

PITSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting held on 25 February 2021
via electronic log-in commencing at 7.30pm

General Matters:

317/20 ATTENDANCE AND APOLOGIES

1. Council present via video conferencing

Cllr Nicholls (Chair), Cllr Saintey (Vice Chair), Cllr Mrs Crutchfield, Cllr McCarthy, Cllr Dr Frearson, Cllr Mitra, Cllr Blunt, Cllr Weber, Cllr Hawkins, and Cllr Mrs Stoddart plus the Parish Clerk Mrs Eagling.

2. Others present.

7 members of the public at various points throughout the meeting – including 2 relating to the Windmill Pre-School grant application (present until after the grant discussion) plus Mr Rabey (new resident) and Mr Phillips (re Westfield Road) both present throughout. Other members of the public only present for some parts of the meeting.

3. Apologies

It was **RESOLVED** to accept apologies from Buckinghamshire Councillor Sandra Jenkins.

318/20 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

It was noted that all councillors have standing declarations of interest as the council, as a corporate body, is trustee of the Recreation Ground Charity and Pitstone Parish Charity.

The Clerk declared that she was a resident at the end of Castlemead affected by the changes to Westfield Road but has no pecuniary interest. Cllr Crutchfield declared a knowledge of the architect relating to Braemar.

319/20 QUESTIONS FROM MEMBERS OF THE PUBLIC/PRESS

Mr Phillips (resident) raised a query regarding the implementation of the Ben Hamilton Baillie report and the council provided an update.

No other members of the public wished to raise any questions relating to items that were not on the agenda. It was **RESOLVED** to take questions relating to Westfield Road and the Windmill Pre-School grant application at that point in the meeting.

No councillors with declared interests wished to speak about those matters during the public session.

320/20 REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

None present. No reports presented.

321/20 MINUTES OF THE MEETING held on 28/1/2021

It was **RESOLVED** that the draft minutes of the Pitstone Parish Council Meeting held on 28 January 2021 were a true and accurate record. The Chairman was duly authorised to sign them on behalf of the council.

322/20 CLERK'S REPORT ON MATTERS ARISING

The following updates were noted by the council but were not discussed in detail.

Where third parties are responsible:

- Castlemead Issues: BC and TW liaising.
- Castlemead Lighting: PPC advised BC and TW that they would be willing to adopt any LED lighting if other conditions also met. Unable to adopt non-LED lighting & associated liability to upgrade due to SOX/SON being discontinued. PPC and DM at BC liaising re options for upgrading to LED and will advise in due course. Unlikely to require adoption until end of 12-month maintenance period, which will not commence until Westfield Road also on maintenance.
- Castlemead Public Open Space Phase III: TW to transfer to BC.
- Castlemead Right of Way along Westfield Road: SD Forbes instructed contractors to clear access along the RoW.
- Rushendon Furlong Street Lighting: the parish council has agreed with Croudace to adopt the street lighting and illuminated bollards on provision that the stipulated

conditions and contributions are met. BC to adopt highways prior to PPC adopting. Not on maintenance yet as unresolved sewerage issue. PPC not required to adopt until close of 12-months maintenance period.

