

**PITSTONE PARISH COUNCIL
27 APRIL 2017 FINANCIAL SUMMARY**

Expenditure from Unity approved on 27 April 2017

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary and wage payments, plus HMRC PAYE & NI and NEST	£ 0.75	£ 6,424.22	£ 6,424.97
693726388	Action4Youth	Youth Café	First Aid training for M Cole		£ 45.00	£ 45.00
16039619	BALC	Administration	Annual membership to BALC, NALC & LCR		£ 455.20	£ 455.20
801114391	SLCC	Administration	Annual membership for parish clerk		£ 157.00	£ 157.00
368682242	K L Supplies Ltd	Sport & Leisure	Replacement bin for pavilion	£ 2.56	£ 12.80	£ 15.36
212652502	Almar	Administration	Annual assembly agenda printing		£ 320.00	£ 320.00
696751982	Staples	Administration	Toner	£ 53.29	£ 266.45	£ 319.74
676061901	A J Groom & Son Ltd	Sport & Leisure	ground maintenance at pavilion site in March	£ 52.00	£ 260.00	£ 312.00
168018971	Pitstone Memorial Hall	Administration	March room hire		£ 113.00	£ 113.00
192636720	Lamps & Tubes Illuminations Ltd	Street Lighting	Repair of 2 lights	£ 51.69	£ 258.46	£ 310.15
115585166	Haynes Window Cleaning	Maintenance	clean of bus shelters 10/4/17		£ 45.00	£ 45.00
Chq 300072	M Cole	Administration	Volunteer of the Year		£ 50.00	£ 50.00
748947698	David Rollins	Youth Café	March youth café		£ 232.16	£ 232.16
Sub total of standard bacs/cheques				£ 160.29	£ 8,639.29	£ 8,799.58

Grants & donations approved on 27 April 2017 from Unity

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
None						
Sub total of grants and donations				£ -	£ -	£ -

Direct debits noted at 27 April 2017 meeting

dd	CNG	Sports & Leisure	Gas at pavilion during March	£ 0.47	£ 9.35	£ 9.82
dd	Sage UK	Administration	Accounting and payroll software subscription	£ 4.00	£ 20.00	£ 24.00
dd	Eon	Lighting	Street light energy 1-31/3/17	£ 75.02	£ 375.11	£ 450.13
dd	Opus Energy	Sports & Leisure	Electricity at the pavilion 28/2/17-30/3/17	£ 1.98	£ 39.67	£ 41.65
dd	Anglian Water	Sports & Leisure	Water at pavilion 12/10/16-3/2/17 (being debited 2/5/17)	£ -	£ 79.96	£ 79.96
debit	Unity Bank	Administration	Service Charge		£ 34.95	£ 34.95
dd	Lloyds Bank Credit Card	Various	monthly fee £3, locks £51.30 & 17.93, training £37.06 & 57.90	£ 11.54	£ 155.65	£ 167.19
Sub total of direct debits				£ 93.01	£ 714.69	£ 807.70
TOTAL OUTGOINGS				£ 253.30	£ 9,353.98	£ 9,607.28

Insurance amendments

Added 1 x round wooden picnic bench on the recreation ground, cost £165.00. Purchased but not yet invoiced. Being installed by end of month. Came & Co remind council of £250 excess.

Inter-account transfers approved at 27 April 2017 meeting

Year end S106 account reconciliation. Transfer £1,591.28 from NatWest S106 account to NatWest Current Account. £ 1,591.28
from NatWest current account to Unity Trust account.

