

PITSTONE PARISH COUNCIL STAFFING COMMITTEE

NOTICE IS HEREBY GIVEN OF the committee meeting
to be held via remote log-in on Monday 2 November 2020 at 7.30pm

Due to the sensitive nature of items being discussed, the public and press are not able to join our staffing committee meetings, but the resulting minutes are always published on our web site.

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed *L Eagling*
Date: 26 October 2020

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from committee members on matters to be considered at the meeting.

3. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 14 September 2020 are a true and accurate record of the meeting.

4. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

5. STAFFING MATTERS

1. To approve recruitment details for replacement litter picker and asset checker.
2. To note update on recruitment of replacement cleaner and caretaker for pavilion.
3. To undertake annual review of staffing budget.

6. ANNUAL VOLUNTEER EVENT

To consider alternative options/actions as annual volunteer event may not be able to take place due to ongoing pandemic.

7. REFERRAL TO FULL COUNCIL

To determine any matters outside the terms of reference of the committee that require referral to full council.

8. DATE AND TIME OF NEXT MEETING

To determine date and time of next meeting.