

**PITSTONE PARISH COUNCIL
30 MARCH 2017 FINANCIAL SUMMARY**

Expenditure from Unity approved on 30 March 2017

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary and wage payments, plus HMRC PAYE & NI and NEST	£ 2.40	£ 2,182.12	£ 2,191.12
Chq 300069	M F London	Various	Misc repairs works to playgrounds, youth shelter, seating etc	£	£ 793.00	£ 793.00
114003894	David Rollins	Youth Café	Café management February 2017	£	£ 366.36	£ 366.36
422926823	J Leonard Limited	Litter & dog fouling	Install 3 new litter bins & remove 2 damaged brackets	£	£ 150.00	£ 150.00
705372257	J Leonard Limited	Sport & Leisure	Pavilion - replace 1 roof tile & install 1 x fence spur following Storm Doris damage	£	£ 55.00	£ 55.00
173123206	AVDC	Litter & dog fouling	Dog bin services March 16-April 17	£ 276.61	£ 1,383.04	£ 1,659.65
924244493	A J Groom & Son Ltd	Sport & Leisure	Pitch marking at pavilion site in Jan and Feb	£ 48.00	£ 240.00	£ 288.00
40754804	A J Groom & Son Ltd	Open Space	maintenance of Recreation Ground 1/10-31/12/16	£ 160.00	£ 800.00	£ 960.00
627034209	A J Groom & Son Ltd	Open Space	maintenance of Recreation Ground 1/1/17-31/1/17	£ 160.00	£ 800.00	£ 960.00
309244086	Pitstone Allotment Association	Allotments	Transfer of 73 x £6.50 PAA membership fees collected with allotment tenancy payments	£	£ 474.50	£ 474.50
Chq 300070	Bucks Best Kept Village Competition	Administration	Entry fee for 2017 competition - IF RESOLVE TO ENTER	£	£ 20.00	£ 20.00
838395599	Pitstone Memorial Hall	Administration	Feb room hire	£	£ 187.75	£ 187.75
499661096	Lamps & Tubes Illuminations Ltd	Street Lighting	2 x new LEDs, 2 x move LEDs, repair Vic Rd	£ 284.35	£ 1,421.73	£ 1,706.08
cheque 300071	Klaus Ginda	PPP	Refund of PPP postage	£	£ 4.50	£ 4.50
42728087	Haynes Window Cleaning	Maintenance	clean of bus shelters 13/3/17	£	£ 45.00	£ 45.00
n/a	AVDC	Sport & Leisure	Business rates for pavilion - discounted to zero. No charge due.	£	£ -	£ -
Sub total of standard bacs				£ 931.36	£ 8,923.00	£ 9,866.96

Grants & donations approved on 30 March 2017 from Unity

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
bacs in	Pitstone Recreation Ground Charity	Grants & Donations	Return of unused part of previous grant (also see below)	-£	984.00	-£ 984.00
6930541	Pitstone & Ivinghoe Entertainments	Grants and Donations	Grant towards staging the Summer Festival in Pitstone, resolved 26/1/17 (BACS details now provided)	£	£ 598.75	£ 598.75
Sub total of grants and donations				£ -	-£ 385.25	£ 385.25

Direct debits noted at 30 March 2017 meeting

dd	CNG	Sports & Leisure	Gas at pavilion during February	£ 0.65	£ 13.02	£ 13.67
dd	Sage UK	Administration	Accounting and payroll software subscription	£ 3.00	£ 15.00	£ 18.00
dd	Eon	Lighting	Street light energy 1-28/2/17	£ 67.76	£ 338.80	£ 406.56
dd	Opus Energy	Sports & Leisure	Electricity at the pavilion 31/1/17-27/2/17	£ 2.56	£ 51.18	£ 53.74
dd	Lloyds Bank Credit Card	Various	Wyvale commemorative tree guard & stake (£5.48), AVDC planning application fee (£97.50), Councillor Induction training £31.85, PO allotment tenancy mailshot £37.50 + monthly fee	£ 0.50	£ 174.83	£ 175.33
Sub total of direct debits				£ 74.47	£ 592.83	£ 667.30

