

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the full Parish Council to be held at Pitstone Pavilion on Thursday 25 November 2021 at 7.30pm

The parish council must have due regard for the safety of our members and the public when holding meetings and ensure that our venue is covid compliant. In line with our risk assessment for this meeting and current government guidance:

- No-one should attend the meeting if they have been feeling unwell, recently been in contact with someone with covid-19 or been contacted by Track & Trace.
 - We encourage attendees to scan our QR code or provide contact information for Track & Trace.
- We encourage members of the public to wear a face covering, especially whilst moving around, and to use hand sanitiser on arrival. Please be considerate of other attendees.
- We encourage all attendees to maintain social distancing whilst on our premises & grounds. Seating will be arranged with at least 1m distance between attendees where possible.
- To keep you safe, our facilities will be cleaned prior to your arrival and again on departure. Doors & windows will be open to improve ventilation.

Requirements and procedures for each meeting may vary, in line with government guidance at the time.

Please remember that the council can be reached by telephone, email, in writing, via the website or via our Facebook and Twitter accounts at any time and these methods will enable us to respond to you much quicker response.

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 19 November 2021

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. REGISTER & DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 28 October 2021 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note that no planning committee meeting had been held during the month so no minutes/report due.

2. Application Consultations

- 1 Beacon Court (R H Hall), 21/04209/APP, single storey front extension to existing industrial unit.
- Plot C Westfield Road, 21/04390/APP, 8 no. buildings comprising circa 20,835 sq.m. (224,266 sq. ft.) of Class B2 and B8 uses of the Town and Country (Use Classes) order 1987, with

ancillary Class E(g)(ii), with access off Westfield Road and Tunnel Way, associated site infrastructure including service yard and car parking.

3. Decisions notified by Buckinghamshire Council

Walnut Barn on Cheddington Road, 21/03576/APP, Construction of an in ground swimming pool and associated outbuilding within the curtilage of a GII listed barn: BC approved.

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Halldi), Land at Portland House on Westfield Road, Mill View on Groomsby Drive, Land to The South of Marsworth Road and The West Of Vicarage Way (PDA commercial areas) and Land off Church Road in Ivinghoe.

5. Enforcement

27 Campbell Lane (20/00443/CONB) – Enforcement notice issued. Must be restored to original conditions by 1/2/22.

6. Appeal

Land off Cheddington Road, Pitstone; 21/00908/APP; Appeal Ref: 21/00064/NONDET; Planning Inspectorate Ref: APP/J0405/W/21/3276552. Appeal to be determined by Planning Inspectorate (PI) for non-determination.

7. Other

Marshcroft: A new garden suburb for Tring - Dacorum Local Plan (2020-2038) Strategy for Growth pre-application consultation by Harrow Estates.

9. SPORTS AND LEISURE COMMITTEE MATTERS

1. To note receipt of the draft minutes of the committee meeting held on 11/11/21.
2. To approve renewal of annual premises licence via Buckinghamshire Council.

10. STAFFING COMMITTEE AND RECRUITMENT MATTERS

1. To note receipt of the draft minutes of the committee meeting held on 1/11/21 including the salary budget projections for 2022/23.
2. To note recruitment update and consider any applications for parish councillor vacancy.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note receipt of the draft minutes of the Parish Charity meeting held on 11/11/21. Further Charity meeting convened for 25/11/21.

12. PITSTONE RECREATION CHARITY MATTERS

1. To note receipt of the draft minutes of the Recreation Ground Charity meeting held on 11/11/21. Further Charity meeting convened for 25/11/21.
2. To consider/approve request for financial assistance to meet cost of legal fees.

WORKING PARTY MATTERS

13. PITSTONE YOUTH CAFÉ MATTERS

No matters for consideration this month.

14. PITSTONE DEVELOPMENT AREA

To note updates re MUGA / Car Park / Pitstone Memorial Hall Charity.

OTHER MATTERS

15. DEVOLVED SERVICE MATTERS

1. To consider the Devolved Services one year extension/3% increase offered by Buckinghamshire Council and approve entering the agreement.
2. To consider/approve fulfilment route for above contract via extension of existing contracts or retendering.

16. CHILDREN'S 'LOVE PITSTONE' SUMMER PHOTOGRAPHY COMPETITION 2021

To note progress with selection of winning entries and proposed presentation event.

17. PITSTONE SKATE PARK

1. To note and approve drainage proposals.
2. To note £10k increase in S106 funding approved by Buckinghamshire Council.
3. To note extra £11,844 cost to route access via Recreation Ground track.
4. To note final construction timetable.

18. COMMUNITY AND PUBLIC TRANSPORT MATTERS

No resolutions required this month.

19. COMMUNITY BROADBAND / FIBRE TO CABINET

To receive update on project.

20. COUNCIL POLICIES AND HARDWARE

To consider and approve amended Code of Conduct.

21. PLAY AROUND THE PARISHES

To consider/approve if wish to book any sessions for summer 2022.

22. MVAS

To approve renewal of maintenance contracts for 2 x mVAS units.

23. MEMBERSHIPS & SUBSCRIPTIONS

To consider/approve renewal of subscription to Hallmaster booking system.

24. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note that there are no unresolved issues this month.

25. FINANCIAL MATTERS

1. To consider grant/funding request by Party in the Park committee.
2. To note any feedback from BC re S106 issue.
3. To note details of monthly VAT return.
4. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor (including draft 3-year forecast) and detailed monthly summary reports.
5. To conduct all necessary internal controls and determine any issues arising.
6. To consider further draft of budget and changes arising.
7. To consider Greensleeves bad debt and any actions arising.

26. REPORTS

1. To receive feedback from Pitstone Memorial Hall Charity AGM on 8/11/21.
2. To note other reports.

27. OTHER

1. To note the matters for inclusion on the December meeting agenda and determine any further matters.
3. To note the reminders and forthcoming events.

In accordance with the The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements)(Meeting and Access to Information)(England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

28. TSEL

To consider P&IUFC's proposed integration with TSEL and determine response to potential implications arising.

29. BUCKINGHAMSHIRE COUNCIL EXPRESSION OF INTEREST

To consider/determine response to Buckinghamshire Council re parcel of land.

The public and press are welcome to attend our council meetings, and to address the council during the public question time.