

**PITSTONE PARISH COUNCIL  
NOVEMBER 2016 FINANCIAL SUMMARY**

**Expenditure from Unity approved on 24 November 2016**

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
various	All employees + HMRC	Employment & training	Total confidential transactions (salary & HMRC)	£ 4.06	£ 2,147.53	£ 2,151.59
882186083	J leonard Limited	Allotments	Replacement of fence post & secure deer scarer onto post	£	£ 25.00	£ 25.00
715020639	R Haynes	Maintenance	Bus shelter cleaning 17/10/16	£	£ 45.00	£ 45.00
877877176	Pitstone Memorial Hall	General Administration	Oct hall hire	£	£ 61.88	£ 61.88
34791465	Dave Rollins	Youth Café	September youth café management	£	£ 184.36	£ 184.36
51763867	A J Groom & Son Ltd	Sports & Leisure	Pavilion ground maintenance for October	£ 120.00	£ 600.00	£ 720.00
491414934	Glasdon UK Limited	Litter & Dog Fouling	2 x Topsy Jubilee Litter Bins	£ 113.15	£ 565.76	£ 678.91
607176286	F Parr Ltd	Maintenance	No smoking sign and barrier tape	£ 3.60	£ 18.00	£ 21.60
427956487	R Haynes	Maintenance	Bus shelter cleaning 14/11/16 plus clean of roofs and gutters	£	£ 90.00	£ 90.00
<b>Sub total of standard bacs/cheques</b>				<b>£ 240.81</b>	<b>£ 3,737.53</b>	<b>£ 3,978.34</b>

**Grants & donations approved on 24 November 2016 from Unity**

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
None						
<b>Sub total of grants and donations</b>				<b>£ -</b>	<b>£ -</b>	<b>£ -</b>

**Direct debits noted at 24 November 2016 meeting**

dd	CNG Ltd	Sports & Leisure	Gas at pavilion to 31/10/16	£ 0.65	£ 13.07	£ 13.72
dd	Eon	Lighting	Street lighting energy 1-31/10/16	£ 75.02	£ 375.11	£ 450.13
dd	Lloyds Bank	General Administration	Credit Card monthly fee	£	£ 3.00	£ 3.00
dd	Sage UK	General Administration	Accounting and payroll service subscription	£ 2.50	£ 12.50	£ 15.00
dd	Opus Energy	Sports & Leisure	Electricity at pavilion 30/9/16-30/10/16	£ 1.83	£ 36.62	£ 38.45
n/a	AVDC	Sports & Leisure	Business Rates for pavilion. 100% small business relief. Zero charge due.	£ -	£ -	£ -
dd	Anglian Water	Allotments	Estimated bill 6/8/16-10/11/16	£	£ 79.73	£ 79.73
<b>Sub total of direct debits</b>				<b>£ 80.00</b>	<b>£ 520.03</b>	<b>£ 600.03</b>
<b>TOTAL OUTGOINGS</b>				<b>£ 320.81</b>	<b>£ 4,257.56</b>	<b>£ 4,578.37</b>

**Insurance amendments**

Add 2 Topsy litter bins

**Inter-account transfers approved at 24 November 2016 meeting**

None

**TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS** £ -

**Receipts received to 24 November 2016, paid into a NatWest account**

auto	NatWest	Finance	Reserve account interest	VAT	Net	Gross
auto	NatWest	Finance	S106 account interest		£ 3.51	£ 3.51
					£ 0.57	£ 0.57
				<b>£ -</b>	<b>£ 4.08</b>	<b>£ 4.08</b>

**Receipts received to 24 October 2016, paid into Unity account**

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
19/10/16	U3A	General Administration	Hire of display boards	£ 6.00	£ 30.00	£ 36.00
26/10/16	South Beds Driving	Sports and Leisure	Hire of pavilion car park in October	£	£ 40.00	£ 40.00
7/11/2016	P&IUFJ	Sports and Leisure	June, July and August Hire SI-69. Plus cross-charge of bank charges. Part payment of £350.00 received. £271.60 outstanding.	£ 58.45	£ 291.55	£ 350.00
Slip 000118	P&IUFJ	Sports and Leisure	June, July and August Hire SI-70	£ 32.00	£ 160.00	£ 192.00
Slip 000118	P&IUFJ	Sports and Leisure	Pitch hire for September	£ 126.00	£ 630.00	£ 756.00
bacs	Jazzercise	PPP	PPP Issues 110,111,112,113	£ 15.52	£ 77.60	£ 93.12
bacs	Computamation Services Ltd	PPP	PPP Issues 110,111,112,113	£ 15.52	£ 77.60	£ 93.12
bacs	Travel Impressions	PPP	PPP Issue 110	£ 4.08	£ 20.42	£ 24.50
bacs	Windmill Pharmacy	PPP	PPP Issue 110	£ 5.00	£ 25.00	£ 30.00
bacs	Waterside Cafe	PPP	PPP Issue 110	£ 4.08	£ 20.42	£ 24.50
bacs	CMC Golf Europe Ltd	PPP	PPP Issue 110	£ 4.08	£ 20.42	£ 24.50
bacs	Action4Youth	Youth Café	Refund of course costs - Sexual Health Awareness - course cancelled	£	£ 10.00	£ 10.00