TOTAL OUTGOINGS **£ 1,005.83** **£ 9,130.58** **£ 10,149.01**

Insurance amendments

None

Inter-account transfers approved at 30 March 2017 meeting

None

TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS **£ -**

Receipts received to 3 March 2017, paid into a NatWest account

VAT Net Gross

NatWest	Financial	Bank Interest - S106 account	£	0.10	£	0.10
NatWest	Financial	Bank Interest - reserve account	£	0.63	£	0.63
			£	-	£	0.73
			£	0.73	£	0.73

Receipts received to 30 March 2017, paid into Unity account

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
000127	Cox	Allotments	Allotment Tenancy/PAA membership	£	30.00	£ 30.00
000127	Hickman	Allotments	Allotment Tenancy/PAA membership	£	45.00	£ 45.00
000127	Gresty	Allotments	Allotment Tenancy/PAA membership	£	30.00	£ 30.00
000127	Simpson	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000127	Lambert	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000127	Gould & Harris	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000127	Crutchfield	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000127	Brindle	Allotments	Allotment Tenancy/PAA membership	£	30.00	£ 30.00
000127	Tebje	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000127	Brooks	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000127	Spiller	Allotments	Allotment Tenancy/PAA membership	£	30.00	£ 30.00
000128	Saunders	Allotments	Allotment Tenancy/PAA membership	£	45.00	£ 45.00
000128	S Jones	Allotments	Allotment Tenancy/PAA membership	£	45.00	£ 45.00
000128	Brophy	Allotments	Allotment Tenancy/PAA membership	£	30.00	£ 30.00
000128	Jones & Oakley	Allotments	Allotment Tenancy/PAA membership	£	30.00	£ 30.00
000128	Nice	Allotments	Allotment Tenancy/PAA membership	£	30.00	£ 30.00
000128	Moule & Spragg	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000128	Barry Cato Motor Repairs	PPP	Advertising PPP issue 111	£	2.33	£ 11.67
000128	F. R. Jeffery Coal Merchant	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£ 44.35
000128	Hawthorn Gardening	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£ 44.35
000128	Waterside Cafe	PPP	Advertising PPP issue 111	£	4.08	£ 20.42
000128	The Dog Runner	PPP	Advertising PPP issue 111	£	2.33	£ 11.67
000128	Marsworth Pre-School	PPP	Advertising PPP issue 111	£	4.08	£ 20.42
000128	CMC Golf Europe Ltd	PPP	Advertising PPP issue 111	£	4.08	£ 20.42
000128	RDS IT - Training and Consultancy	PPP	Advertising PPP issues 111, 112, 113 & 114	£	15.52	£ 77.60
000128	P&JFC	Sports and Leisure	January pitch hire.	£	47.00	£ 235.00
000128	PJ Driving School	Sports and Leisure	Feb car park hire	£	40.00	£ 40.00
000128	Beacon View Windows	PPP	PPP Issue 110 - previous invoice underpaid by 42p in error & rectified with next invoice.	£	0.42	£ 0.42
000128	Beacon View Windows	PPP	Advertising PPP issue 111	£	8.08	£ 40.42
000129	Parkins	Allotments	Allotment Tenancy/PAA membership	£	30.00	£ 30.00
000129	Lloyd	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000129	Woodhead	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000129	G & J Jones	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
00-108134-1-4720502-1	F. & W. Computers	PPP	Credit note issued against original invoice (editions 110,111,112,113), advertising cancelled from 112 & 113, new invoice raised for just 110 & 111.	£	4.67	£ 23.34
000129	Fine Antique Clocks & Barometers	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£ 44.35
000129	Karl's Garden Maintenance	PPP	Advertising PPP issue 111	£	4.08	£ 20.42
000129	The Tyre Changers	PPP	Advertising PPP issue 111	£	2.33	£ 11.67
000129	Turner	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000129	Michael Anthony Estate Agents	PPP	Advertising PPP issues 111 (cancelled future advertising, so amended invoice to reflect 1 edition)	£	8.08	£ 40.42
000130	Tring Market Auctions	PPP	Advertising PPP issue 111	£	8.08	£ 40.42
000131	Nielsen	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000131	Carter	Allotments	Allotment Tenancy/PAA membership	£	30.00	£ 30.00
000131	Turney	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000131	Ranger	Allotments	Allotment Tenancy/PAA membership. TA returned, no payment.	£	15.00	£ 15.00
000131	Nails by Helen	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£ 44.35
000131	Ashby's Chartered Accountants	PPP	Advertising PPP issue 111	£	4.08	£ 20.42
000131	Tring Showstoppers (Performing Arts)	PPP	Advertising PPP issue 111	£	2.33	£ 11.67
00-108134-1-4722995-1	Wills	Allotments	Allotment Tenancy/PAA membership	£	60.00	£ 60.00
00-108134-1-4722995-1	Lowe	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
00-108134-1-4722995-1	Steers	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000132	Kavanagh	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000132	Killick	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
00-108134-1-4722995-1	Ashton	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000132	Plumm Property	PPP	Advertising PPP issues 111, 112, 113 & 114	£	41.16	£ 205.81
00-108134-1-4722995-1	T&S TREECARE	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£ 44.35
000132	Miramar Design	PPP	Advertising PPP issue 111	£	4.08	£ 20.42
000132	Plumb it all	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£ 44.35
000132	Greensleeves	PPP	Advertising PPP issue 111	£	5.00	£ 25.00
slip 000133	Burkes	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000133	Pilkington	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
00-108134-1-4723534-1	Cohen	Allotments	Allotment Tenancy/PAA membership	£	15.00	£ 15.00
000133	Little Cravings Catering	PPP	Advertising PPP issues 111, 112, 113 & 114	£	8.87	£ 44.35

