

# PITSTONE PARISH COUNCIL SPORTS & LEISURE COMMITTEE

Minutes of the Sports & Leisure Committee Meeting  
held on 12 December 2016 in the Meeting Room at Pitstone Memorial Hall,  
commencing at 8pm

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**PRESENT:** Cllr Saintey (Chair), Cllr Weber, Cllr Mrs Crutchfield, Cllr Blunt, Cllr Starling, Laurie Eagling (clerk), Paolo Aquila (Senior FC), Daryl Masters (JFC), Brian Brooks and John Groom (Groundkeeper).

**APOLOGIES:** Matthew List (JFC)

SL74/16 **ATTENDANCE AND APOLOGIES** - See above.

SL75/16 **QUESTIONS FROM THE PUBLIC** – None present.

SL76/16 **DECLARATIONS OF INTEREST**  
No interests declared.

SL77/16 **APPROVE MINUTES OF LAST MEETING**  
The minutes of the previous meeting held on 7 November 2016 were approved as a true and correct record. The Chairman was duly authorised to sign them.

SL78/16 **PAVILION/SPORTS SITE RE-DEVELOPMENT**

1. Phase I New ball stop netting, replacement fencing & relocation of senior pitch (estimate Summer 2017)
  - a. Final quotations for ball stop netting & replacement fencing due 23/12/16
  - b. Draft planning application form and Design & Access Statement relating to ball stop netting circulated for consideration and it was noted that this must be submitted in January once the final procurement decisions have been made.
  - c. PA to provide 3 quotations to move & extend the large football pitch so that these costs can be included in grant considerations.
  - d. It was noted that the committee would need to investigate and consider grant opportunities in January/February once full costs for all elements known.
2. Phase II New building, external storage, outside perimeter, car park etc (estimate Summer 2018)
  - a. It was noted that full council had approved the draft architects brief. It was noted that it was traditional for the construction industry to close for 2 weeks over Christmas and therefore **RESOLVED** to issue the invitations to tender and publicise the wish to seek a contractor at the start of January, with initial responses to be returned by the end of the month.
  - b. It was determined that no further action was required at present re the operation of the potential indoor facilities.
3. Phase III: Tennis/Netball/5-aside floodlight ball-court  
On hold until the landowner can provide an update

SL79/16 **GROUND KEEPERS REPORT**

1. The ground-keeper advised that the main pitch was holding up well and had been treated with respect by both senior and junior teams which, when coupled with a lack of trespassers, had led to a big improvement in the ground conditions.
2. The junior pitch, especially the end nearest the pavilion, sees heavy volumes of wear both during matches and training, and is therefore wearing much quicker.
3. The ground-keeper will PH test again in the New Year and continue to treat with liquid iron etc as necessary.

**SL80/16 OTHER PAVILION CENTRE MATTERS**

1. The parish council arranged for a PAT test of the fridge/freezer which has now been carried out with no issues arising. PA to arrange for it to be thoroughly cleaned and then switched on ready for use.
2. It was noted that the section of gutter over the walkway had now been replaced. It was noted that the disabled emergency call alarm needed attention and **RESOLVED** to instruct the electrician.
3. Quotations still being sought for the service of the TMVs etc.

**SL81/16 OTHER SPORTS AND LEISURE MATTERS**

1. It was noted that no remedial works had been required at the play grounds this month.
2. M F London now has 3 litter bins to install - Hever Close, Recreation Ground and Yardley Avenue.
3. The draft Open Space Policy was discussed at length and agreement obtained on the key points. An amended version to be circulated electronically and will be presented for approval at the next meeting.

**SL82/16 REPORTS:** No reports given.

**SL83/16 DATE OF NEXT MEETINGS**

The next meetings are scheduled for:

Thursday 12 January 2017 7.30pm in the Millennium Room  
Thursday 9 February 2017 7.30pm in the Millennium Room  
Thursday 9 March 2017 7.30pm in the Millennium Room  
Thursday 13 April 2017 7.30pm at the pavilion (Maundy Thursday & school hols)  
Thursday 11 May 2017 7.30pm at the pavilion  
Thursday 8 June 2017 7.30pm at the pavilion  
Thursday 13 July 2017 7.30pm at the pavilion  
Thursday 10 August 2017 7.30pm at the pavilion  
Thursday 14 September 2017 7.30pm at the pavilion  
Thursday 12 October 2017 7.30pm in the Millennium Room  
Thursday 9 November 2017 7.30pm in the Millennium Room  
Thursday 14 December 2017 7.30pm in the Millennium Room

Meetings to be in the meeting room at the hall during cold/winter months and on site at the pavilion during warmer/summer months.

**SL84/16 CLOSURE OF THE MEETING**

There being no further business to be transacted, the chairman closed the meeting at 9.20pm.

Signed: \_\_\_\_\_  
Chair

Date: \_\_\_\_\_