

PITSTONE PARISH COUNCIL

SPORTS AND LEISURE COMMITTEE

NOTICE IS HEREBY GIVEN OF a meeting of the Parish Council Sports and Leisure Committee to be held **at the Sports Pavilion on Thursday 13 September 2018 at 7.30pm**

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date : 7 September 2018

A G E N D A

1. **ATTENDANCE AND APOLOGIES**
2. **RECEIVE DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** on matters to be considered at the meeting
3. **RECEIVE QUESTIONS FROM THE PUBLIC** or any points raised by members with declarations
4. **MINUTES** to resolve that the minutes of the meetings held on 12/7/18 be signed as a true and correct record
5. **CLERKS REPORT** note receipt of the report on matters arising
6. **CORRESPONDENCE** note correspondence received by the committee
7. **PHASE 2 IMPROVEMENTS OF THE SPORTS PAVILION SITE (building and grounds)**
 - 7.1 Planning: To note progress with submission of planning application
 - 7.2 Funding: To note progress with funding applications and for clubs to confirm contributions
 - 7.3 Communication: To note progress on stakeholder meetings prior to phase III
 - 7.4 VAT: consider dedicated VAT advice and approve actions arising
8. **GROUND KEEPERS REPORT**: Note report from ground keeper
9. **OTHER PAVILION SITE RELATED MATTERS**
 - 9.1 Consider/approve remedial works required at pavilion and note works undertaken since last meeting
 - 9.2 Consider/approve additional remedial plumbing works in boiler room
 - 9.3 Consider revised artwork for external match day signage
 - 9.4 Receive update on review of the contents of the container
 - 9.5 Note report following 6-monthly fire alarm and emergency lighting check
 - 9.6 Water
 - a) Note receipt of bi-annual legionella risk assessment and approve actions arising
 - b) Note receipt of results of annual water tests, TMV services & flushing
 - c) Conduct annual audit of legionella control programme & record keeping
 - 9.7 Consider training request from Tring Town FC
 - 9.8 All clubs to confirm signature and return of pavilion hirers confirmation slips
10. **OTHER OPEN SPACE MATTERS**
 - 10.1 Consider/approve remedial works required at open spaces, note works undertaken since last meeting
 - a) Note full parish council resolved to repair Rocking Rocket
 - b) Note full parish council resolved to remove one swing seat from the recreation ground
 - c) Consider repair/replacement of Swinging Plank in Windsor Road
 - d) Consider purchase of additional "no golf clubs" signage for Recreation Ground
 - 10.2 I&PUCC requests re Recreation Ground: note the requests considered by full council and actions arising for s&l committee
 - 10.3 PAA requests re Allotments: note resolutions made by full council on 6-9-18
11. **REPORTS:**
 - 11.1 Receive/consider quarterly financial update from P&IUFC
 - 11.2 Note I&PUCC renovation works approved for the cricket square
 - 11.3 Note any miscellaneous reports
12. **MATTERS FOR REFERRAL TO FULL COUNCIL** – approve any matters for referral to full council
13. **DATE AND TIME OF NEXT MEETING** – 7.30pm 11/10/18 in the Millennium Room at Pitstone Memorial Hall

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND ANY OF OUR MEETINGS