



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for Pitstone Recreation Ground Charity for the period:

From 1-4-2020 To 31-3-2021

### Reference and Administration Details

**Charity name:** Pitstone Recreation Ground Charity

**Charity registration number:** 1094867

**Principal address:** 9 Warwick Road, Pitstone, Beds, LU7 9FE

**Sole Trustee:** Pitstone Parish Council, as a corporate body

#### Name and address of Advisers:

Solicitor	John Reddington Partner	Horwood & James 7 Temples Square, Aylesbury, HP20 2QB
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### Structure, Governance and Management

Description of charity's trusts:		Charity Commission Sealed Scheme of 29/12/1922, and Sealed Scheme of 20/6/1973.
Type of governing document	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>As the Parish Council (a Corporate Body) is Sole Trustee of the Charity, the trustee's identity does not change even though individual members of the Council are selected via local government election every four years (or co-opted if a casual vacancy should occur mid-term) and will therefore change from time to time.</p> <p>On a day-to-day basis the affairs of the Charity are handled by the Parish Council's Charity Committee, whose members are drawn from elected parish councillors on the basis of competence/skills base and lack of conflict of interest with other council duties. The individual members of that committee will therefore also change over time.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All councillors joining the parish council (sole trustee) are provided within information about the charity and Charity Commission guidelines such as The Essential Trustee. The clerk has undertaken the SAVO trustee e:learning course, and council is willing to fund training for any further members willing to undertake this commitment.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Pitstone Parish Council, as Corporate Body, is the Sole Trustee.  Meetings of the charity are always separate from meetings of the council and are separately documented.
Relationship with any related parties	Para 1.51	Not applicable.

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the Recreation Ground Charity, as defined in the sealed scheme, is to provide facilities and open space, on the appointed Recreation Ground land, for the inhabitants of the parish of Pitstone and the surrounding areas to freely enjoy for leisure, recreation and sport.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity: <ul style="list-style-type: none"> <li>Delegated day-to-day maintenance for the grounds to Pitstone Parish Council (as the charity has limited income). The Charity retains all strategic control.</li> <li>Grants permission to local football and cricket clubs to use the recreation ground land for matches and training purposes and manages occupational licences to those bodies.</li> <li>Grants permission to other local bodies for occasional recreation/sporting activities to take place on the recreation ground, such as Buckinghamshire Council's Play around the Parishes or the local community Party in the Park.</li> <li>Seeks to provide excellent facilities that encourage as many residents as possible to benefit from the village green space.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Pursuant to Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 the Charity Trustee has taken due regard of the guidance on public benefit issued by the Charity Commission when exercising its duties.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable, this charity does not provide grants.
Policy on investment	Para 1.38	Not applicable, this charity does not make investments.
Contribution made by volunteers	Para 1.38	All members of the Parish Council are volunteers. None claim an allowance or refund of expenditure.  The Charity is extremely grateful to the groundkeeper, Mr J Groom, for the significant volume of voluntary hours contributed (on top of commissioned times) to the upkeep of both the football and cricket pitches on the Charity site.

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"><li>• The recreation ground remained open throughout the covid pandemic providing residents with much needed open space to exercise.</li><li>• Pitstone, Ivinghoe &amp; Cheddington United Football Club plus the Ivinghoe &amp; Pitstone United Cricket Club (both seniors and colts) were granted permission to use the recreation ground as their respective home sites and Occupational Licences issued. Both seasons were impacted by the pandemic and only partially completed.</li><li>• The Play around the Parish sessions had to be cancelled due to the pandemic lockdowns however Pitstone Parish Council has funded two sessions for next summer. These sessions are primarily aimed at attracting families with children under 11 years of age and are provided free to the residents, with dozens of local families attending.</li><li>• The area has been suitably maintained with remedial works (such as replacement trees) carried out as necessary (at the cost of the parish council).</li><li>• The charity is progressing a prior lease of a small section of land to the Memorial Hall charity which does not appear to have been correctly administered. This appears to be a complex legal situation to resolve, so work is ongoing.</li></ul>

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Recreation Ground Charity operates a dedicated bank account to receive receipts (operational since 2016) eg through hire of the football pitch
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		<p>Following receipt of advice during 2016, the parish council resolved to undertake day-to-day ground maintenance of the Recreation Ground Charity land (which is also a registered Village Green assigned to the Parish Council) as part of its open spaces policy. The Recreation Ground Charity may, from time to time, resolve to pass any held funds over to the Pitstone Council as a contribution towards the costs incurred. In March 2021 the charity resolved not to pass any funds to the Parish Council for work undertaken in 2020-21 as the forthcoming legal costs were unknown.</p> <p>At the year end, the Recreation Ground Charity holds £2,720.16. Receipts in the year were £300 (pitch hire) and payments were £72 of bank charges.</p> <p>The parish council insurance specifies the trustees of this charity and their work as part of its policy, there is therefore no cost to the charity. The Recreation Ground Charity land is listed on the parish council's asset register.</p> <p>The charity has no debtors or creditors and no outstanding loans.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Not applicable at present, no reserves
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	The charity has limited financial standing, primarily just land ownership, and relies heavily upon the parish council as a local authority.
Details of fund materially in deficit	Para 1.24	Not applicable, no deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds comes from the limited hire of the football pitch. No rental income arises from the cricket pitch as I&PUCC pay the cost of the improved level of ground-keeping required to operate a cricket green from this village green.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable at present.

A description of the principal risks facing the charity	Para 1.46	Ongoing management of conflicts of interests.

Any funds or assets held on behalf of another charity		Not applicable
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## Other optional information

### History

As part of the 1856 Enclosure Award, the land that the recreation ground sits upon was vested in Wibraham Egerton & James, Earl of Powis as recreation ground. The area in question relates to the grassed surface you can see at present and doesn't include the Memorial Hall land/car park or the land at the far end which houses the cricket nets and play equipment. In 1922, the Charity Commission vested the land in the Parish Council and in 1973 it was officially registered as a Village Green in the "Registrar of Common Land or Village Greens". The Recreation Ground was officially registered with Land Registry in 2010.

In the 1970's the Charity Commission granted permission for the Recreation Ground Charity to manage an additional neighbouring strip of land belonging to the Pitstone Allotments for the Labouring Poor under licence. This additional land enabled the recreation and leisure facilities to be extended, including the provision of children's play equipment. Pitstone Parish Charity did not charge rental to the Recreation Ground Charity but did receive the benefit-in-kind of all expenditure related to the land being borne by another body.

In April 2013 Pitstone Recreation Ground Charity received notice from Pitstone Parish Charity that they intended to revoke the licence to manage this parcel of land. The Parish Charity were following advice from the Charity Commission that the entirety of the land they owned should be disposed to maximise the benefit to the Parish Charity. The parcel of leisure land (not required as part of the charities sale of land to Nicholas King Homes) was subsequently disposed of by Pitstone Parish Charity to Pitstone Parish Council, as Local Authority, in 2019 and therefore there are no ongoing commitments relating to this adjoining parcel of land by the Pitstone Recreation Ground Charity.

Pitstone Recreation Ground Charity has supported the aspirations of the Parish Council to upgrade the current provision to a Neighbourhood Equipped Area of Play (NEAP) from a Local Equipped Area of Play (LEAP) with an exciting new play space, skate park and multi-use games area to improve the asset for the community and attract more usage of the Recreation Ground. The play equipment was replaced by Huck Teck (commissioned by the Parish Council, as Local Authority) in 2020. The multi-use games area is currently being installed by Nicholas King Homes on an adjoining parcel of land, which will also create additional parking provision for the Recreation Ground. The parish council is currently tendering for the concrete skate park which should be installed during 2021. The addition of these 3 new facilities at the edge of the Recreation Ground Charity land will make the recreation ground more appealing and increase footfall.

The Pitstone Recreation Ground Charity obtained advice from the Charity Commission in 2019, to determine if the Charitable Status could be removed, as the same parcel of land is also a designated local Village Green assigned to the Parish Council for care. The Parish Council, as Local Authority, manage the day-to-day maintenance of the village green under their Open Space policy. The Charity Commission declined the application, citing that the charitable status provided additional protections over and above that of village green status. The Recreation Ground Charity will therefore continue as an entity for strategic decisions and receipt of income etc.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

<b>Signature</b>	<i>D Nicholls</i>
<b>Full name</b>	<i>David John Nicholls</i>
<b>Position (eg Chair)</b>	<i>Chair</i>
<b>Date</b>	<i>19-8-21</i>