

# Pitstone Community Car Scheme

## Risk Assessment Covid-19 Supplement

Risk	Probability	Impact	Mitigation
Volunteer infects Passenger with Covid-19	L	H	<ul style="list-style-type: none"> <li>• Volunteer will not take a trip if they have had a new, continuous cough, fever, or a loss of the senses of taste or smell at any time, in the preceding 7 days. This restriction also applies to if any other member of the Volunteer's household has had these symptoms within the preceding 14 days.</li> <li>• Volunteer will wash their hands before leaving home and where possible at the destination and use hand sanitiser regularly at other times.</li> <li>• Volunteer will wear a face covering before leaving home and throughout the trip. If the volunteer does not have a face covering, the Coordinator will provide one before the trip.</li> <li>• Volunteer will clean and disinfect the car before and after the trip, paying particular attention to the touch points such as door handles, hold points, seat belt buckles etc.</li> <li>• Volunteer will increase ventilation in the car such as opening windows and avoid the recirculation mode of air conditioning.</li> <li>• If at all possible, the Volunteer will position the client in the back seat on the left-hand side of the car, <u>behind the passenger seat</u>.</li> <li>• Volunteer will maintain 2 metres social distance whenever possible and continue to observe the recommended hygiene practices of regular hand washing, use of hand sanitiser and not touching their face.</li> <li>• Volunteers will place a container in the car where the client can drop the cash payment and also consider leaving the cash untouched for 72 hours.</li> <li>• Volunteer to keep tissues to hand in the car.</li> <li>• Volunteer to keep a container for rubbish in the car, including used face masks. The contents will be disposed of in bagged household waste.</li> <li>• Clients should move unaided into the car.</li> </ul>

Client infects Driver with Covid-19	L	H	<ul style="list-style-type: none"> <li>• Clients will not be transported who have had a new, continuous cough, fever, or a loss of the senses of taste or smell at any time in the preceding 7 days. This restriction also applies if any other member of the client's household has had these symptoms within the preceding 14 days.</li> <li>• Client will wash their hands before leaving home and where possible at the destination and use hand sanitiser regularly at other times.</li> <li>• Client will wear a face covering before leaving home and throughout the trip including any time in a medical setting. If the client does not have a face covering, one will be provided by the Coordinator.</li> <li>• If at all possible, the client will sit in the back seat on the left-hand side of the car, <u>behind the passenger seat.</u></li> <li>• The client will maintain the 2-metre social distance whenever possible and continue to observe the recommended hygiene practices of regular hand washing, use of hand sanitiser and not touching their face.</li> <li>• Clients will place the cash payment into the container in the car rather than handing it directly to the Volunteer.</li> <li>• Client to use a tissue or the crook of their elbow to catch coughs or sneezes.</li> <li>• Client to use the container provided for rubbish in the car, including used face masks or take and dispose of them at home.</li> <li>• Clients should move unaided into the car.</li> </ul>
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**Review**

These Guidelines were adopted by Pitstone Parish Council on ..... *24<sup>th</sup> February 2022*.....

minute reference ..... *355/21*..... and will be reviewed on at least an annual basis.

Signed on behalf of Pitstone Parish Council by:

*D Nicholls*

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Chairman