			£ 45.00
44050253	British Gas Services (Commercial) Limited	Sports & Leisure	Careplan agreement for water heater at pavilion	£ 79.16	£ 395.79	£ 474.95
150734686	J Leonard Limited	Sports & Leisure	Repair coat hooks at pavilion		£ 35.00	£ 35.00
499292405	J Leonard Limited	Devolved Services	Grass cutting around parish		£ 475.00	£ 475.00
461224898	J Leonard Limited	Sports & Leisure	Supply and fit new gate post on pedestrian gate at allotment site		£ 165.00	£ 165.00
927432528	Bucks County Council	Projects/Capital - BHB	BHB Road Safety Audit (Other £2460 funded by LAF)		£ 2,461.00	£ 2,461.00
689183047	KLS Supplies Ltd	Sports & Leisure	Teaspoons for pavilion	£ 0.82	£ 4.10	£ 4.92
594101052	RMAV Ltd	Sports & Leisure	Final half of payment for stage for Party in the Park (funding diverted from grants/donations)	£ 700.00	£ 140.00	£ 840.00
421352035	David Rollins	Youth Café	Café services and expenses for June 2016		£ 231.09	£ 231.09
929781384	Staples UK Limited	General Administration	Stationery and toner cartridges	£ 61.80	£ 309.01	£ 370.81
auto	Unity	Finance	Charge related to uncleared cheque due to insufficient funds. PPC to cross charge to P&I/UC (Seniors)		£ 6.00	£ 6.00
auto	Unity	Finance	Charge related to return of represented cheque as still insufficient funds. PPC to cross charge to P&I/UC (Seniors)		£ 6.00	£ 6.00
49679622	Wicksteed	Sports & Leisure	Playground repairs	£931.28	£ 186.26	£ 1,117.54
608008096	David Rollins	Youth Café	Café services and expenses for July 2016		£ 305.46	£ 305.46
Sub total of standard bacs/cheques				£ 2,024.14	£ 8,817.30	£ 10,886.44

Grants & donations approved on 28 July 2016 from Unity

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
TBC if the council resolve to contribute	Brookmead School	Grants & Donations	Contribution towards football goals to be utilised by Brookmead School, P&I JFC and Pitstone Youth Café			
Sub total of grants and donations				£ -	£ -	£ -

Direct debits noted at 28 July 2016 meeting

dd	CNG	Sports & Leisure	Gas at pavilion 30/6/16	£ 0.18	£ 3.63	£ 3.81
dd	Eon	Lighting	Street lighting 1-30/6/16	£ 62.89	£ 314.47	£ 377.36
dd	Sage	General Administration	Accounting and payroll service subscription	£ 1.50	£ 7.50	£ 9.00
dd	Opus	Sports & Leisure	Electricity at pavilion 31/5/16-29/6/16	£ 1.16	£ 23.11	£ 24.27
Sub total of direct debits				£ 65.73	£ 348.71	£ 414.44
TOTAL OUTGOINGS				£ 2,089.87	£ 9,166.01	£ 11,300.88

Insurance amendments

5 black steel park benches for the pavilion site were donated by PRS Office Furniture. Approximate value £700 each = £3,500 total. Notified to Came & Co and added to insurance.

Inter-account transfers approved at 28 July 2016 meeting

None

TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS	£ -
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Receipts received to 22 July 2016, paid into a NatWest account

				VAT	Net	Gross
auto	NatWest	Finance	Reserve account interest		£ 3.39	£ 3.39
auto	NatWest	S106	S106 account interest		£ 0.55	£ 0.55
				£ -	£ 3.94	£ 3.94

Receipts received to 27 July 2016, paid into Unity account

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
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00-108134-1-4662898-1	David Gooch	Sports & Leisure	Top soil from pavilion	£	33.33	£	166.67	£	200.00
SLIP 000113	Handyman Dave	PPP	PPP0516/087	£	8.87	£	44.35	£	53.22
auto	Unity	Finance	Unity current account interest						22.95
bacs	Ashby's Chartered Accountant	PPP	PPP0516/157	£	4.08	£	20.42	£	24.50
bacs	South Beds Driving	Sports & Leisure	Hire of pavilion car park in June						40.00
bacs	CG Performance	PPP	PPP0516/209 - amended invoice to reflect 1 edition. Cancelled future ads.	£	2.83	£	14.17	£	17.00
bacs	Plumber/Maintenance	PPP	PPP0216/103 - amended invoice to reflect 1 edition. Cancelled future ads.	£	4.08	£	20.42	£	24.50
bacs	Windmill Pharmacy	PPP	PPP0516/301	£	5.00	£	25.00	£	30.00
				£	58.19	£	353.98	£	412.17
TOTAL INCOMINGS				£	58.19	£	357.92	£	416.11

Debtors Summary/Overdue Invoices/Income Outstanding:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
5/20/2016	The Blindman Ltd	PPP	PPP0216/001	£	8.87	£ 44.35
5/20/2016	Michael Anthony	PPP	PPP0216/050	£	30.72	£ 153.60
5/20/2016	T&S Treecare	PPP	PPP0216/076	£	8.87	£ 44.35
5/19/2016	Martin Keable	PPP	PPP0516/002	£	10.77	£ 53.85
5/19/2016	Panache Interiors	PPP	PPP0516/006 - amended invoice to reflect 1 edition. Cancelled future ads.	£	2.33	£ 11.67
5/19/2016	Creases Ironing Service	PPP	PPP0516/191	£	8.87	£ 44.35
5/19/2016	Tring Showstoppers	PPP	PPP0516/205	£	2.33	£ 11.67
7/22/2016	C Starling	Misc	Stationery supplies	£	3.95	£ 19.73
7/22/2016	National Trust	Agency Services	Compensation payment for loss of rag pit re Down Farm payment			£ 548.00
May 2016	P&IUCF	Sports and Leisure	Cheque returned by bank due to insufficient funds. Requested alternative payment from club.	£	60.20	£ 300.80
7/26/2016	HP	Administration	Toner cashback promotion			£ 30.00
7/26/2016	HMRC	VAT	Quarter 1 refund	£	1,116.56	
				£	1,253.47	£ 1,262.37
						£ 1,399.28

Summary of those in credit:

Description	Company	Amount	Invoice Date
Pitch hire over-payment	P&ICU FC	£ 0.84	6/16
PPP over-payment	Footworks	£ 0.09	11/11/2015
		£ 0.93	

Commitments / Amounts not yet invoiced to the parish council / work not yet completed:

Description	Cost Centre	Name	Net Amount
<u>2015/16</u>			
Roderick Wilson	Sports & Leisure	Tree works on Recreation Ground and The Crescent	£ 2,375.00
<u>2016/17</u>			
J Leonard	Devolved Services	Grass cutting and footpath maintenance during 2016	£2,102
R Porter	S106	Grass cutting in Castlemead playgrounds, £85 per cut est 6 cuts	£510
R Porter	Sports & Leisure	Misc grass cutting £260per cut est 6 cuts, 2016	£1,560
R Porter	Devolved Services	Footpath maintenance during 2016, £280 per cut est 1/2 cuts	£560
AVDC	Sports & Leisure	Play Around the Parishes, 2 x £310 in summer holidays	£620
P&IUCF	Pavilion redevelopment	Grant towards ball stop netting, once they have progressed project	£680.00
AVDC	Pavilion redevelopment	Planning application fee	£97.00
J Groom	Sports & Leisure	Install new goal at Hever Close	£95.00
Dave Rollins	Youth Café	enrolment with action for youth	tbv
BALC	Admin	Charles Arnold Baker (£65 + P&P)	£70.00
Martin London	Sports & Leisure	Playground repairs tbv	£250.00
			£ 8,919.00

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
AVDC	General Administration	Second half precept payment due 1/6/16	£ 43,375.00

Bank Reconciliation & S106 Summary: See attached sheet

Budget Monitor: See attached sheet