

# PITSTONE PARISH COUNCIL

**YOU ARE SUMMONED** to attend the meeting of the Parish Council to be held via remote log-in on Thursday 28 January 2021 at 7.30pm

To join our Zoom Meeting from your laptop, computer or tablet:  
<https://us02web.zoom.us/j/81598193912?pwd=cXpzTXJHdTdVd0lPSHBqT1Q0Yk1NQTO9>  
Meeting ID: 815 9819 3912, Passcode: 918674

To join via one tap mobile:  
+442034815240,,81598193912#,,,,\*918674# United Kingdom  
+442039017895,,81598193912#,,,,\*918674# United Kingdom

To dial in by your location from your landline:  
+44 203 481 5240 United Kingdom, +44 203 901 7895 United Kingdom, +44 131 460 1196 United Kingdom  
Meeting ID: 815 9819 3912, Passcode: 918674  
Find your local number: <https://us02web.zoom.us/j/81598193912?pwd=cXpzTXJHdTdVd0lPSHBqT1Q0Yk1NQTO9>

Laurie Eagling, Clerk to the Council  
9 Warwick Road, Pitstone, LU7 9FE  
Tel: 01296 767261

Signed     *L Eagling*      
Date: 22 January 2021

## A G E N D A

### 1. ATTENDANCE AND APOLOGIES

### 2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from councillors on matters to be considered at the meeting.

### 3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the parish council.

### 4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The public opportunity to put questions to Buckinghamshire Councillors, and for Councillors to provide updates to the Parish Council and public.

### 5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 7 January 2021 are a true and accurate record of the meeting.

### 6. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

### 7. CORRESPONDENCE

To note any correspondence received.

### 8. PLANNING COMMITTEE MATTERS

#### 1. Minutes

No committee meeting held during the month so no report due.

#### 2. Application Consultations

None received from Buckinghamshire Council.

#### 3. Decisions

5 Crispin Field, 93 Windsor Road & 11 The Pightle approved by BC.

#### 4. Other

20/00093/NONDET, Land At 140 Vicarage Road: appeal lodged with Planning Inspectorate re non-determination by Buckinghamshire Council. Determine if wish to submit further comments to the Planning Inspector.

#### 5. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Land adjacent to the Duke of Wellington PH, Land at 140 Vicarage Road, 36 Albion Road, Portland House on Westfield Road and 9 Bolebec End.

**6. Enforcement outstanding with Buckinghamshire Council**

- a. Land to the Rear of 140 Vicarage Road (20/00179/CON3) – query re driveway.
- b. 27 Campbell Lane (20/00443/CONB) – re erection of fence.

**9. SPORTS AND LEISURE COMMITTEE MATTERS**

**1. Minutes**

To note receipt of the draft minutes of the committee meeting held 14/1/2021.

**2. Pavilion Redevelopment Phase II**

To note receipt of progress updates.

**3. Leisure Development on the Recreation Ground**

1. To note construction work commenced on Multi Use Ball Court being installed by Nicholas King Homes.
2. To review and approve the draft skate park procurement documents.

**4. Other**

1. To note receipt of LRSG from Buckinghamshire Council for pavilion.
2. To note potential issue with Windsor Road slide.

**10. STAFFING COMMITTEE MATTERS**

To note receipt of the draft minutes of the committee meeting held 11/1/2021.

**11. PITSTONE PARISH CHARITY MATTERS**

To note that there had been no meeting during the month. No report due.

**12. PITSTONE RECREATION CHARITY MATTERS**

To note that there had been no meeting during the month. No report due.

**13. PITSTONE YOUTH CAFÉ WORKING PARTY MATTERS**

Youth Café contract suspended until Covid regulations permit re-opening.

**14. HIGHWAYS AND PATHS WORKING PARTY MATTERS**

1. To note Westfield Road speed limit complications and ongoing actions.
2. To note Footpath 2 site visit with Buckinghamshire Council Rights of Way.
3. To note receipt of mVAS reports for Cheddington Road and Marsworth Road.

**15. PITSTONE DEVELOPMENT AREA WORKING PARTY MATTERS**

No resolutions required this month.

**16. COMMUNITY AND PUBLIC TRANSPORT**

No resolutions required this month.

**17. DEVOLVED SERVICES**

1. To note any update on Phase 1 Devolution Pilot from Buckinghamshire Council.
2. To note update report on outstanding matters.

**18. DOG BIN BY THE CRESCENT**

To note emergency expenditure incurred to replace bin following post failure.

**19. CONSULTATIONS**

To determine response to National Highways and Transport Services (NHT) survey re satisfaction with TfB.

**20. EVENTS AND OPEN SPACE POLICY**

To consider/approve the annual review of the Events and Open Space Policy.

**21. ISSUES RAISED BY MEMBERS OF THE PUBLIC**

No outstanding issues this month.

**22. FINANCIAL MATTERS**

1. To note details of monthly VAT return.
2. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor, pavilion monthly summary and pavilion project information for the month.
3. To conduct all necessary internal controls and determine any issues arising.
4. To determine the projects for inclusion in the 2021/22 budget.
5. To set and approve the 2021/22 budget.
6. To set and approve the 2021/22 precept demand.
7. Undertake quarterly review of grant applications.

**23. REPORTS**

1. To note report from BC Clerks Forum meeting 12/1/21.
2. To receive report from BC/BALC Parish Liaison meeting 27/1/21 – Cllr Saintey.
3. To note that Windmill Pre-School has leased the old Children's Centre.
4. To note receipt of the Jan-March 2020 LLA Community Noise Monitoring report for Wilstone.
5. To note other reports.

**24. OTHER**

1. To note the matters for inclusion on the February meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

Due to the sensitive nature of items being discussed, the public and press are not able to join the following section of the meeting, but the winning candidate will be revealed in due course.

**25. PITSTONE VOLUNTEER OF THE YEAR**

To determine the winner of the Volunteer of the Year competition and approve the associated costs.

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND OUR COUNCIL MEETINGS  
AND ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSIONS**