

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the Parish Council
to be held via remote log-in on Thursday 25 March 2021 at 7.30pm

To join our Zoom Meeting from your desktop, laptop, or tablet:
<https://us02web.zoom.us/j/89418015369?pwd=NEw1WXBBdkp2OXQ2ZFRMOVludWRyZz09>
Meeting ID: 894 1801 5369, Passcode: 948772

To join using one tap for mobile phones:
+442030512874,,89418015369#,,,,*948772# United Kingdom
+442034815237,,89418015369#,,,,*948772# United Kingdom

To dial in from your landline phone:
+44 203 051 2874 United Kingdom or +44 203 481 5237 United Kingdom
Meeting ID: 894 1801 5369, Passcode: 948772

Laurie Eagling, Clerk to the Council
9 Warwick Road, Pitstone, LU7 9FE
Tel: 01296 767261

Signed *L Eagling*

Date: 19 March 2021

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & interests from councillors on matters to be considered at the meeting.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The public opportunity to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The public opportunity to put questions to Buckinghamshire Councillors, and for Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 25 February 2021 are a true and accurate record of the meeting.

6. CLERK'S REPORT ON MATTERS ARISING

To note receipt of the report on ongoing matters. For information only.

7. CORRESPONDENCE

To note any correspondence received.

8. PLANNING COMMITTEE MATTERS

1. Minutes

No committee meeting held during the month so no report due.

2. Application Consultations

None notified by Buckinghamshire Council.

3. Decisions

None notified by Buckinghamshire Council.

4. Appeals outstanding with Planning Inspectorate

20/00093/NONDET, Land At 140 Vicarage Road: appeal lodged with Planning Inspectorate re non-determination by Buckinghamshire Council.

5. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Land adjacent to the Duke of Wellington PH, Land at 140 Vicarage Road, 36 Albion Road, Portland House on Westfield Road, 9 Bolebec End, Braemar on Cheddington Road, 29 Albion Road and 113 Windsor Road.

6. Enforcement outstanding with Buckinghamshire Council

- a. Land to the Rear of 140 Vicarage Road (20/00179/CON3) – query re driveway.
- b. 27 Campbell Lane (20/00443/CONB) – re erection of fence.

9. SPORTS AND LEISURE COMMITTEE MATTERS

1. Minutes

To note receipt of the draft minutes of the committee meeting held 11/3/2021.

2. Pavilion Redevelopment Phase II

To note receipt of progress updates.

3. Remedial works required in open space

To consider/approve the remedial works required to trees, benches, drainage and fencing.

4. Closed Business Lockdown Payment and Local Restrictions Support Grant

To note/ratify/approve application for Closed Business Lockdown Payment.

5. Community Impact Bucks Community Buildings Annual Membership

To consider/approve renewal of annual membership.

10. STAFFING COMMITTEE MATTERS

1. To note that no committee meeting had been held during the month, no report due.
2. To note appointment of Asset Inspector.
3. To note/approve increase in National Living Wage for appropriate members of staff.
4. To note/approve annual incremental grade increase for Joint NJC contract staff effective 1 April each year.
5. To note registration for work-place lateral flow testing.

11. PITSTONE PARISH CHARITY MATTERS

To note that the next charity meeting is being held on 25-3-21.

12. PITSTONE RECREATION CHARITY MATTERS

To note that the next charity meeting is being held on 25-3-21.

13. PITSTONE YOUTH CAFÉ WORKING PARTY MATTERS

1. To consider/approve re-opening program in line with latest government guidance.
2. To consider/approve annual PAT testing for electrical appliances.

14. HIGHWAYS AND PATHS WORKING PARTY MATTERS

1. To consider/approve mVAS actions for Westfield Road.
2. To note confirmation of Footpath 2 works to be carried out by Buckinghamshire Council Rights of Way.

15. PITSTONE DEVELOPMENT AREA WORKING PARTY MATTERS

To consider responses received re MUGA, replacement car parking and 'proposed' extra parking for Pitstone Memorial Hall Charity queries and determine any actions arising.

16. COMMUNITY AND PUBLIC TRANSPORT

No issues for resolution this month.

17. DEVOLVED SERVICES

1. To note any update on Phase 1 Devolution Pilot from Buckinghamshire Council.
2. To note any update on Marsworth Road hedge from Buckinghamshire Council.

18. CONSULTATIONS

1. To determine any response to the BC Town & Parish Council Charter consultation.
2. To determine any response to the New Homes Bonus consultation.

19. LIGHTING

1. To consider and approve the renewal of the unmetered electricity contract for street lighting.
2. To consider and approve the LED roll out for Albion Road.

20. ANNUAL ASSEMBLY 2021 AND PHYSICAL PARISH COUNCIL MEETINGS

To discuss options & determine proposals for 2021 Annual Assembly.

To discuss how the parish council may enable a return to physical venue meetings when regulations permit.

21. ELECTION AND PURDAH

To note the Notice of Election and commencement of purdah.

22. 2021 CHILDREN'S COMPETITION

To consider/determine the 2021 children's competition and actions arising.

23. LOCAL WILDLIFE SITE INFORMATION BOARDS

To consider/approve type/size/style of information boards and to consider/approve applying for grant funding.

24. BAT/BIRD BOX PROJECT

To consider/approve applying for grant funding towards the cost of this project.

25. GRASS CUTTING

To consider/approve variations to the contract with Ross Lawry Agricultural Services.

26. PPP SUBMISSIONS

To consider/approve the parish council submission for PPP April edition.

27. QUEEN'S PLATINUM JUBILEE JUNE 2022

To have initial discussion regarding any proposals wish to consider commemorating the above.

28. USB BACK UP STICKS

To consider/approve the purchase of 5 x USB sticks to enable back up of council data.

29. AD-HOC MAINTENANCE WORKS

To consider if wish to obtain quotations for ad-hoc maintenance works.

30. SKATE PARK

1. To consider/approve the tender documentation, supporting information and timescales.
2. To approve S106 application.

31. ISSUES RAISED BY MEMBERS OF THE PUBLIC

No outstanding issues this month for discussion that require resolution.

32. FINANCIAL MATTERS

1. To consider/approve any end of year Chairman's expenses.
2. To note details of monthly VAT return.
3. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor, pavilion monthly summary and pavilion project information for the month.
4. To conduct all necessary internal controls and determine any issues arising.
5. To note/approve the updated asset register.

33. REPORTS

1. To receive feedback from Local Community Board meeting 3/3/21 – Cllrs Saintey & Crutchfield.
2. To note report from Thames Valley Police and Buckinghamshire Council re making the parking restrictions by the quarry permanent.
3. To note receipt of advice from CIB/ACRE re permitted activities under coronavirus legislation as come out of lockdown.
4. To note reports from Impact Community Carbon Calculator for Pitstone.
5. To note other reports.

34. OTHER

1. To note the matters for inclusion on the April meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR MEETINGS

AND TO ADDRESS THE COUNCIL DURING THE PUBLIC PARTICIPATION SESSION