

**PITSTONE PARISH COUNCIL
29 JUNE 2017 FINANCIAL SUMMARY**

Expenditure from Unity approved on 29 June 2017

| Trans Ref/Chq No | Beneficiary | Cost Centre | Description | VAT | Net | Gross |
|---|----------------------------------|--------------------------------|--|-----------------|-------------------|-------------------|
| Various | Various | Employment | Confidential salary and wage payments, plus HMRC PAYE & NI and NEST | £ 1.42 | £ 2,479.24 | £ 2,480.66 |
| 707707449 | Mrs S Gregory | Administration | Set up/clear away of hall plus provide/serve refreshments for Annual Assembly | | £ 33.00 | £ 33.00 |
| 887793968 | R Haynes | Maintenance | Bus shelter cleaning 15-5-17 (invoiced late due to issues at Haynes) | | £ 45.00 | £ 45.00 |
| 32672492 | R Haynes | Maintenance | Bus shelter cleaning 12-6-17 | | £ 45.00 | £ 45.00 |
| 836212133 | D Rollins | Youth Café | Youth Café services in May 2017 - accounting error identified by clerk, now corrected by Rollins | | £ 326.26 | £ 326.26 |
| 657407104 | Wicksteed Leisure Ltd | Sport & Leisure | 3 x annual playground inspections (2 x Castlemead funded from S106) | £ 27.00 | £ 135.00 | £ 162.00 |
| 168623122 | BALC | Administration | 10 x Good Councillors Guide 2017 | | £ 50.00 | £ 50.00 |
| 231352410 | Pitstone Memorial Hall | Administration | May hall hire | | £ 111.25 | £ 111.25 |
| 775075669 | A J Groom & Son Ltd | Sport & Leisure | ground maintenance at pavilion site in May (summer renovation of both pitches) | £ 328.00 | £ 2,355.00 | £ 2,683.00 |
| 104377767 | J Leonard Limited | Devolved Services | Grass cut no. 3 | | £ 500.00 | £ 500.00 |
| 221905331 | AVDC | Sport & Leisure | 2 x play around the parishes sessions for August 2017 (invoicing in advance this year, will issue a credit note if fail to fulfil) | | £ 680.00 | £ 680.00 |
| 997522524 | Mark Harrod Ltd | Pavilion redevelopment project | Set of 4 new goal sockets | £ 26.20 | £ 131.00 | £ 157.20 |
| cheque 300075 | Information Commissioners Office | Administration | Annual registration as data controller | | £ 35.00 | £ 35.00 |
| 977658750 | Landmark BACS Account | Administration | Legal advice from counsel relating to 11 The Pightle/Open Space | £ 100.00 | £ 500.00 | £ 600.00 |
| 605413287 | Staples UK Ltd | Administration | Toner and lever arch files | £ 73.03 | £ 365.13 | £ 438.16 |
| 418854490 | Brookmead School | Youth Café | Hall provision Spring Term (not previously charged) | | £ 275.00 | £ 275.00 |
| Sub total of standard bacs/cheques | | | | £ 555.65 | £ 8,065.88 | £ 8,621.53 |

Grants & donations approved on 29 June 2017 from Unity

| Trans Ref/Chq No | Beneficiary (inc registration number where applicable) | Cost Centre | Purpose of grant / donation and time period to which it relates | VAT | Net | Gross |
|--|--|-------------|---|------------|------------|------------|
| None | | | | | | |
| Sub total of grants and donations | | | | £ - | £ - | £ - |