- Bellway Open Space & LEAP: PPC has agreed to adopt the open space within Vicarage Road post completion certificate being issued by BC & 2-year maintenance period by developer. Playground opened to public at end August 2020. S106 also provides for maintenance monies (£tbc). Monitor drainage problem to ensure resolved.
- Bellway Street Lighting: the parish council has resolved that it would be willing to adopt the street lighting along Vicarage Road and within the development. BC to adopt internal highways (following 12m maintenance period) prior to PPC adopting lighting. Replacement columns on Vicarage Road now passed back to the parish council. The parish council has reported the streetlight footpath issues to Buckinghamshire Council.
- Vicarage Road footpath (Bellway site entrance to Marsworth Road bus stop): Agreement between Bellway and BC. Eta Spring 2021.
- PDA: £58,800 per hectare open space land; £74k towards enhancing local bus services; £216,584 sports & leisure contribution and £37k contribution to Pitstone Safety Scheme.
- PDA Lighting: The Parish Council has approved the one column on Vicarage Road opposite the new entrance (replaces previous column 4 from other side of road). Internal roads will be private and therefore no requirement to adopt lighting.
- PDA Replacement Woodland: Replacement woodland to be planted in 2021 planting season.
- PDA replacement car park: Illuminated car park will pass to the parish council along with the MUGA. Extra lighting column agreed by NKH. Currently at base course only. ETA end July 2021 (triggered by 50% of dwellings being sold).
- PDA MUGA: Works commenced by NKH, eta for completion and handover late July 2021 (triggered by 50% of dwellings being sold).
- PDA commercial areas: Been on the open market since April 2020.
- Land off Westfield Road/'The Mounds': with Taylor Wimpey.
- Community Governance Review/Review of parish councillor numbers: Increase to 11 members approved by BC. Will not take effect until next full election (May 2021).
- TfB Issues:
 - Reconstruction of Vicarage Road footpath from Tun Furlong towards Church Road added to capital footway program but no works being undertaken in 2020/21 financial year.
 - Glebe Close carriageway resurfacing - currently 2nd on priorities list with estimated implementation date of 2021.
 - Parts of Queen Street and Albion Road on list with Glebe Close, hope to undertake in 2021.
 - Collapsed Queen Street footpath – on list with Queen Street carriageway works estimated to be carried out in 2021.
- Safety Scheme works by Brookmead School. PPC resolved to contribute £7,332 to the scheme. The BC Community Board approved their match funding in November 2020. BC/TfB to schedule works.
- Safety Scheme works by Westfield Road junction: unable to progress until Westfield Road adopted by BC.
- Feasibility Study re declassification of B489: Would require application to LAF Transport Scheme next funding round and 50% match funding.
- Safety Scheme works along Marsworth Road: BC to advise if allocated funding from Active Transport Scheme funding or HS2 Road Safety Fund. Otherwise pending Community Board match funding.
- Cycle Path to Tring station: Herts County Council investigating possible routes/costs for off-road route. HCC advised did not qualify for Sustainable Transport Fund grant. HCC are waiting for a response from Canal & River Trust re Marshcroft Lane route.
- Pitstone Allotment Association water project: PAA to provide further details of their proposals in due course.

- Mapping Rights of Way 2026 legal deadline: Pitstone aspect of project being undertaken by local resident volunteer who provided an update for the council.
- Double Cricket Nets: I&PUCC to mark out. Old nets removed. Grants under investigation.
- Tennis/Netball/5-aside floodlit court: No action can be taken by the parish council at this point. Unable to progress until **the** landowner confirms able to negotiate.
- Pitstone Memorial Hall Charity car park: trustees to investigate alternative car park solutions and respond to the parish council in due course.
- BC land by The Crescent: BC reinvestigating.
- Community Broadband / Fibre to Cabinet: resident investigating and will advise in due course. PPC resolved, in principle, to provide up to £500 funding to produce A5 leaflets and banners.

Within the scope of the parish council:

- Village web site: Cllr Nicholls creating Whistle Blowing/Safeguarding page.
- Online Pitstone Guide: being reviewed/undertaken by Parish Assistant. Work now almost complete and will be uploaded shortly.
- Signage for Local Wildlife Site: Taylor Wimpey now approved the principal of signage but require sign-off of draft artwork and proposals. PPC would need to meet costs. Draft costings to be compiled and presented to March meeting for consideration.
- Potential path from railway bridge to college lake: initial investigations being considered by Cllr Weber.
- The Pightle Open Space: Cllr Weber investigating land ownership.
- Purchase of the Leisure Land: Waiting for final papers from Land Registry. Backlog of 6-8 months. ETA therefore Jan-Mar 2021.
- GPC: Will need to make eligibility declarations in May 2021, after next election. Clerk qualified. At least two thirds of members must be elected not co-opted or appointed.
- Recruitment of Assistant Youth Worker: On hold due to Covid-19. Youth Café currently suspended.
- Environmental/Carbon Audit: postponed until sufficient data re pavilion usage.
- Community Bus investigation: On hold until post-covid.
- Recreation ground tree works: R B Tree Care works completed. Buckland Landscapes having trouble with importing replacement saplings. If not arrived by 26/2/21 will source from UK and provide update by 5/3/21. Will plant before end March.
- Volunteer of the Year: Winners notified and were delighted. Individual private ceremonies to be arranged.
- Dog bin for The Crescent: eta for delivery first week in March.

323/20 CORRESPONDENCE

The list of correspondence received was noted.

It was **RESOLVED** to add the following item to the March agenda: New Homes Bonus consultation.

It was noted that no additional requests had been received from members of the public in relation to the Public Health Community Board profile.

