

**PITSTONE PARISH COUNCIL
NOVEMBER 2017 FINANCIAL SUMMARY**

Expenditure from Unity to be approved on 30 November 2017

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary and wage payments, plus HMRC PAYE & NI and NEST	£ 0.15	£ 2,459.24	£ 2,459.39
211889793	Dave Rollins	Youth Café	October Youth Café		£ 302.36	£ 302.36
89911034	Brookmead School	Youth Café	Hire of premises for youth café, autumn term		£ 325.00	£ 325.00
972125804	A J Groom & Son Ltd	Sports & leisure	Pavilion ground maintenance Oct	£ 114.00	£ 570.00	£ 684.00
706218397	Pitstone Memorial Hall	Administration	Room hire in October		£ 26.25	£ 26.25
466782213	Swarco Traffic Ltd	Maintenance	Annual service agreement for mVAS - IF RESOLVE TO RENEW	£ 42.00	£ 210.00	£ 252.00
Sub total of standard bacs/cheques				£ 156.15	£ 3,892.85	£ 4,049.00

Grants & donations approved on 30 November 2017 from Unity

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
None currently tabled						
Sub total of grants and donations				£ -	£ -	£ -

Direct debits noted at 30 November 2017 meeting

dd	CNG	Sports & Leisure	Gas at pavilion during October	£ 0.34	£ 6.74	£ 7.08
dd	Opus	Lighting	Now showing £301.47 in credit.	£ -	£ -	£ -
dd	Opus	Sports & Leisure	Electricity at pavilion 30 September 2017 to 30 October 2017	£ 1.98	£ 39.65	£ 41.63
dd	Sage	Administration	Accounting and payroll software subscription for November	£ 3.40	£ 17.00	£ 20.40
Sub total of direct debits				£ 5.72	£ 63.39	£ 69.11
TOTAL OUTGOINGS				£ 161.87	£ 3,956.24	£ 4,118.11

Insurance amendments

None required this month

Inter-account transfers approved at 30 November 2017 meeting

None required at present

£ 1,591.28

Receipts received to 31 October 2017, paid into a NatWest account

bacs	NatWest	Financial	Bank Interest - S106 account	VAT	Net	Gross
bacs	NatWest	Financial	Bank Interest - reserve account		£ 0.10	£ 0.10
					£ 0.73	£ 0.73
				£ -	£ 0.83	£ 0.83

Receipts received to 30 November 2017, paid into Unity account

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
dd	PJC Driving School	Sports & Leisure	Hire of car park space for driving tuition in September		£ 40.00	£ 40.00
dd	PJC Driving School	Sports & Leisure	Hire of car park space for driving tuition in October		£ 40.00	£ 40.00
slip 000147	Croudace	Sports & Leisure	banner advertising near pavilion		£ 275.00	£ 275.00
slip 000148	61FC/R V Everitt	Sports & Leisure	Refund of damage caused during their match (installment 2 of 3)	£ 9.33	£ 46.67	£ 56.00
bacs	CMC Golf	PPP	Advertising Issue 114	£ 4.08	£ 20.42	£ 24.50
bacs	The Dog Runner	PPP	Advertising Issue 114	£ 2.33	£ 11.67	£ 14.00
bacs	Marsworth Pre School	PPP	Advertising Issue 114	£ 4.08	£ 20.42	£ 24.50
bacs	Computamation	PPP	Advertising in issues 114-117	£ 15.52	£ 77.60	£ 93.12
bacs	Travel Impressions	PPP	Advertising Issue 114	£ 4.08	£ 20.42	£ 24.50
bacs	Waterside Café	PPP	Advertising Issue 114	£ 4.08	£ 20.42	£ 24.50
bacs	Jazzercise	PPP	Advertising in issues 114-117	£ 15.52	£ 77.60	£ 93.12
bacs	Windmill Pharmacy	PPP	Advertising Issue 114	£ 5.00	£ 25.00	£ 30.00

	£	64.02	£	675.22	£	739.24
TOTAL INCOMINGS	£	64.02	£	676.05	£	740.07

Debtors Summary/Overdue Invoices/Income Pending:

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross	
25/9/17	61 FC (Luton)	Sports & Leisure	Reimbursement of ACS invoice re damage caused during their match. 61FC advised insufficient funds. 1 installment outstanding for Dec. (VAT reconciled Q2)	£	9.33	£ 46.67	£ 56.00
16/10/17	P&JFC	Sports & Leisure	September pitch hire	£	129.00	£ 645.00	£ 774.00
21/11/17	P&JFC	Sports & Leisure	October pitch hire	£	87.20	£ 436.00	£ 523.00
21/11/17	Barry Cato Motor Repairs	PPP	Advertising Issue 114	£	2.33	£ 11.67	£ 14.00
21/11/17	Tring Market Auctions	PPP	Advertising Issue 114	£	8.08	£ 40.42	£ 48.50
21/11/17	Ashbys	PPP	Advertising Issue 114	£	4.08	£ 20.42	£ 24.50
21/11/17	Beacon View Windows	PPP	Advertising Issue 114	£	8.08	£ 40.42	£ 48.50
21/11/17	Miramar	PPP	Advertising Issue 114	£	4.08	£ 20.42	£ 24.50
21/11/17	Tring Showstoppers	PPP	Advertising Issue 114	£	2.33	£ 11.67	£ 14.00
21/11/17	Greensleeves	PPP	Advertising Issue 114	£	5.00	£ 25.00	£ 30.00
21/11/17	Tyre Changers	PPP	Advertising Issue 114	£	2.33	£ 11.67	£ 14.00
21/11/17	ADM	PPP	Advertising Issue 114	£	2.33	£ 11.67	£ 14.00
21/11/17	Piano Lessons	PPP	Advertising Issue 114	£	2.33	£ 11.67	£ 14.00
21/11/17	Your Own Home Care	PPP	Advertising Issue 114	£	8.08	£ 40.42	£ 48.50
21/11/17	CuriosiTEA Rooms	PPP	Advertising Issue 114	£	10.00	£ 50.00	£ 60.00
21/11/17	Roos Property Maintenance	PPP	Advertising in issues 114-117	£	30.72	£ 153.60	£ 184.32
21/11/17	P E Mead	PPP	Advertising in issues 114-117	£	8.87	£ 44.35	£ 53.22
21/11/17	Safe and Sound	PPP	Advertising in issues 114-117 - advised retiring at end year, council to discuss	£	30.72	£ 153.60	£ 184.32
n/a	Anglian Water	Sports & Leisure	Sewerage abatement		tbc	tbc	
27/11/17	P&IU FC	Sports & Leisure	Pitch hire in December x 3, extra match in Nov x 1, minus 2 x training sessions not used in Oct	£	20.80	£ 104.00	£ 124.80
TOTAL INCOME PENDING				£	567.75	£ 3,905.99	£ 4,473.54

Summary of those in credit: None

Commitments / Amounts not yet invoiced to the parish council / work not yet completed:

AVDC	Sport & Leisure	2 x Play around Parish sessions for August 2018 (to be invoiced spring 2018)	£	680.00
R Porter	Sport & Leisure	Various hedge cutting (price an estimate) (approval min ref 175/17)	£	750.00
J Leonard Limited	Devolved Services	Siding out to Cheddington Rd alleyway & BCC owned hedge at Cooks Wharf	£	165.00
Roderick Wilson Tree Surgery Limited	Open Space	Crown reduction to oak tree (village green/recreation ground managed under PPC open space policy)	£	850.00
Patrick Stileman	Open Space	Tree risk assessment (eta Jan 2018)	£	850.00
Lamps & Tubes Illuminations	Street Lighting	Christmas illumination charge	£	225.00
AlphaFence	Redevelopment of pavilion	Fencing and ball stop netting at pavilion (part grant & s106 funded) (eta Dec)	£	22,746.00
Agripower	Redevelopment of pavilion	Pitch extension (part grant & S106 funded) (eta post Easter/April 2018)	£	5,405.50
Woods Hardwick	Redevelopment of pavilion	Architectural services	£	9,625.00
Buckinghamshire Playing Fields Ass	Administration	Annual membership (renewal date moved to 1/4/18. approved min ref 177/17)	£	20.00
			£	41,316.50

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
Croudace	Sports & Leisure	Quarterly donation re sign, next installment due February 2018	£ 275.00

Bank Reconciliation & S106 Summary: See separate document

Budget Monitor: See separate document.

Summary of Parish Charity Transactions: None

Summary of Recreation Ground Charity Transactions: Invoice to P&ICU £60.00 Sept matches paid 21/11/17