Direct debits noted at 29 June 2017 meeting

| | | | | | | |
|-----------------------------------|-------------------------|------------------|--|-----------------|-------------------|--------------------|
| dd | CNG | Sports & Leisure | Gas at pavilion during May | £ 0.31 | £ 6.23 | £ 6.54 |
| dd | Sage UK | Administration | Accounting and payroll software subscription | £ 3.40 | £ 17.00 | £ 20.40 |
| dd | Opus | Lighting | Street light energy 125/4/17-9/6/17 - NB number of issues disputing with Opus and credit should follow | £ 66.22 | £ 1,324.45 | £ 1,390.67 |
| dd | Lloyds Bank Credit Card | Various | monthly fee £3 | | £ 3.00 | £ 3.00 |
| dd | Anglian Water | Sports & Leisure | Water at pavilion to 31 May 17 - sewerage rebate to follow | | £ 81.47 | £ 81.47 |
| dd | Anglian Water | Sports & Leisure | Water at allotments to 31 May 17 | | £ 42.73 | £ 42.73 |
| dd | Opus | Sports & Leisure | Electricity at pavilion 31 March to 29 April 2017 (invoiced late due to IT issues at Opus) | £ 2.12 | £ 42.43 | £ 44.55 |
| dd | Opus | Sports & Leisure | Electricity at pavilion 30 April to 30 May 2017 (invoiced late due to IT issues at Opus) | £ 1.27 | £ 25.43 | £ 26.70 |
| Sub total of direct debits | | | | £ 73.32 | £ 1,542.74 | £ 1,616.06 |
| TOTAL OUTGOINGS | | | | £ 628.97 | £ 9,608.62 | £ 10,237.59 |

Insurance amendments

None required this month

Inter-account transfers approved at 29 June 2017 meeting

None required this month

£ 1,591.28

Receipts received to 31 May 2017, paid into a NatWest account

| | | |
|---------|-----------|---------------------------------|
| NatWest | Financial | Bank Interest - S106 account |
| NatWest | Financial | Bank Interest - reserve account |

| VAT | Net | Gross |
|------------|---------------|---------------|
| £ | 0.11 | £ 0.11 |
| £ | 0.75 | £ 0.75 |
| £ - | £ 0.86 | £ 0.86 |

Receipts received to 29 June 2017, paid into Unity account

| Paying in reference | Company | Cost Centre | Description | VAT | Net | Gross |
|------------------------|-------------------------------|---------------------------------|---|-----------------|-----------------|-----------------|
| bacs | CMC Golf Europe Ltd | PPP | Advertising PPP issue 112 | £ 4.08 | £ 20.42 | £ 24.50 |
| bacs | Grove Farm PYO | PPP | Advertising PPP issue 112 | £ 4.08 | £ 20.42 | £ 24.50 |
| bacs | Ridgeways (FP) Ltd | PPP | Adverts PPP issues 112 to 115 | £ 8.87 | £ 44.35 | £ 53.22 |
| bacs | Waterside Cafe | PPP | Advertising PPP issue 112 | £ 4.08 | £ 20.42 | £ 24.50 |
| bacs | Small Paws at Home | PPP | Advertising PPP issue 112 | £ 2.33 | £ 11.67 | £ 14.00 |
| bacs | Travel Impressions | PPP | Advertising PPP issue 112 | £ 4.08 | £ 20.42 | £ 24.50 |
| bacs | PJC Driver Training | Hire of pavilion front car park | Hire of car park in May | | £ 40.00 | £ 40.00 |
| bacs | P&I UFC | Sports and Leisure | May hire of pavilion pitches | £ 16.80 | £ 84.00 | £ 100.80 |
| bacs | Miramar Design | PPP | Advertising PPP issue 112 | £ 4.08 | £ 20.42 | £ 24.50 |
| bacs | Ivinghoe Turf Ltd | PPP | Adverts PPP issues 112 to 115 | £ 8.87 | £ 44.35 | £ 53.22 |
| bacs | The Dog Runner | PPP | Advertising PPP issue 112 | £ 2.33 | £ 11.67 | £ 14.00 |
| bacs | Beacon View Windows | PPP | Advertising PPP issue 112 | £ 8.08 | £ 40.42 | £ 48.50 |
| bacs | Karl's Garden Maintenance | PPP | Advertising PPP issue 112 | £ 4.08 | £ 20.42 | £ 24.50 |
| bacs | Ashby's Chartered Accountants | PPP | Advertising PPP issue 112 | £ 4.08 | £ 20.42 | £ 24.50 |
| bacs | Admin Books | PPP | Advertising PPP issue 112 | £ 2.33 | £ 11.67 | £ 14.00 |
| slip 000140 | Barry Cato Motor Repairs | PPP | Advertising PPP issue 112 | £ 2.33 | £ 11.67 | £ 14.00 |
| slip 000140 | P&I JFC | Sports and Leisure | April and May hire of pavilion pitches | £ 47.00 | £ 235.00 | £ 282.00 |
| bacs | Greensleeves | PPP | Advertising PPP issue 112 | £ 5.00 | £ 25.00 | £ 30.00 |
| slip 000141 | Financially Prudent (IFA) Ltd | PPP | Adverts PPP issues 112 (amended, cancelled 113-115) | £ 4.08 | £ 20.42 | £ 24.50 |
| slip 000141 | Handyman Dave | PPP | Adverts PPP issues 112 to 115 | £ 8.87 | £ 44.35 | £ 53.22 |
| | | | | £ 145.45 | £ 767.51 | £ 912.96 |
| TOTAL INCOMINGS | | | | £ 145.45 | £ 768.37 | £ 913.82 |

