

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN of the meeting of the Parish Council
to be held via remote log-in on Thursday 26 November 2020 at 7.30pm

To join our Zoom meeting from your laptop, computer or tablet
<https://us02web.zoom.us/j/81300196935?pwd=ZEUzanlOQjVjVUtUicE5Yc1MwTEppUT09>
Meeting ID: 813 0019 6935, Passcode: 490696

To join our Zoom meeting via one tap mobile
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To join our Zoom meeting from your landline phone, dial:
+44 131 460 1196 United Kingdom or +44 203 051 2874 United Kingdom
Meeting ID: 813 0019 6935, Passcode: 490696

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed *L Eagling*
Date: 19 November 2020

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from councillors on matters to be considered at the meeting.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The public opportunity to put questions to Buckinghamshire Councillors, and for Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 22 October 2020 are a true and accurate record of the meeting.

6. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

7. CORRESPONDENCE

To note any correspondence received.

8. PLANNING MATTERS

1. Minutes

To note receipt of the draft minutes of the Planning Committee meeting held on 17/11/20.

2. Application Consultations

None.

3. Decisions

None.

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Land adjacent to the Duke of Wellington PH, Land at 140 Vicarage Road, 11 The Pightle, 4 The Pightle, 36 Albion Road, 3 Tun Furlong, 18 Old Farm, Walnut Barn on Cheddington Road, 6 Castle Close and 93 Windsor Road.

5. Enforcement outstanding with Buckinghamshire Council

- a. Land to the Rear of 140 Vicarage Road (20/00179/CON3) – query re driveway.
- b. 27 Campbell Lane (20/00443/CONB) – re erection of fence.

9. SPORTS AND LEISURE MATTERS

1. Minutes

To note receipt of the draft minutes of the committee meeting held 12/11/2020.

2. Pavilion Redevelopment Phase II

1. To note receipt of progress updates.
2. To consider/approve shelving for container, parish store, 2 x cleaners stores and shelf for ticket office.
3. To consider/approve purchase of parish office furniture.
4. To approve designation of Clerk, as employee, as Responsible Person to oversee legionella compliance and monitoring, and further approve for legionella training for new cleaner/caretaker and 3-yearly review of training for Clerk.
5. To consider/approve quotation for 'Ticket Office' and 'Main Entrance' signage.
6. To consider/approve changes to access system.
7. To consider/approve ACE maintenance agreements.
8. To consider/approve purchase of replacement pedestrian gate, emergency access gates and a section of fencing.

3. Play Space Matters

1. To consider/approve quotation for Assistance Dogs Only signs for Huck Tek play space.
2. To consider/approve quotation for tree works identified in tree risk assessment.

4. Leisure Development on the Recreation Ground

1. No resolutions required re Multi Use Ball Court being installed by Nicholas King Homes.
2. Skate park:
 - a. To consider/approve the draft tendering documents.
 - b. To consider/approve appointment of Principal Designer/CDM.
 - c. To consider/approve draft project budget and associated S106 grant application.

10. STAFFING MATTERS

1. To note receipt of the draft minutes of the committee meeting held 2/11/2020.
2. To approve committee recommendations for appointments to fill litter picker/asset checker and cleaner & caretaker vacancies.
3. To approve proposed staffing and training budget recommendations for inclusion in budgetary process.
4. To note that the next committee meeting was scheduled for 7/12/20.

11. PITSTONE PARISH CHARITY MATTERS

To note that there had been no meeting during the month. No report due.

12. PITSTONE RECREATION CHARITY MATTERS

To note that there had been no meeting during the month. No report due.

13. PITSTONE YOUTH CAFE

To note update on re-opening proposals.

14. HIGHWAYS AND PATHS

No resolutions required this month.

15. PITSTONE DEVELOPMENT AREA

To note that Nicholas King Homes have filled the potholes in the Memorial Hall Charity car park.

16. COMMUNITY AND PUBLIC TRANSPORT

No resolutions required this month.

17. DEVOLVED SERVICES

1. To note any update on Phase 1 Devolution Pilot from Buckinghamshire Council.
2. To note removal of graffiti from roundabout sign.

18. CONSULTATIONS

1. To receive feedback from Cllr McCarthy re LLA virtual consultation event attended 30/10/20.
2. To determine any response to London Luton Airport Consultation re change to arrival flightpath.

19. CORONAVIRUS

1. To note the regulations for lockdown 2 and the actions arising for parish council delivered services.
2. To approve/note application to Local Restrictions Support Grant.

20. COMMUNITY BROADBAND

To consider/approve assisting initial investigations to gauge interest in Community Broadband / Fibre to Property schemes and the associated cost.

21. ALLOTMENT TRACK

To consider/approve loan of funds to Pitstone Allotment Association of 1 x 20 tonne load of type 1 stone to complete the allotment track.

22. PRINTER/SCANNER

To consider/approve cancellation of existing contract with LaserLife and purchase of new printer/scanner.

23. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note there are no unresolved issues this month.

24. FINANCIAL MATTERS

1. To note details of monthly VAT return.
2. To consider/approve grant request from Pitstone Memorial Hall Charity.
3. To consider/approve grant request from Party in the Park.
4. To approve payments in accordance with the budget and consider the receipts/reconciliation/ debtor/creditor/budget monitor, pavilion monthly summary and pavilion project information for the month.
5. To conduct all necessary internal controls and determine any issues arising.
6. To discuss budget project requests.
7. To discuss third draft for the 2021-22 budget and determine any revisions arising.

25. REPORTS

1. To receive report from AVALC meeting 10/11/20 – Cllr Saintey.
2. To receive report from Wing & Ivinghoe Community Board meeting 19/11/20 – Cllrs Saintey & Crutchfield.
3. To receive report from BALC AGM 20/11/20 – Cllr Saintey.
4. To note other reports.

26. OTHER

1. To note the matters for inclusion on the December meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COUNCIL MEETINGS
AND ADDRESS THE COUNCIL DURING THE PUBLIC QUESTION TIME**