Committee Matters:

324/20 PLANNING COMMITTEE – CLLR CRUTCHFIELD, CHAIR OF COMMITTEE

1. Minutes

It was noted that no committee meeting had been required during the month, so no report was due.

2. Applications

- 113 Windsor Road, 21/00326/APP, loft conversion with two pitched roof dormers to rear roof slope and roof lights to front roof slope. No objections were received from

members of the public. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council wished to submit no objections to this application.

- 29 Albion Road, 21/00395/APP, single storey side and rear extension following demolition of garage and outbuilding. No objections were received from members of the public. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council wished to submit no objections to this application.
- Cllr Nicholls chaired this agenda item as Cllr Crutchfield had declared an interest. Braemar, Cheddington Road, 21/00433/APP, removal of single storey and erection of part single storey and part two storey side and rear extensions. Changes to the driveway to allow for parking. No objections were received from members of the public. It was **RESOLVED** to advise Buckinghamshire Council that the Parish Council wished to submit no objections to this application.

4. Decisions notified by Buckinghamshire Council.

None notified by Buckinghamshire Council.

5. Other

20/00093/NONDET, Land At 140 Vicarage Road: appeal with Planning Inspectorate re non-determination by Buckinghamshire Council. Buckinghamshire Council have submitted their case details to the Inspectorate. No determination date set yet.

6. Applications outstanding with Buckinghamshire Council.

Rear of the Bell (Haldi), Land adjacent to the Duke of Wellington PH, Land at 140 Vicarage Road, 36 Albion Road, Portland House on Westfield Road and 9 Bolebec End.

7. Enforcement outstanding with Buckinghamshire Council.

Land to the Rear of 140 Vicarage Road (20/00179/CON3) (query with driveway) & 27 Campbell Lane (20/00443/CONB) (erection of fence).

325/20 SPORTS AND LEISURE COMMITTEE – CLLR SAINTEY, CHAIR OF COMMITTEE

1. Minutes

It was **RESOLVED** to note receipt of the draft minutes of the Sports & Leisure Committee meeting held on 11/2/2021.

It was **RESOLVED** to counter-approve the repairs to the interceptor at the pavilion.

2. Pavilion Redevelopment Phase II Progress Updates

Fibre broadband installed; ground renovation/car park completion due March/April; vanity panel replaced w/c 15/2/21; heating engineers attending first week March; potential additional CCTV actions required; fencing and gates completed; engineer attended Induction Loop but further works required; promotional video/photos to be taken; parish Assistant working on promotional poster.

3. Multi Use Ball Court

Being installed by Nicholas King Homes. Work commenced 18/1/21. eta complete by end of April 2021. Eta handover by end July 2021. Following requests from residents, Nicholas King Homes agreed to include markings for netball as well as football & basketball. Works currently at base level and the court does not yet have its final surface. The ball court will undergo an independent inspection as part of the completion and approval works that will be undertaken by Buckinghamshire Council prior to adoption and handover to the parish.

326/20 STAFFING COMMITTEE

1. It was noted that there had been no meeting during the month and therefore no report was due.
2. It was noted that interviews were due to take place next week for the current vacancy.

Charity Matters:

327/20 PITSTONE PARISH CHARITY

It was noted that there had been no charity meeting during the month and therefore no report was due.

328/20 PITSTONE RECREATION GROUND CHARITY

It was noted that there had been no charity meeting during the month and therefore no report was due.

Working Group Matters:

329/20 YOUTH CAFÉ

It was noted that the youth café contract has now been suspended until such time as the Covid pandemic permits re-opening. Current guidelines suggest that outdoor youth work may be able to take place from 29 March and indoor youth work may be permitted from 12 April 2021. Council to review in due course.

330/20 HIGHWAYS AND PATHS

1. Westfield Road

Buckinghamshire Council held two public meetings on 4 and 23 February 2021 to discuss the changes at Westfield Road.

- Cllr Nicholls provided a summary on the latest information from Buckinghamshire Council along with legal details obtained by the Parish Council:
- The Department for Transport provides guidance documents for councils to use when setting speed limits and installing signage. Although this is issued as guidance it carries a lot of legal weight and councils choosing to ignore it may face legal challenges and be made to defend their decisions in court.
- The speed of a road is determined by the street scene / built environment and the signage must be installed to reflect this.
- The signs had been incorrectly installed by TW many years ago. Now that the Highways Authority have reviewed the road, they are legally obliged to remove any incorrect signage. The parish council has checked this legal position and found it to be correct.
- The signage installed at present is legal. The signs cannot be relocated back to the gates, as this would make it illegal. See above point.
- Buckinghamshire Council has listened to the concerns raised by the Parish Council and residents and have agreed to install two additional lamp posts within the area of land where housing is set back (as part of the adoptions process). This would mean this additional stretch (out to the approximate location of the badger sign) could be classified as a restricted road and therefore legally marked as 30mph. This could be undertaken within the next 4-8 weeks (partly dependent upon connection lead times from UK Power Networks) and would also enable the signage to be relocated to this new point once the lights are in situ.
- The 30mph sign currently installed will be replaced with larger signage on yellow background. The gates will remain in situ and will not be moved to the new 30mph location.
- Buckinghamshire Council has listened to the Parish Council's request for additional measures as part of the adoptions process and agreed to install painted dragons' teeth and 30mph roundels in the carriageway as countdown markers and to increase prominence.
- The proposed solution will provide drivers with a series of visual cues as they enter the residential section of Westfield Road (dragons teeth, gate, roundel, signage & lamp posts) vs the previous single point of 30mph sign on the gate which residents had previously advised was ineffective at reducing speeds.
- Buckinghamshire Council has listened to the Parish Council's request for them to prove whether their proposals are effective and agreed to install monitoring rubber strips across the carriageway once their proposed solution is installed. This will provide accurate data about the speed of vehicles entering the residential zone.
- Buckinghamshire Council has listened to the Parish Council's request for potential additional speed mitigation measures for Westfield Road and offered to create a dedicated Community Board Subgroup to investigate options, should the above solution prove not to be effective. NB This will not form part of the adoptions process.
- A TRO (Traffic Regulation Order), if Buckinghamshire Council could be persuaded to apply for one, would take 12-18 months for formal consultation and holds no guarantees that the statutory consultees (e.g., Thames Valley Police and Road Haulage Association) would approve.
- Residents were granted permission to speak relating to this issue. Mr Phillips expressed his ongoing concerns that the 30mph signs were not being relocated back to the gate. No other residents wished to speak relating to this matter.

- It was **RESOLVED** to seek further clarification from Buckinghamshire Council on why further streetlights could not be installed right out to the gate and this will be passed to residents in due course.
 - It was noted that Buckinghamshire Council will provide a recording of the public meeting held on 23 February 2021 and a document detailing all the questions raised with their corresponding answers. These will also be made available to residents in due course.
 - Three members of the public departed the meeting during the Westfield Road discussion. One member of the public joined the meeting & then left again.
2. mVAS data for Westfield Road
- The mVAS report 18/1/21 to 22/2/21 was discussed. 85th percentile = 34.8mph. Average speed 29.6mph. Following a request from a member of the public, it was **RESOLVED** to publish this report on the website.
 - The Parish Council has already lodged enquiries with Buckinghamshire Council regarding the possibility of a temporary mVAS location closer to the Warwick Road junction, and whether they might be willing to waive the normal site visit and application fees. Response awaited.
3. Footpath 2
- It was noted that Buckinghamshire Council Rights of Way Officer had attended a site visit on 1/2/2021 with the landowner and parish council to identify if any access / surface improvements could be made. Council is waiting for an update from that officer. It is understood that these will be funded by Buckinghamshire Council.

331/20 PITSTONE DEVELOPMENT AREA

No actions arising this month.

332/20 COMMUNITY AND PUBLIC TRANSPORT

1. Community Bus

On hold pending lifting of Covid restrictions.

2. Community Car Scheme

- The general updates re volunteers and passenger volumes were noted.
- It was **RESOLVED** to approve the following policies and documents following their annual review. The Chairman was duly authorised to sign on behalf of the council.
 - Call handling checklist
 - Confidentiality policy
 - Data protection policy
 - Driver and car details registration form
 - Equal opportunities policy
 - External complaints policy
 - Health and safety policy
 - Lone worker and personal safety policy
 - Passenger information
 - Policy confirmation and declaration
 - Car scheme process summary
 - Risk assessment covid-19 supplement
 - Risk assessment
 - Safeguarding policy
 - Training & DBS summary
 - Use of mobile phone when driving policy
 - Volunteer induction guidelines and training
 - Volunteer driver role description

- Volunteer registration form
- Car scheme welcome sheet

Other Matters:

333/20 DEVOLVED SERVICES

1. BC Place Based Devolved Service Pilots

No further update received from Buckinghamshire Council.

