

## **PITSTONE PARISH COUNCIL STAFFING COMMITTEE**

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**NOTICE IS HEREBY GIVEN OF** the committee meeting  
to be held via remote log-in on Monday 11 January 2021 at 7.30pm

Due to the sensitive nature of items being discussed, the public and press are not able to join our staffing committee meetings, but the resulting minutes are always published on our web site.

Laurie Eagling, Clerk to the Council  
9 Warwick Road, Pitstone, LU7 9FE  
Tel: 01296 767261

Signed   *L Eagling*    
Date: 5/1/2021

### **A G E N D A**

**1. ATTENDANCE AND APOLOGIES**

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

To consider declarations & interests from committee members on matters to be considered at the meeting.

**3. MINUTES OF PREVIOUS MEETING**

To resolve that the minutes of the previous meeting held on 2 November 2020 are a true and accurate record of the meeting.

**4. CLERK'S REPORT ON MATTERS ARISING**

To note receipt of the report on ongoing matters. For information only.

**5. STAFFING MATTERS**

1. To approve payment of overtime undertaken by staff between September and December.
2. To approve amendment to contract for clerk in relation to place of work.
3. To note and approve the implications on staff of latest Coronavirus national lockdown.

**6. REFERRAL TO FULL COUNCIL**

To determine any matters outside the terms of reference of the committee that require referral to full council.

**7. DATE AND TIME OF NEXT MEETING**

To determine date and time of next meeting.