slip 000133	Mason's Stores (Premier)	PPP	Advertising PPP issues 111, 112, 113 & 114	£	15.52	£	77.60	£	93.12
bacs	Martin & Metcalfe	Allotments	Allotment Tenancy/PAA membership			£	15.00	£	15.00
slip 000134	The Blindman	PPP	PPP 111-114	£	8.87	£	44.35	£	53.22
				£	257.87	£	2,140.03	£	2,397.90
TOTAL INCOMINGS				£	257.87	£	2,140.76	£	2,398.63

Debtors Summary/Overdue Invoices/Income Outstanding:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross	
10/2/2017	Lockley	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00	
10/2/2017	Simon	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00	
10/2/2017	Harris	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00	
21/2/17	Grooms Farm Shop	PPP	Advertising PPP issues 111, 112, 113 & 114	£ 8.87	£ 44.35	£ 53.22	
8/3/2017	P&I JFC	Sports & Leisure	Feb pitch hire	£ 70.00	£ 350.00	£ 420.00	
8/3/2017	National Trust	Pitstone Hill	Compensation re loss of rag pit		£ 548.00	£ 548.00	
no invoice	W.I.	Sports & Leisure	Donation for purchase of a wooden picnic table		£ 250.00	£ 250.00	
TOTAL INCOME PENDING				£	711.13	£ 6,310.81	£ 7,021.94

Summary of those in credit:

None

Commitments / Amounts not yet invoiced to the parish council / work not yet completed:

		Cost Centre		
<u>2016/17</u>				
Credit Card Transaction	BALC	Training	demystifying planning training - Cllr Weber	£ 57.90
Credit Card Transaction	BALC	Training	Chairmanship skills training - Cllr Weber	£ 37.06
Credit Card Transaction	Metcalfe	Sport & Leisure	3 x replacement padlocks for pavilion	£ 69.23
	J Leonard	Sport & Leisure	Supply, assemble & install picnic table (price tbc but not to exceed)	£ 250.00
				£ 414.19

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
Precept	Financial	First half precept last week April	£ 45,300.00
Precept	Financial	Second half precept last week Sept	£ 45,300.00

Bank Reconciliation & S106 Summary:

See separate document

Budget Monitor:

See separate document.

Summary of Parish Charity Transactions:

None

Summary of Recreation Ground Charity Transactions:

			Expenditure	Net Income
8/3/2017	P&ICU FC	2 x February pitch hires		£ 60.00
9/3/2017	Pitstone Parish Council	Return of unused part of grant (also see above)	£ 984.00	