

**PITSTONE PARISH COUNCIL  
SEPTEMBER 2017 FINANCIAL SUMMARY**

**Expenditure from Unity approved 28 September 2017**

Trans Ref/Chq No	Beneficiary	Cost Centre	Description	VAT	Net	Gross
Various	Various	Employment	Confidential salary and wage payments, plus HMRC PAYE & NI and NEST	£ 0.97	£ 2,504.27	£ 2,505.24
443365217	M K Surveys	S106 to be reclaimed from AVDC	Survey of existing pavilion building required by architect	£ 165.00	£ 825.00	£ 990.00
97473785	Pitstone Memorial Hall	Administration	Room hire in August (includes 2 x play around the parishes)		£ 100.00	£ 100.00
880629611	Getmapping	Administration	Parish Online mapping software annual subscription - if resolve to renew	£ 8.40	£ 42.00	£ 50.40
223940942	Patrick Stileman Ltd	Open Space	Tree Inspection Report of Oak Tree	£ 63.00	£ 315.00	£ 378.00
936307695	J Leonard Limited	Devolved Services	Siding out of Old Farm footpath		£ 250.00	£ 250.00
622008585	J Leonard Limited	Open Space	Repair of gate post and fence on the recreation ground		£ 200.00	£ 200.00
161102181	J Leonard Limited	Devolved Services	Grass cutting of verges		£ 500.00	£ 500.00
968625146	J Leonard Limited	S106 Castlemead play areas	Install replacement playground gate at Windsor Road. Repair bins Windsor Rd/Hever Cls play areas		£ 230.00	£ 230.00
39266311	J Leonard Limited	Sports & leisure	Replace roof tiles at pavilion x 6		£ 40.00	£ 40.00
571433587	J Leonard Limited	Sports & leisure	Repair of fencing at pavilion		£ 160.00	£ 160.00
96932138	J Leonard Limited	Sports & leisure	Repair of guttering at pavilion		£ 60.00	£ 60.00
993286110	R Haynes	Maintenance	Cleaning of 3 x bus shelters on 11 Sept 17		£ 45.00	£ 45.00
605284424	3C	Sports & leisure	Water system maintenance & testing	£ 52.00	£ 260.00	£ 312.00
447222474	Lamps & Tubes	Street Lighting	Repair of faulty lanterns	£ 91.44	£ 457.20	£ 548.64
164710108	KLS	Sports & leisure	Toilet rolls for pavilion	£ 1.75	£ 8.75	£ 10.50
203354286	Came & Co	Administration	Insurance premium 2017/18		£ 2,729.50	£ 2,729.50
<b>Sub total of standard bacs/cheques</b>				<b>£ 382.56</b>	<b>£ 8,726.72</b>	<b>£ 9,109.28</b>

**Grants & donations approved on 28 September 2017 from Unity**

Trans Ref/Chq No	Beneficiary (inc registration number where applicable)	Cost Centre	Purpose of grant / donation and time period to which it relates	VAT	Net	Gross
tbv once approved	Pitstone Memorial Hall Charity	Grants & Donations	Purchase and installation of an external defibrillator for community use at Pitstone Memorial Hall		£ 813.75	£ 813.75
tbv once approved	1st Ivinghoe & Pitstone Brownies	Grants & Donations	Purchase of two banners for Brownies and Rainbows		£ 120.00	£ 120.00
tbv once approved	Royal British Legion	Grants & Donations	Donation in lieu of fresh wreath		£ 150.00	£ 150.00
<b>Sub total of grants and donations</b>				<b>£ -</b>	<b>£ 1,083.75</b>	<b>£ 1,083.75</b>

**Direct debits noted at 28 September 2017 meeting**

dd	CNG	Sports & Leisure	Gas at pavilion during August	£ 0.57	£ 11.49	£ 12.06
dd	Opus	Lighting	Still £209.41 in credit. Cllr D Frearson/K Ginda checking unmetered supply certificate as believe may still be savings not showing.	£ -	£ -	£ -
dd	Opus	Sports & Leisure	Electricity at pavilion 31 July to 30 August 2017	£ 1.38	£ 27.59	£ 28.97
<b>Sub total of direct debits</b>				<b>£ 1.95</b>	<b>£ 39.08</b>	<b>£ 41.03</b>
<b>TOTAL OUTGOINGS</b>				<b>£ 384.51</b>	<b>£ 9,849.55</b>	<b>£ 10,234.06</b>

**Insurance amendments**

None required this month

**Inter-account transfers approved at 28 September 2017 meeting**

None required at present £ 1,591.28

**Receipts received to 31 August 2017, paid into a NatWest account**

				VAT	Net	Gross
bacs	NatWest	Financial	Bank Interest - S106 account		£ 0.10	£ 0.10
bacs	NatWest	Financial	Bank Interest - reserve account		£ 0.70	£ 0.70
				<b>£ -</b>	<b>£ 0.80</b>	<b>£ 0.80</b>

**Receipts received to 28 September 2017, paid into Unity account**

Paying in reference	Company	Cost Centre	Description	VAT	Net	Gross
bacs	Mirarmar Design	PPP	PPP 113	£ 4.08	£ 20.42	£ 24.50
bacs	Greensleeves	PPP	PPP 113	£ 5.00	£ 25.00	£ 30.00
bacs	Ashbys	PPP	PPP 113	£ 4.08	£ 20.42	£ 24.50
bacs	Tring Market Auctions	PPP	PPP 113	£ 8.08	£ 40.42	£ 48.50
bacs	windmill pharmacy	PPP	PPP 113	£ 5.00	£ 25.00	£ 30.00
bacs	Marsworth Pre School	PPP	PPP 113	£ 4.08	£ 20.42	£ 24.50
bacs	Ivinghoe Parish Council	Administration	Hire of display boards for NDP event 12 & 13/9/17	£ 4.00	£ 20.00	£ 24.00
bacs	Beacon View Windows	PPP	PPP 113	£ 8.08	£ 40.42	£ 48.50
slip 000146	Croudace Homes	Sports & Leisure	Quarterly donation re sign	£	£ 275.00	£ 275.00
bacs	AVDC	S106	S106 release re survey of pavilion building		£ 825.00	£ 825.00
bacs	AVDC	Precept	Final payment		£ 45,300.00	£ 45,300.00
slip 000146	Barry Cato Motor Repairs	PPP	PPP 113	£ 2.33	£ 11.67	£ 14.00
				<b>£ 23.49</b>	<b>£ 46,517.51</b>	<b>£ 46,541.00</b>
<b>TOTAL INCOMINGS</b>				<b>£ 23.49</b>	<b>£ 46,518.31</b>	<b>£ 46,541.80</b>

**Debtors Summary/Overdue Invoices/Income Pending:** (reminders issued where applicable)

Date of Invoice	Name	Cost Centre	Invoice/Description	VAT	Net	Gross
28/6/17	Safran	Sports & Leisure	Hire of pavilion car park 22-24/6/17 for family event - VAT reconciled 1/4/17-30/6/17 (payment not received on 15/9/17 as promised. Chased again.)	£ 20.00	£ 100.00	£ 120.00
18/8/17	Tring Showstoppers	PPP	PPP 113 - chased & requested payment by 27/9/17, chased again 28/9/17	£ 2.33	£ 11.67	£ 14.00
18/8/17	Small Paws	PPP	PPP 113 - chased & requested payment by 27/9/17, chased again 28/9/17	£ 2.33	£ 11.67	£ 14.00
25/9/17	61 FC (Luton)	Sports & Leisure	Reimbursement of ACS invoice re damage caused during their match (61FC unresponsive)	£ 28.00	£ 140.00	£ 168.00
13/9/17	Pitstone & Ivinghoe Entertainments	Sports & Leisure	Event hire costs re bonfire & fireworks		£ 137.50	£ 137.50
21/9/17	P&IJFC	Sports & Leisure	Oct match x 1, sept training x 1, oct training x 4 (payment due by 30/9/17) (amended at request P&IJFC)	£ 40.40	£ 202.00	£ 242.40
21/9/17	P&IJFC	Sports & Leisure	July and August pitch hire	£ 45.40	£ 227.00	£ 272.40
<b>TOTAL INCOME PENDING</b>				<b>£ 138.46</b>	<b>£ 829.84</b>	<b>£ 968.30</b>

**Summary of those in credit:** None

**Commitments / Amounts not yet invoiced to the parish council / work not yet completed:**

Credit Card	R Weber	PPP	PPP event costs	£ 100.00		
	Ebay	Sport & Leisure	Replacement sink plug at pavilion	£ 2.95		
	3cet	Sport & Leisure	Water testing at pavilion etc			
	J Leonard Limited	Sport & Leisure	Replacement bracket supports for football goals on recreation ground		tbc	
Credit Card	HiVizWorkwear	Employment	PPE trousers and jacket	£ 34.85		
	AVDC	Sport & Leisure	2 x Play around Parish sessions for August 2018	£ 680.00		
				<b>£ 817.80</b>		

**Amounts not yet due to the parish council:**

Description	Cost Centre	Name	Amount
Devolved Services 2018-19	Agency Services	Payment due 1/4/18	£ 3,422.87
Croudace	Sports & Leisure	Quarterly donation re sign, next installment due November	£ 275.00

**Bank Reconciliation & S106 Summary:** See separate document

**Budget Monitor:** See separate document.

**Summary of Parish Charity Transactions:** None

**Summary of Recreation Ground Charity Transactions:** Service Charge £18.00 will be collected 30/9/17.