

PITSTONE PARISH COUNCIL

STAFFING COMMITTEE

NOTICE IS HEREBY GIVEN OF a meeting of the Staffing Committee
to be held via remote log-in on 14 September 2020 at 7.30pm

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed _____
Date: 4 September 2020

AGENDA

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from this meeting due to the confidential/sensitive nature of the business.

1. **ATTENDANCE AND APOLOGIES**
2. **DECLARATIONS OF INTEREST**
 - 2.1. To consider declarations of interest or dispensation requests from councillors on matters to be considered at the meeting.
3. **MINUTES**
 - 3.1. To resolve that the minutes of the staffing committee meeting held on 30 June 2020 be signed as a correct record.
4. **CLERK'S REPORT ON MATTERS ARISING**
 - 4.1. To note receipt of the report.
5. **REVIEW OF STAFF HOURS**
 - 5.1. To consider the review of hours worked by staff and approve any overtime payments.
6. **STAFFING ISSUES**
 - 6.1. To note update on staff absence.
 - 6.2. To consider options re cleaning of pavilion site and determine how to proceed.
7. **REPORTS**
 - 7.1. To note any reports submitted to the committee.
8. **DETERMINE ANY MATTERS FOR REFERRAL TO FULL COUNCIL**
9. **SET DATE FOR NEXT MEETING**