bacs	The Dog Runner	PPP	PPP Issue 110	£	2.33	£	11.67	£	14.00
bacs	P&IUCF	Sports and Leisure	June, July and August Hire SI-69. Plus cross-charge of bank charges. Final part payment £271.60.	£	43.15	£	228.45	£	271.60
				<b>£</b>	<b>316.22</b>	<b>£</b>	<b>1,643.12</b>	<b>£</b>	<b>1,959.35</b>
<b>TOTAL INCOMINGS</b>				<b>£</b>	<b>316.22</b>	<b>£</b>	<b>1,647.20</b>	<b>£</b>	<b>1,963.43</b>

**Debtors Summary/Overdue Invoices/Income Outstanding:**

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
13/10/16	P&ICU FC	Recreation Ground Charity	Hire of football pitch in September (minus 84p previously held in credit)	£	14.83	£ 74.16
19/10/16	P&IUCF	Sports and Leisure	September hire of pitches. Plus cross-charge of further 2 x £6 bank fees. Cash or bacs only.	£	16.80	£ 96.00
19/10/16	P&IUCF	Sports and Leisure	October hire of pitches. Cash or bacs only.	£	25.20	£ 126.00
31/10/16	Action4Youth	Youth Café	Refund of course costs - Drugs & Alcohol Awareness - course cancelled	£		£ 10.00
8/11/2016	Barry Cato Motor Repairs	PPP	PPP Issue 110	£	2.33	£ 11.67
8/11/2016	Tring Market Auctions	PPP	PPP Issue 110	£	8.08	£ 40.42
8/11/2016	Marsworth Pre-School	PPP	PPP Issue 110	£	4.08	£ 20.42
8/11/2016	Ashby's Chartered Accountants	PPP	PPP Issue 110	£	4.08	£ 20.42
8/11/2016	Beacon View Windows	PPP	PPP Issue 110	£	8.08	£ 40.42
8/11/2016	Miramar Design	PPP	PPP Issue 110	£	4.08	£ 20.42
8/11/2016	DOODLE CABOODLE	PPP	PPP Issue 110	£	4.08	£ 20.42
8/11/2016	Tring Showstoppers (Performing Arts)	PPP	PPP Issue 110	£	2.33	£ 11.67
8/11/2016	Greensleeves	PPP	PPP Issue 110	£	5.00	£ 25.00
8/11/2016	The Tyre Changers	PPP	PPP Issue 110	£	2.33	£ 11.67
8/11/2016	Roof's (Property Maintenance)	PPP	PPP Issues 110,111,112,113	£	30.72	£ 153.60
8/11/2016	P. E. Mead & Sons	PPP	PPP Issues 110,111,112,113	£	8.87	£ 44.35
8/11/2016	Safe & Sound Automotives	PPP	PPP Issues 110,111,112,113	£	30.72	£ 153.60
8/11/2016	F. & W. Computers	PPP	PPP Issues 110,111,112,113	£	8.87	£ 44.35
8/11/2016	P&IUCF	Sports and Leisure	Pitch hire during October	£	105.00	£ 525.00
				<b>£</b>	<b>1,234.19</b>	<b>£ 6,383.02</b>
						<b>£ 7,617.21</b>

**Summary of those in credit:** None

**Commitments / Amounts not yet invoiced to the parish council / work not yet completed:**

Description	Cost Centre	Name	Net Amount
2016/17			
R Porter	S106	Grass cutting in Castlemead playgrounds, £85 per cut est 6 cuts	£510
R Porter	Sports & Leisure	Misc grass cutting £260per cut est 6 cuts, 2016	£1,560
P&IUCF	Pavilion redevelopment	Grant towards ball stop netting, once they have progressed project	£680.00
AVDC	Pavilion redevelopment	Planning application fee	£97.00
Dave Rollins	Youth Café	Oct-July	£3,749.94
J Leonard Limited	Allotments	Replacement of rotten fence post(s)	tbc
Martin London	Sports & Leisure	Playground repairs, bin installations tbc	£400.00
J Leonard Limited	Devolved Services	Clearance of two footways (Cheddington Rd/Crispin Field and Chequers Lane/Yardley Ave)	tbc
Pitstone Memorial Hall	Litter & Dog Fouling	4 quarters x £55pq for use of their wheelie bins (-£1 annual rent from hall to PCC)	£219.00
			<b>£ 7,215.94</b>

**Amounts not yet due to the parish council:**

Description	Cost Centre	Name	Amount
Devolved Services 2017-18	Agency Services	Payment due 1/4/17	£ 3,422.87
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87

**Bank Reconciliation & S106 Summary:** See attached sheet

**Budget Monitor:** See attached sheet

**Summary of Parish Charity Transactions:**

None

**Summary of Recreation Ground Charity Transactions:**

None