TOTAL VALUE OF TRANSFERS BETWEEN ACCOUNTS	£ 1,591.28
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Receipts received to 31 March 2017, paid into a NatWest account

NatWest	Financial	Bank Interest - S106 account
NatWest	Financial	Bank Interest - reserve account

VAT	Net	Gross
£	0.11	£ 0.11
£	0.70	£ 0.70
£ -	£ 0.81	£ 0.81

Receipts received to 20 April 2017, paid into Unity account

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
bacs	Devolved Services 2017-18	Agency Services	Payment due 1/4/17 but received 31/3/17 so showing in previous financial year		£ 3,422.87	£ 3,422.87
bacs	PJ Driving School	Sports and Leisure	March car park hire		£ 40.00	£ 40.00
bacs	Grooms Farm Shop	PPP	Advertising PPP issues 111, 112, 113 & 114	£ 8.87	£ 44.35	£ 53.22
bacs	National Trust	Pitstone Hill	Compensation re loss of rag pit		£ 548.00	£ 548.00
bacs	HMRC	VAT	Q4 VAT return	£ 2,419.20	£	£ 2,419.20
slip 000135	Lockley	Allotments	Allotment Tenancy/PAA membership		£ 15.00	£ 15.00
slip 000135	P&J JFC	Sports & Leisure	Feb pitch hire	£ 70.00	£ 350.00	£ 420.00
slip 000136	I&P Womens Institute	Donations & Grants	Donation towards purchase of picnic bench		£ 250.00	£ 250.00
slip 000137	Rankin	Allotments	Allotment Tenancy/PAA membership - additional plot		£ 15.00	£ 15.00
bacs	Jones	Allotments	Allotment Tenancy/PAA membership - new tenant		£ 15.00	£ 15.00
bacs	Precept	Financial	First half precept		£ 45,300.00	£ 45,300.00
bacs	P&IUFC	Sports & Leisure	Hire of football pitch in March	£ 8.40	£ 42.00	£ 50.40
				£ 2,506.47	£ 50,042.22	£ 52,548.69
TOTAL INCOMINGS				£ 2,506.47	£ 50,043.03	£ 52,549.50

Debtors Summary/Overdue Invoices/Income Outstanding:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
21/4/17	Beagley	Sports & Leisure	Pavilion fence works following accident		£ 500.00	£ 500.00
21/4/17	P&IJFC	Sports & Leisure	Hire of football pitches in March	£ 61.80	£ 309.00	£ 370.80
24/4/17	Mrs Fisher	Administration	Hire of display boards tbc	£ 2.00	£ 10.00	£ 548.00
TOTAL INCOME PENDING				£ 5,085.14	£ 146,261.25	£ 151,882.39

Summary of those in credit:

None

Commitments / Amounts not yet invoiced to the parish council / work not yet completed:

		Cost Centre		
Credit Card Transaction	Ebay	Sport & Leisure	8 seater round picnic table	£ 164.90
Credit Card Transaction	B&M	Administration	Frame for Volunteer of Year	£ 4.99
	J Leonard	Sport & Leisure	Installation of picnic table	£ 130.00
	Wicksteed Leisure	Sport & Leisure	3 x annual playground inspections	£ 135.00
	Action4Youth	Youth Café	1 x training courses (£15)	£ 15.00
	L&T Illuminations	Street Lighting	6xLED lanterns plus 3 x relocations	£ 3,652.98
	Farawade/Ardenoak	Sport & Leisure	Fire equipment service	£ 18.00
	Vita Electricals	Sport & Leisure	Electrical services at pavilion and youth café	tbc
	J Leonard Limited	Sport & Leisure	assemble & install picnic table	£ 130.00
	CML	Sport & Leisure	40 tonnes 50/50 sport mix top soil	£ 1,558.00
	J Leonard Limited	Sport & Leisure	Replace section of boundary fence at pavilion following accident	£ 500.00

£ 6,308.87

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2018-19 Precept	Agency Services Financial	Payment due 1/4/18 Second half precept last week Sept 2017	£ 3,422.87 £ 45,300.00

Bank Reconciliation & S106 Summary: See separate document

Budget Monitor: See separate document.

Summary of Parish Charity Transactions:

£598.75 Invoice to PIE for hire of grounds outstanding (invoiced 13/4/17)

Summary of Recreation Ground Charity Transactions:

			Expenditure	Net Income
31/3/17	Unity	Bank charge	£ 18.00	
21/4/17	P&ICUFC	March & April hire of ground		£ 120.00