Debtors Summary/Overdue Invoices/Income Outstanding: (reminders issued)

| Date of Invoice | Name | Cost Centre | Invoice/Description | VAT | Net | Gross |
|-----------------------------|--------------------------------------|-----------------------|--|-----------------|-------------------|-------------------|
| 23/5/17 | Women's Institute | Administration | Hire of display boards. 2 packs. 1 day. | £ 0.80 | £ 4.00 | £ 4.80 |
| 23/5/17 | Martin J. Keable | PPP | Adverts PPP issues 112 to 115 | £ 10.77 | £ 53.85 | £ 64.62 |
| 23/5/17 | Tring Market Auctions | PPP | Advertising PPP issue 112 | £ 8.08 | £ 40.42 | £ 48.50 |
| 23/5/17 | Cheddington Pre-School | PPP | Adverts PPP issues 112 to 115 | £ 15.52 | £ 77.60 | £ 93.12 |
| 23/5/17 | Marsworth Pre-School | PPP | Advertising PPP issue 112 | £ 4.08 | £ 20.42 | £ 24.50 |
| 23/5/17 | Tring Showstoppers (Performing Arts) | PPP | Advertising PPP issue 112 | £ 2.33 | £ 11.67 | £ 14.00 |
| credit | BCC LAF | Capital project costs | Refund against cost of Stage 1 Road Safety Audit for Pitstone & Ivinghoe Safety Scheme | | £ 1,973.00 | £ 1,973.00 |
| 28/6/17 | Safran | Sports & Leisure | Hire of pavilion car park 22-24/6/17 for family event | £ 20.00 | £ 100.00 | £ 120.00 |
| TOTAL INCOME PENDING | | | | £ 476.82 | £ 4,478.74 | £ 4,955.56 |

Summary of those in credit:

None

Commitments / Amounts not yet invoiced to the parish council / work not yet completed:

| | Cost Centre | | | |
|----------------------|-------------------|----------------------|--|------------|
| | Farawade/Ardenoak | Sport & Leisure | Replacement fire equipment | £ 147.00 |
| | Easy Gate | Sport & Leisure | Replacement playground gate for Windsor Road (funded via S106 maintenance funds) | £ 765.00 |
| credit card purchase | The Baggery Group | Litter & dog fouling | 5 x boxes refuse sacks | £ 72.90 |
| | J Leonard Limited | Sport & Leisure | Replace section of boundary fence at pavilion following accident | £ 500.00 |
| | J Leonard Limited | Sport & Leisure | Installation of playground gate | £ 200.00 |
| | J Leonard Limited | Sport & Leisure | Replacement playground bin padlocks | tbc |
| | Landmark Chambers | Administration | Legal advice | £ 1,000.00 |
| | | | | <hr/> |
| | | | | £ 2,684.90 |

Amounts not yet due to the parish council:

| Description | Cost Centre | Name | Amount |
|---------------------------|-----------------|---|-------------|
| Devolved Services 2018-19 | Agency Services | Payment due 1/4/18 | £ 3,422.87 |
| Precept | Financial | Second half precept last week Sept 2017 | £ 45,300.00 |

Bank Reconciliation & S106 Summary: See separate document

Budget Monitor: See separate document.

Summary of Parish Charity Transactions: £598.75 Invoice to PIE for hire of grounds (invoiced 13/4/17) (PIE advised paid, statement not yet received)

Summary of Recreation Ground Charity Transactions: None