

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the full Parish Council
to be held at Pitstone Pavilion on Thursday 26 August 2021 at 7.30pm

The parish council must have due regard for the safety of our members and the public when holding meetings and ensure that our venue is covid compliant. In line with our risk assessment for this meeting and current government guidance:

- No-one should attend the meeting if they have been feeling unwell, recently been in contact with someone with covid-19 or been contacted by Track & Trace.
 - We encourage attendees to scan our QR code or provide contact information for Track & Trace.
- We encourage members of the public to wear a face covering, especially whilst moving around, and to use hand sanitiser on arrival.
- We encourage all attendees to maintain social distancing whilst on our premises & grounds. Seating will be arranged with at least 1m distance between attendees where possible.
- To keep you safe, our facilities will be cleaned prior to your arrival and again on departure. Doors & windows will be open to improve ventilation.
 - Please be considerate of all other attendees, some of which may have been shielding.
 - No tables, refreshments or papers/pens will be provided. Please bring any materials you require.

Requirements and procedures for each meeting may vary, in line with government guidance at the time.

Please remember that the council can be reached by telephone, email, in writing, via the website or via our Facebook and Twitter accounts at any time and these methods will enable us to respond to you much quicker response.

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*

Date: 20 August 2021

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. REGISTER & DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

1. The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.
2. To discuss Buckinghamshire Councillors proposals for regular local surgeries.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 19 August 2021 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note that no planning committee meeting had been held during the month and no draft minutes were due.

2. Application Consultations

None received.

3. Decisions notified by Buckinghamshire Council

6 Williamson Way, 21/02409/APP, Conversion of garage to habitable room and alteration to fenestration to front and rear elevations and provision of 1 additional parking space: BC approved.

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Halldi), Portland House on Westfield Road, 27 Campbell Lane, 4 Railway Cottages on Cheddington Road, Land off Cheddington Road (opposite 61/63), Mill View on Groomsby Drive, 31 Marsworth Road, 50 Albion Road, 72 Vicarage Road, 11 The Pightle, 113 Windsor Road and Land To The South Of Marsworth Road And The West Of Vicarage Way (PDA commercial areas).

5. Enforcement outstanding with Buckinghamshire Council

27 Campbell Lane (20/00443/CONB) – erected fence despite refusal of planning (see planning application section)

6. Other

- To note feedback from the Planning Demystified BMKALC training course attended by Cllr Mitra.
- To discuss/approve project(s) for S.106 monies arising if Buckinghamshire Council approve the PDA planning application.

9. SPORTS AND LEISURE COMMITTEE MATTERS

3. To note receipt of the draft minutes of the Sports & Leisure Committee meeting that took place on 12/8/21.
4. To consider/approve granting permission for P&IJFC to display recruitment vinyl banners four times per annum.

10. STAFFING COMMITTEE AND RECRUITMENT MATTERS

1. To note that no committee meeting had taken place during the month and no draft minutes due.
2. To note that recruitment of cleaner, facilities manager, litter picker and PPP editor are ongoing.
3. To consider application for parish councillor vacancy.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note receipt of the draft Parish Charity minutes of the meeting held 19/8/21.

12. PITSTONE RECREATION CHARITY MATTERS

To note receipt of the draft Parish Charity minutes of the meeting held 19/8/21.

WORKING PARTY MATTERS

13. PITSTONE YOUTH CAFÉ MATTERS

1. To note update on youth café services and equipment for September.
2. To consider/approve the annual review of youth café policies and risk assessment.

14. PITSTONE DEVELOPMENT AREA

1. To note that Nicholas King Homes have agreed to install 2 bollards at the junction of Windsor Road and the cycle/foot path to prevent vehicular access.
2. To discuss follow up from meeting with Nicholas King Homes and Pitstone Memorial Hall Charity.

OTHER MATTERS

15. DEVOLVED SERVICE MATTERS

To consider any response from Buckinghamshire Council re place-based Devolution Pilots.

16. CHILDREN'S 'LOVE PITSTONE' SUMMER PHOTOGRAPHY COMPETITION 2021

To note closing date not until 6 September, no actions required this month.

17. PITSTONE SKATE PARK

1. To note design amendments following first round of consultation events, and process for final comments from residents.
2. To note submission to RoSPA for pre-installation inspection.

3. To approve amended design/costs (subject to satisfactory RoSPA report) to enable construction plans to be drawn up.

18. PITSTONE ALLOTMENTS

To note response to initial enquiries re PAA strategic request for further allotment space within the parish.

19. COMMUNITY AND PUBLIC TRANSPORT MATTERS

No resolutions required this month.

20. COMMUNITY BROADBAND / FIBRE TO CABINET

To receive update on project following zoom meeting with interested residents.

21. POLICY AND RISK ASSESSMENT REVIEW

1. To consider/approve the annual review of the Policy for the Handling of Complaints.
2. To consider/approve the annual review of the GDPR suite of policies and forms.

22. PITSTONE PARISH POST SUBMISSIONS

To consider/approve the parish council submission for inclusion in the next edition of PPP.

23. WHISTLEBOOK

To consider/approve writing Ivinghoe Parish Council's request to jointly write to Environment Agency.

24. BUCKINGHAMSHIRE COUNCIL CODE OF CONDUCT

To consider if wish to adopt the new Buckinghamshire Council Code of Conduct.

25. COMMUNITY BOARD FUNDING OPPORTUNITIES

To consider/determine projects wish to put forward to Community Board for funding requests.

26. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note issue raised by resident re Glebe Close parking, passed to Buckinghamshire Council.

27. FINANCIAL MATTERS

1. To note details of monthly VAT return.
2. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor and detailed monthly summary reports.
3. To conduct all necessary internal controls and determine any issues arising.

28. REPORTS

1. To note feedback from BMKALC Clerks Forum held 5/8/21.
2. To receive feedback from Community Board Transport Group meeting held 17/8/21.
3. To note feedback from Play around the Parishes held 10 & 19/8/21.
4. To note feedback of Exercise of Public Rights (concluded 11/8/21).
5. To note other reports.

29. OTHER

1. To note the matters for inclusion on the September meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC QUESTION TIME