

# PITSTONE PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** of the meeting of the Parish Council  
to be held via remote log-in on Thursday 22 October 2020 at 7.30pm

To join our Zoom meeting from your laptop, computer or tablet:  
<https://us02web.zoom.us/j/87433306664?pwd=RVVrd2k5UkRGSWpjRW1lOWh1T3FaQT09>  
Meeting ID: 874 3330 6664, Passcode: 124495

To join via one tap smart mobile phone:  
+442030512874,,87433306664#,,,,,0#,,124495# United Kingdom  
+442034815237,,87433306664#,,,,,0#,,124495# United Kingdom

Or to join via your landline phone dial:  
+44 203 051 2874 United Kingdom or +44 203 481 5237 United Kingdom  
Meeting ID: 874 3330 6664, Passcode: 124495  
Find your local number: <https://us02web.zoom.us/j/87433306664>

## **THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS AND ADDRESS THE COUNCIL DURING THE PUBLIC QUESTION TIME**

Laurie Eagling, Clerk to the Council  
9 Warwick Road, Pitstone, LU7 9FE  
Tel: 01296 767261

Signed     *L Eagling*      
Date: 16 October 2020

## **A G E N D A**

### **1. ATTENDANCE AND APOLOGIES**

### **2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

To consider declarations & interests from councillors on matters to be considered at the meeting.

### **3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS**

The public opportunity to put questions or provide information to the parish council.

### **4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS**

The public opportunity to put questions to Buckinghamshire Councillors, and for Councillors to provide updates to the Parish Council and public.

### **5. MINUTES OF PREVIOUS MEETING**

To resolve that the minutes of the previous meeting held on 24 September 2020 are a true and accurate record of the meeting.

### **6. CLERK'S REPORT ON MATTERS ARISING**

To note receipt of the report on ongoing matters. For information only.

### **7. CORRESPONDENCE**

To note any correspondence received.

### **8. PLANNING MATTERS**

#### **1. Applications**

None.

#### **2. Decisions**

13 Glebe Close, 20/02654/APP, single storey rear and side extension: BC Approved.

#### **3. Applications outstanding with Buckinghamshire Council**

Rear of the Bell (Haldi), Land adjacent to the Duke of Wellington PH, Land at 140 Vicarage Road, Floodlights at Pitstone Pavilion, 11 The Pightle, 4 The Pightle, 36 Albion Road, 7 Church Road & 6 Warwick Road.

**4. Enforcement outstanding with Buckinghamshire Council**

- a. 7 Church Road (20/00102/CON3) – non-material amendment (18/A0662/NON) refused by BC who determined that changes made to outbuilding were significant and would require a new full planning application – see above agenda item. (Original references: 18/00662/APP and 18/00069/FTHA).
- b. Land to the Rear of 140 Vicarage Road (20/00179/CON3) – requested removal of ‘drive’ – see above agenda item.
- c. 27 Campbell Lane (20/00443/CONB) – erection of fence.

**9. SPORTS AND LEISURE MATTERS**

**1. Minutes**

To note receipt of the draft minutes of the committee meeting held 8/10/2020.

**2. Pavilion Redevelopment Phase II**

To note receipt of progress updates.

**3. Other Pavilion Matters**

To consider/approve Covid risk assessment and approve associated expenditure to make the site Covid secure.

**4. Leisure Development on the Recreation Ground**

- a. No resolutions required re Multi Use Ball Court being installed by Nicholas King Homes.
- b. To note skate park tendering to be finalised over next few weeks.

**5. Other Play Space matters**

None arising this month.

**10. STAFFING MATTERS**

To note that the next committee meeting was scheduled for 2/11/2020. No report due.  
Deadline for applications for cleaner/caretaker for pavilion 6/11/2020.

**11. PITSTONE PARISH CHARITY MATTERS**

To note that there had been no meeting during the month. No report due.

**12. PITSTONE RECREATION CHARITY MATTERS**

To note that there had been no meeting during the month. No report due.

**13. PITSTONE YOUTH CAFE**

To note update on re-opening proposals.

**14. HIGHWAYS AND PATHS**

1. To consider/approve revised costs for Safety Scheme proposals outside Brookmead School.
2. To consider/approve renewal of mVAS Service Agreement(s)

**15. PITSTONE DEVELOPMENT AREA**

1. To consider/approve amended car park lighting proposals.
2. To note/consider proposals relating to Pitstone Memorial Hall Charity car park.

**16. COMMUNITY AND PUBLIC TRANSPORT**

1. Community bus investigations remain on hold due to the pandemic.
2. To note that there are no Community Car Scheme issues for resolution this month.

**17. DEVOLVED SERVICES**

To note update on Phase 1 Devolution Pilot and negotiations to explore with Buckinghamshire Council.

**18. MEMBERSHIPS AND SUBSCRIPTIONS**

1. To approve renewal of annual membership to Parish Online mapping software (discounted rate of £52.50 + VAT per annum).
2. To approve renewal of subscription to Local Councils Update (£75 per annum).

3. To consider/approve renewal of annual membership to Chiltern Society (£30.00).

**19. CONSULTATIONS**

To determine any response to London Luton Airport Consultation re increase from 18mppa to 19mppa.

**20. CHRISTMAS LIGHTS**

1. Consider/approve displaying the parish council lights in the tree at the front of the Memorial Hall again this Christmas.
2. Consider/approve if wish to illuminate the tree at the pavilion site this/next Christmas.

**21. LITTER BINS**

1. Consider/approve installing a larger litter bin by layby opposite Masons.
2. Consider/approve installing 2 additional litter bins by exit gates from new Huck Teck playspace.

**22. PITSTONE HILL HEDGE**

Consider/approve hedge works at Pitstone Hill on behalf of National Trust.

**23. ISSUES RAISED BY MEMBERS OF THE PUBLIC**

To note there are no unresolved issues this month.

**24. FINANCIAL MATTERS**

1. To note details of monthly VAT return.
2. Quarterly consideration of community grant applications.
3. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor, pavilion monthly summary, pavilion project information and play space project information for the month.
4. To conduct all necessary internal controls and determine any issues arising.
5. To discuss second draft for the 2021-22 budget and determine any revisions arising.

**25. REPORTS**

1. To receive report from BALC/Parish Exec meeting 14/10/20 – Cllr Saintey.
2. To note feedback from BALC/Breakthrough Communications webinar on “Effective Comms and Engagement in a Post-Lockdown World” 8/10/20 – Clerk.
3. To note feedback from Volunteer Recruitment and Management in Covid webinar 7/10/2020 – Parish Assistant.
4. To note other reports.

**26. OTHER**

1. To note the matters for inclusion on the November meeting agenda and determine any further matters.
3. To note the reminders and forthcoming events.