2. Outstanding matters

Buckinghamshire Council have undertaken their site visit and review of the Marsworth Road hedge and are now seeking legal advice on their next steps. Evidence submitted.

334/20 CONSULTATIONS

1. Buckinghamshire Council Town and Parish Charter consultation – it was **RESOLVED** to seek clarification from both BC and AVALC regarding this consultation and move to the March agenda.
2. Buckinghamshire Council Statement of Community Involvement and Call for Brown Field Sites as part of Buckinghamshire Local Plan – it was **RESOLVED** to respond to the consultation and raise a concern over the use of 'may' and not 'will' within the Statement of Community Involvement (eg 'may notify parish councils').
3. Buckinghamshire Council Biodiversity Accounting Supplementary Planning Document – it was **RESOLVED** that Cllr Frearson would review this document on behalf of the parish council and circulate his recommended response.

335/20 POLICIES

1. Annual review of the categories of information & charges within the publication scheme – it was **RESOLVED** to adopt the document (after changing AVDC to BC). The Chairman was duly authorised to sign on behalf of the council.
2. Annual review of grant awarding policy — it was **RESOLVED** to adopt the document. The Chairman was duly authorised to sign on behalf of the council.
3. Annual review of community engagement strategy – it was **RESOLVED** to adopt the document. The Chairman was duly authorised to sign on behalf of the council.
4. Annual review of policy on the reporting of meetings – it was **RESOLVED** to adopt the document. The Chairman was duly authorised to sign on behalf of the council.

336/20 LIGHTING ENERGY CONTRACT

It was **RESOLVED** to carry forward this agenda item to March as the supplier had yet to provide renewal terms.

337/20 ANNUAL ASSEMBLY 2021

It was **RESOLVED** to carry forward this agenda item to March in the hope that clearer Coronavirus management information would be available by then.

338/20 2021 CHILDREN'S COMPETITION

It was **RESOLVED** to carry forward this agenda item to March.

339/20 SKATE PARK

1. It was **RESOLVED** to approve the draft project budget of approx. £215k + VAT.
2. It was noted that PPC possessed £10k in ring-fence funding plus £25,936 in grant funds towards this project. It was **RESOLVED** to approve the draft S106 submission for approx. £175k.
3. It was **RESOLVED** to counter-approve the appointment of M K Surveys to update the geotechnical report previously undertaken to reflect the current situation (eg include the MUGA, footpath and play space). Cost £350 + VAT.
4. It was **RESOLVED** to approve the cost of PEP Ltd staff time to mark up the new survey data with the site constraints and requirements (consultancy time all being provided free-of-charge).

340/20 ISSUES RAISED BY MEMBERS OF THE PUBLIC

It was noted that there were no outstanding items raised by members of the public that had not been responded to this month.

Financial Matters:

341/20 FINANCIAL MATTERS

1. Grant Application from Windmill Pre School

It was **RESOLVED** to invite Emma and Ros to speak on behalf of the pre-school application. It was **RESOLVED** to award the pre school a grant of £1,486 towards the purchase of outdoor equipment for their extended premises. Council expressed their pleasure that the pre school had been granted the opportunity to take over the old Children's Centre building.

2. VAT Return

It was noted that the January VAT return had been submitted. £419.41 to be refunded by HMRC.

2. Financial Summaries and Expenditure

The bank reconciliation, budget monitor, financial summary, confidential salary payments, pavilion monthly summary, pavilion project financial summary, debtors and creditors were noted. It was **RESOLVED** to make the payments outlined in the financial summary and 2 councillors were granted approval to enact the bacs transfers. The Chairman was granted authority to sign the financial papers on behalf of the council.

3. Internal Controls

It was noted that the Internal Controls had been undertaken with no issues or actions arising.

4. Internal Audit

- It was noted that the parish council was in a long-term agreement with IAC Ltd for internal audit services.
- It was noted that IAC hoped to conduct the audit at the pavilion on 14 June 2021 (pandemic guidelines permitting).
- Council undertook the review of internal controls and the review of the annual internal audit. No additional items arose. It was **RESOLVED** to approve the documents generated and the chairman was duly authorised to sign on behalf of the council.

342/20 REPORTS

1. It was noted that Cllr Frearson had been unable to join the Community Board Environment and Green Spaces Action Group meeting on 10/2/21 due to technical difficulties. It was **RESOLVED** to ask the Board if they might supply an emergency telephone number for use in such circumstances as this is not the first-time issues have been experienced with Teams.
2. The other minor reports were noted including:
 - Coronavirus update:
 - LRSG for Feb-March should open shortly (BC) – will apply.
 - Outdoor sport & leisure potentially able to return from 29 March (FC bookings at pavilion tbc).
 - Outdoor childcare & supervised activities potentially able to return from 29 March with up to 15 attendees.
 - Indoor organised sport not before 17 May.
 - Foodbank – continue until 'stay at home' message lifted 29 March.
 - Playgrounds remain open. From 8 March 2 people can sit on bench for coffee etc.
 - Car scheme remains able to operate to support residents with hospital & health care appointments.
 - Dead deer on Westfield Road (several) reported to TW.
 - Damaged Windsor Road name plate reported to TW/BC.
 - Damaged post & rail fence by Short Hale reported to TW/BC.
 - Castlemead street light issues reported to TW.
 - Sunken footpath on The Pightle reported to BC.
 - Damaged road name plate for 'The Green' reported to BC (40155687)

- Flooding by junction of Northfield Road / Upper Icknield Way roundabout reported to BC (40155603)
- Damaged signage & lighting on Upper Icknield Way roundabout reported to BC (40155356).
- Blocked drains along Marsworth Road/Vicarage Road reported to BC.
- PAA advised that the allotment hedges had been cut.
- Note from L&T: Only 3 of pre-bought SOX lamps left in stock.

343/20 OTHER

1. Date and Time of Next Meeting

The next meeting of the full Parish Council is scheduled for 25/3/21. The forthcoming agenda items were noted as:

- Consider costs associated with Local Wildlife Site signage
- Queens Platinum Jubilee June 2022
- Consider and Pay any Chairman's Expenses
- Need to arrange PAT tests for youth cafe electronic equipment
- Staff annual incremental grade increase should take effect on 1 April each year
- Review changes to National Minimum Living Wage
- PPP submissions (deadline 2/4)
- Annual review of Occupational Licence to I&PUCC (I&PUCC reviewing and will advise by end of February of any changes they wish to discuss)
- Annual review of licence to PAA
- Increase in prices from Ross Lawry Agricultural Contractors (tbc)
- Replacement USB back up sticks (tbc)
- Tender for general maintenance works e.g., playground/pavilion/open space repairs, mVAS etc.
- Separate Parish Charity and Recreation Ground Charity meetings
- New Homes Bonus consultation

Councillors requested no additional items be tabled.

2. Reminders and Forthcoming Events

The following reminders were noted:

- Parish Council meetings: 25/3/21, 29/4/21, 20/5/21, 24/6/21, 29/7/21, 26/8/21, 30/9/21, 28/10/21, 25/11/21.
- Sports and Leisure Committee meetings: 11/3/21, 8/4/21, 13/5/21, 10/6/21, 8/7/21, 12/8/21, 9/9/21, 14/10/21, 11/11/21 and 9/12/21.
- Staffing Committee: 12/4/21.
- PPP Publication dates: April (deadline 1/4), July (deadline 1/7) and October (deadline 30/9) and January (deadline 30/12)
- Election 6/5/21.
- BC Clerks Forums: 6/4/21.
- 2021 Census: 21/3/21 (<https://census.gov.uk/>)
- Main Local Community Board meeting 3/3/21 – Cllr Crutchfield & Cllr McCarthy attending
- BMKALC/BC Parish Liaison meeting dates: 14/4/21, 14/7/21, 13/10/21, 18/1/22.
- Play around the Parish sessions booked for Tues 10/8/21 and Thursday 19/8/21 (both 10-12)
- Covid legislation re remote meetings remains in force for meetings held before 7/5/21.
- Additional Queen's Platinum Jubilee bank holiday 3/6/22 (late May bank holiday moved to 2/6/22)
- Floodlight planning permission valid until 3-8-2023
- ACE carrying out maintenance to pavilion systems 7/4/21.

344/20 CLOSURE OF THE MEETING

There being no further business to transact, the Chairman thanked everyone for their attendance and closed the meeting at 21.24.

Signed: *D Nicholls*

Date: 30/3/21

Chairman