

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF THE MEETING of the Parish Council
to be held in the Millennium Room of the Memorial Hall on Thursday 22 February 2018 at **7.30pm**

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date: 16 February 2018

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **TO NOTE DECLARATIONS OF INTEREST AND CONSIDER DISPENSATION REQUESTS**
from councillors on matters to be considered at the meeting
3. **TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS –** residents monthly opportunity to raise their questions or concerns with the parish council
4. **TO RECEIVE ANY UPDATES FROM COUNTY AND DISTRICT COUNCILLORS**
5. **MINUTES** - To resolve that the minutes of the parish council meeting held on 25/1/18 be signed as a correct record
6. **CLERK'S REPORT** – to note updates to the ongoing matters, for information only
7. **CORRESPONDENCE** - Consider correspondence received & receive notification of any additional items

Committee Reports:

8. **PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE**
8.1 To receive update from Planning Committee meeting earlier on 22/2/18
9. **SPORTS & LEISURE COMMITTEE – CLLR SAINTEY, CHAIR OF COMMITTEE**
9.1 To note receipt of draft minutes of the sports & leisure committee meeting held on 8/2/18
9.2 To note update to fencing/ball stop netting project works
10. **STAFFING COMMITTEE – CLLR BLUNT, CHAIR OF COMMITTEE**
10.1 To note receipt of draft minutes of the staffing committee held on 25/1/18
11. **RECREATION GROUND CHARITY COMMITTEE – CLLR MATTEY, CHAIR OF COMMITTEE**
11.1 Note update from Charity Commission and progress with lease to Memorial Hall Charity

Working Group Matters:

12. **YOUTH CAFÉ:** note updates and consider options to increase attendance
13. **GDPR:**
 - 13.1 Receive feedback from the GDPR working party and approve any necessary costs
 - 13.2 Approve Clerk and Chairman to attend “Prepping your data for GDPR” BALC training course

Other Issues:

14. **DEVOLVED SERVICES:**
 - 14.1 Consider further siding out by Cooks Wharf
 - 14.2 Consider remedial work to dog fouling sign in Queen Street
 - 14.3 Consider quotations for footpath strimming/grass cutting from appointed contractors
15. **BCC LAND BY THE CRESCENT:** approve entering contract with Bucks County Council
16. **ANNUAL ASSEMBLY 2018:**
 - 16.1 Consider updates and potential agenda items, and approve associated costs
 - 16.2 Determine how wish to enact delivery of the agenda to homes
17. **POLICY REVIEW:** carry out annual review of Policy on the Reporting of Meetings of the Council
18. **FOOTPATH 2:** note update and consider actions re stile

19. **STREET LIGHTING**
 - 19.1 Approve commission of 6 yearly electrical safety inspection reports for all columns, and internal transfer of funds
 - 19.2 Note street light report and approve associated costs
20. **INTERNAL AUDIT:** Approve appointment of IAC to conduct Internal Audit in May 2018
21. **HCC WASTE LOCAL PLAN INITIAL CONSULTATION:** determine any response required
22. **BEST KEPT VILLAGE COMPETITION:** consider if wish to enter and accept associated costs
23. **LOCAL COUNCIL PUBLIC ADVISORY SERVICE:** consider/approve membership and/or purchase of GDPR suite of documents
24. **PPP ADVERTISING:** consider current position and determine any actions arising
25. **GRASS AND HEDGE CUTTING:** consider quotations for 2018 work

Financial Issues:

26. **GRANT REQUEST:** consider grant request from Pitstone & Ivinghoe Entertainments
27. **FINANCIAL POSITION AND PAYMENTS:** To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor information for the month.
28. **INTERNAL CONTROLS:** Conduct all necessary internal controls

Reports:

29. Receive feedback from LAF traffic calming sub-group 31/1/18
30. Note other reports, reminders, forthcoming events and agenda items for 29/3/2018

This will conclude the public section of the meeting. There will then follow an agenda item where, in accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded due to the confidential/sensitive nature of the business or for other special reasons where publicity would be prejudicial to the public interest.

31. To consider/approve the draft proposals for the improvements to the pavilion building/frontage and the sharing of this information with the user groups.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS