

PITSTONE PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF the meeting of the full Parish Council to be held at Pitstone Pavilion on Thursday 30 September 2021 at 7.30pm

The parish council must have due regard for the safety of our members and the public when holding meetings and ensure that our venue is covid compliant. In line with our risk assessment for this meeting and current government guidance:

- No-one should attend the meeting if they have been feeling unwell, recently been in contact with someone with covid-19 or been contacted by Track & Trace.
 - We encourage attendees to scan our QR code or provide contact information for Track & Trace.
- We encourage members of the public to wear a face covering, especially whilst moving around, and to use hand sanitiser on arrival. Please be considerate of other attendees, some of which may have been shielding.
- We encourage all attendees to maintain social distancing whilst on our premises & grounds. Seating will be arranged with at least 1m distance between attendees where possible.
- To keep you safe, our facilities will be cleaned prior to your arrival and again on departure. Doors & windows will be open to improve ventilation.

Requirements and procedures for each meeting may vary, in line with government guidance at the time. Please remember that the council can be reached by telephone, email, in writing, via the website or via our Facebook and Twitter accounts at any time and these methods will enable us to respond to you much quicker response.

Laurie Eagling, Clerk to the Council
Pitstone Pavilion, Pitstone, LU7 9AP
Tel: 01296 767261

Signed *L Eagling*
Date: 24 September 2021

A G E N D A

1. ATTENDANCE AND APOLOGIES

2. REGISTER & DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To consider declarations & dispensation requests from councillors on matters to be considered at the meeting.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND PRESS

The monthly opportunity for members of the public to put questions or provide information to the parish council.

4. QUESTIONS FOR, AND UPDATES FROM, BUCKINGHAMSHIRE COUNCILLORS

The monthly opportunity for members of the public to put questions to Buckinghamshire Councillors, and for those Councillors to provide updates to the Parish Council and public.

5. MINUTES OF PREVIOUS MEETING

To resolve that the minutes of the previous meeting held on 26 August 2021 are a true and accurate record of the meeting.

6. TO NOTE RECEIPT OF THE REPORT ON ONGOING ITEMS/MATTERS ARISING (for information only)

7. TO NOTE THE CORRESPONDENCE RECEIVED

COMMITTEE MATTERS

8. PLANNING COMMITTEE MATTERS

1. Minutes

To note that no planning committee meeting had been held during the month and no draft minutes were due.

2. Application Consultations

None received.

3. Decisions notified by Buckinghamshire Council

- 113 Windsor Road, 21/02807/ACL, Certificate of lawfulness application for the existing loft conversion which comprises of two rear dormer windows and three rooflights to the front roofslope: BC approved.
- 11 The Pightle, 21/02858/APP, Single storey side extension (amended scheme to 20/02302/APP) : BC approved.
- 50 Albion Road, 21/02898/APP, single storey side extension to replace existing porch: BC approved.
- 72 Vicarage Road, 21/02864/APP, Dropped kerb to provide disabled vehicular access to rear of the property (previously granted): BC advised "Upon review of the application it was considered that the development (dropped kerb) would benefit from permitted development rights and there is no requirement to apply to the LPA for planning permission. As such, the applicant was advised of this and the application has now been withdrawn."
- Walnut Barn, Cheddington Road, 21/03576/APP, Construction of an in ground swimming pool and associated outbuilding within the curtilage of a GII listed barn.

4. Applications outstanding with Buckinghamshire Council

Rear of the Bell (Haldi), Portland House on Westfield Road, 27 Campbell Lane, 4 Railway Cottages on Cheddington Road, Land off Cheddington Road (opposite 61/63), Mill View on Groomsby Drive, 31 Marsworth Road, Land To The South Of Marsworth Road And The West Of Vicarage Way (PDA commercial areas), variation of Condition 3 at Safran to permit a boundary fence.

5. Enforcement outstanding with Buckinghamshire Council

27 Campbell Lane (20/00443/CONB) – erected fence despite refusal of planning (see planning application section)

9. SPORTS AND LEISURE COMMITTEE MATTERS

1. To note that no Sports & Leisure Committee meeting took place during the month and no draft minutes due.

10. STAFFING COMMITTEE AND RECRUITMENT MATTERS

1. To note that no committee meeting had taken place during the month and no draft minutes due.
2. To note that recruitment of cleaner, facilities manager, voluntary PPP editor and volunteer staff for the youth café are ongoing.
3. To consider any applications for parish councillor vacancy.
4. To consider any annual volunteer activity/event for this year.

CHARITY MATTERS

11. PITSTONE PARISH CHARITY MATTERS

To note that no charity meeting had taken place during the month and no draft minutes due.

12. PITSTONE RECREATION CHARITY MATTERS

To note that no charity meeting had taken place during the month and no draft minutes due.

WORKING PARTY MATTERS

13. PITSTONE YOUTH CAFÉ MATTERS

No matters for consideration this month.

14. PITSTONE DEVELOPMENT AREA

To note updates re MUGA / Car Park / Pitstone Memorial Hall Charity.

OTHER MATTERS

15. DEVOLVED SERVICE MATTERS

1. To consider any response from Buckinghamshire Council re place-based Devolution Pilots.
2. To note Buckinghamshire Council Devolved Service scheme ends this year. No information as yet available for 2022/23 onwards.
3. To consider and approve commissioning siding out of shrubs along alley between Cheddington Road and Crispin Field.
4. To consider quotation for siding out footpath at end of Glebe Close.

16. CHILDREN'S 'LOVE PITSTONE' SUMMER PHOTOGRAPHY COMPETITION 2021

To consider photographs received and approve proposals for winning entries.

17. PITSTONE SKATE PARK

1. To note receipt of RoSPA pre-installation inspection report and comments arising from Bendcrete.
2. To note and approve skate park signage.
3. To note and approve construction timetable.

18. COMMUNITY AND PUBLIC TRANSPORT MATTERS

No resolutions required this month.

19. COMMUNITY BROADBAND / FIBRE TO CABINET

To receive update on project following zoom meeting with interested residents.

20. CONSULTATIONS

To consider if wish to submit any feedback to Buckinghamshire Council re bus strategy.

21. COUNCIL CODE OF CONDUCT

To consider and approve amended Code of Conduct.

22. HEDGE CUTTING REQUIREMENTS

To consider and approve the hedge cutting required this autumn.

23. REMEMBRANCE

1. To consider and approve plans for silent soldiers and memorial wreaths.
2. To consider and approve value of annual donation to British Legion in lieu of fresh wreath.

24. CHRISTMAS LIGHTS

1. To consider/approve the quotation for new electrical feed, additional lights & location for the recreation ground.
2. To consider/approve the quotation to check, re-install, remove & store the 2 existing sets of lights.
3. To consider/approve the timing for Christmas lighting.

25. MEETING DATES FOR 2022

To set provisional meeting dates for 2022.

26. ISSUES RAISED BY MEMBERS OF THE PUBLIC

To note that there are no unresolved issues this month.

27. FINANCIAL MATTERS

1. External Audit of financial year ending 31 March 2021
 - a. To consider PKF Littlejohn's external audit report (no matters identified)
 - b. To note publication information.
2. To note details of monthly VAT return.
3. To approve payments in accordance with the budget and consider the receipts/reconciliation/debtor/creditor/budget monitor (including draft 3-year forecast) and detailed monthly summary reports.
4. To conduct all necessary internal controls and determine any issues arising.
5. To discuss and consider any proposals for 2022/23 that require incorporating into the budgeting process, including LED streetlight roll out.

28. REPORTS

1. To receive feedback from PAA AGM – Cllrs Nicholls & Saintey.
2. To receive feedback from BMKALC Annual Conference & AGM 22/9/21.
3. To note receipt of the latest mVAS reports.
4. To note other reports.

29. OTHER

1. To note the matters for inclusion on the October meeting agenda and determine any further matters.
2. To note the reminders and forthcoming events.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND OUR COUNCIL MEETINGS
AND TO ADDRESS THE COUNCIL DURING THE PUBLIC QUESTION TIME**