

PITSTONE PARISH COUNCIL

Schedule of Charges

as at 1/8/24

| SERVICE | CHARGE |
|--|---|
| Allotments | |
| Annual rental per ¼ sized allotment garden plot | £9.00 |
| NB Tenants must also pay an annual membership fee to Pitstone Allotment Association of | £6.00 |
| Display Boards | |
| The council owns 5 x double free-standing display boards that can be hired by local community groups etc | £2 per board per day + VAT |
| Open Space | |
| Please refer to our Events and Open Space Policy available on our website for full details | |
| Application fee (deducted from your final fee if your application is successful) | £30 |
| Small scale events | £120 per day or part day |
| Medium scale events | £300 per day or part day |
| Large scale events | £600 per day or part day |
| Non-operating days | 25% normal rate above |
| Key community value events qualify for a discount of | 50% discount available |
| Events organised by local community groups or schools etc qualify for a discount of | 33% discount available |
| Deposit | 1 day's hire fee |
| Loss of deposit due to breach of conditions etc | Up to 100% |
| Fee for damages | 100% of costs incurred + VAT |
| Miscellaneous Charges | Other fees may be applicable, please refer to the Hire Agreement for full details |
| Pitch Hire | |
| Please refer to our Pavilion Hire Agreement available on our website for full details | |
| Local JFC training session hire cost at the pavilion | £33.50 (no VAT) |
| Local JFC match hire cost for junior pitch at the pavilion | £45.00 (no VAT) |
| Local Senior FC training session hire cost at the pavilion | £52.50 (no VAT) |

| | |
|---|--|
| Local FC match hire cost for senior pitch at the pavilion (no function room) | £75.00 (no VAT) |
| Local FC use of the function room and kitchen for up to 7 hours for match refreshments | £75.00 + VAT (£90) |
| Hire of Recreation Ground full sized pitch (or 2 junior pitches) by local club (Charged by Pitstone Recreation Ground Charity. NB separate changing room fees apply, payable to Pitstone Memorial Hall Charity) | £36.00 |
| Miscellaneous Charges | Other fees may be applicable, please refer to the Hire Agreement for full details |
| Pavilion Room Hire | |
| Please refer to our Pavilion Hire Agreement available on our website for full details | |
| Platinum Room | £15 inc VAT per hour for regular hirers £20 inc VAT per hour for local residents & clubs £25 inc VAT per hour for other bookings |
| Changing Village | £60 (not VATable for sports hire) per day for local residents & clubs £80 (not VATable for sports hire) per day for other bookings |
| Miscellaneous Charges | Other fees may be applicable, please refer to the Hire Agreement for full details |
| Pavilion Car Park Space Rental | |
| Rental of individual spaces by a commercial company | £30 + VAT per space per month |
| Pitstone Parish Post Advertising Charges | |
| Quarter page advert – black and white | £15 inc VAT |
| Quarter page advert – colour | £17 inc VAT |
| Half page advert – black and white | £27 inc VAT |
| Half page advert – colour | £29.50 inc VAT |
| Full page advert – black and white | £54 inc VAT |
| Full page advert – colour | £59 inc VAT |
| Full page advert on back page, colour | £70 inc VAT |
| Half page advert inside front cover, colour | £32.50 inc VAT |
| Full page advert inside the front cover, colour | £65 inc VAT |
| Advertisers qualify for a 10% discount if they pre-pay for 4 editions | 10% discount available |
| | |

| | |
|--|--|
| Advertising Signs & Banners at the Pavilion | |
| 2ft x 4ft Dibond sign in the Pavilion forecourt | £100 + VAT per annum plus a £70 + VAT one off production fee |
| 2ft x 3ft Vinyl banner displayed pitch side at the Pavilion | £250 + VAT per annum + one off production fee (or supply your own) |
| Printing Costs | |
| Most information is available free-of-charge on our website, but if you need any printed information provided the council charges | 8p per sheet for black and white A4 copies |
| Youth Cafe | |
| General admittance | £2 per child per session |
| Reduced rate for young leaders | £1 per child per session |
| Please speak to the Café Manager in confidence should an entry fee concession be required – the council wishes to ensure that no child that would benefit from the support of the youth worker is excluded from the café for financial reasons | |

This schedule of charges was approved at the full parish council meeting held on27/6/24..... Minute reference82/24.7..... And will be reviewed at least annually.

Signed:

D Nicholls

Chair of the Parish Council