

**PITSTONE PARISH COUNCIL
FEBRUARY 2022 FINANCIAL SUMMARY**

Expenditure from Unity

Code	Beneficiary	Cost Centre	Description	VAT	Net	Gross	
Various	Various	Employment	Confidential salary/wage payments, overtime, plus HMRC PAYE & NI, & NEST	£	-	£ 4,082.35	£ 4,082.35
P403	Beacon Surveying Services	Skate Park project/S106	Payment 3 for Quantity Surveying re skate park installation	£	240.00	£ 1,200.00	£ 1,440.00
P404	Bendcrete Leisure Ltd	Skate Park project/S106	Payment 1 for skate park installation	£	7,856.50	£ 39,282.50	£ 47,139.00
P405	Almar (Tring) Ltd	PPP & Guide	Printing PPP costs	£	-	£ 945.00	£ 945.00
P407	Pitstone Memorial Hall	Skate Park project/S106	Hall hire for skate park meeting	£	-	£ 13.30	£ 13.30
P410	Groom Ground Maintenance	Sport & Leisure	Groundkeeping at pavilion in Dec & Jan	£	128.00	£ 640.00	£ 768.00
P411	Sunnyside Rural Trust (SRT Trading)	Miscellaneous	12 bird boxes 65/21	£	48.80	£ 244.00	£ 292.80
P412	Lamps & Tubes Illuminations	Street Lighting	Repairs to Cheddington Road columns	£	15.00	£ 75.00	£ 90.00
P413	GES Ltd	Sport & Leisure	Disinfection of water supply & repeat of cold water samples	£	104.00	£ 520.00	£ 624.00
P414	ACE Fire & Security	Sport & Leisure	Annual maintenance contracts for intruder alarm, access control and fire alarm systems	£	203.60	£ 1,018.00	£ 1,221.60
P415	Vita Electrical Co	Sport & Leisure	Rectify fault to roller shutter door switch	£	10.00	£ 50.00	£ 60.00
P417	KLS	Sport & Leisure	Consumables for pavilion	£	19.37	£ 96.88	£ 116.25
P419	Parrs	Sport & Leisure	Snow and ice clearing equipment PO285/21.5	£	22.86	£ 114.31	£ 137.17
P426	Tanswell Technology Ltd	Administration	Monthly broadband & IT support	£	9.00	£ 45.00	£ 54.00
R175CN	J Dickinson	Sport & Leisure	Refund of 6 x unused sessions	-£	28.80	-£ 144.00	-£ 172.80
P443	Roll In Trade	Youth Café	Café Management, 6 of 6	£	-	£ 408.03	£ 408.03
P444	J Leonard Ltd	Hever Close S106	install benches in Hever Close park	£	-	£ 120.00	£ 120.00
P445	J Leonard Ltd	Sport & Leisure	put up pavilion noticeboard	£	-	£ 65.00	£ 65.00
P446	J Leonard Ltd	Miscellaneous	put up 12 bird boxes	£	-	£ 95.00	£ 95.00
P447	J Leonard Ltd	Sport & Leisure	rehang pavilion gates	£	-	£ 45.00	£ 45.00
P448	R Haynes	Maintenance	Bus shelter cleaning on 21/2/22	£	-	£ 60.00	£ 60.00
P449	Ambivent	Sport & Leisure	Replace filters at pavilion	£	40.00	£ 200.00	£ 240.00
Grants/Donations	n/a	None tabled on agenda	None	£	-	£ -	£ -
Sub total of standard bacs				£	8,668.33	£ 49,175.37	£ 57,843.70

Direct debits/charges

dd	Regent Gas	Sport & leisure	Pavilion gas 8/1-8/2/22 (estimated)	£	53.20	£ 266.02	£ 319.22
dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-31/1/22	£	23.37	£ 467.42	£ 490.79
dd	SSE Southern Electric	Sport & leisure	Electric at pavilion 1-31/12/21	£	23.13	£ 462.64	£ 485.77
dd	Sage	Administration	Monthly accounting and payroll software fee	£	4.60	£ 23.00	£ 27.60
dd	Buckinghamshire Council	Sport & Leisure	Monthly waste services for January	£	-	£ 10.50	£ 10.50
cc dd	Lloyds Bank	Administration	Monthly cc admin fee	£	-	£ 3.00	£ 3.00
cc	Sipgate	Administration	Monthly telephone charges for council 1/1/22	£	-	£ 15.00	£ 15.00
cc	Photobox	Miscellaneous	Children's photography competition x 12 canvas prints	£	44.54	£ 222.70	£ 267.24
cc	Tesco	Administration	Annual volunteer thank you event. Refreshments. PO195/21.4	£	23.24	£ 116.18	£ 139.42
cc	Tring Brewery	Administration	Annual volunteer thank you event. Refreshments. PO195/21.4	£	9.60	£ 48.00	£ 57.60
cc	Amazon	Administration	Popper wallets for welcome packs	£	18.82	£ 3.76	£ 22.58
cc	Amazon	Administration	Strong split rings	£	5.82	£ 1.17	£ 6.99
dd	Wave	Allotments	Water at allotments - no dd, £92.13 in credit	£	-	£ -	£ -
dd	Wave	Sport & leisure	Water at pavilion - no dd, £873.60 in credit	£	-	£ -	£ -
dd	EE	Administration	Facilities manager mobile monthly fee (Feb)	£	6.23	£ 40.65	£ 46.88
dd	EE	Administration	Facilities manager mobile monthly fee (Jan)	£	5.40	£ 36.49	£ 41.89
Sub total of direct debits & charges				£	217.95	£ 1,716.53	£ 1,934.48
TOTAL OUTGOINGS				£	8,886.28	£ 50,891.90	£ 59,778.18

Insurance amendments

None required this month.

Inter-account transfers

None required this month.

£ - £ - £ -

Write-offs

None required this month.

£ - £ - £ -

Receipts received, paid into a NatWest account

NatWest	Financial	reserve account interest - none earned this month
NatWest	Financial	S106 account interest

	VAT	Net	Gross
£	-	£	-
£	-	£	0.02
£	-	£	0.02

Receipts received, paid into Unity account

	Company/Name	Cost Centre	Description
04/02/2022	Buckinghamshire Council	S106	Claim 1 for S106 release towards the skate park
04/02/2022	P&IJFC	Sports & Leisure	Pavilion hire in December
02/02/2022	P&IUFC	Sports & Leisure	Pavilion hire in December
27/01/2022	HMRC	VAT	VAT return for December
19/01/2022	National Trust	Pitstone Hill	Compensation for loss of rag pit (Anglian Water payment)
24/02/2022	Berkhamsted Yoga	Sport & Leisure	January hire of the pavilion
24/02/2022	Zest yoga	Sport & Leisure	January hire of the pavilion
21/02/2022	Waggy Tails	Sport & Leisure	January hire of the pavilion
22/02/2022	P&ICU FC	Sport & Leisure	January hire of the pavilion

	VAT	Net	Gross
£	-	£	42,297.68
£	80.00	£	400.00
£	49.77	£	248.83
£	954.60	£	-
£	-	£	200.00
£	2.93	£	14.63
£	8.78	£	43.88
£	16.09	£	80.44
£	8.33	£	41.67
£	1,120.50	£	43,327.13
£	-	£	43,447.67

TOTAL INCOMINGS	£1,120.50	£43,327.13	£43,447.67
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Debtors Summary/Overdue Invoices/Income Pending:

Date of Invoice	Name	Cost Centre	Invoice/Description
14/02/2022	UK Roller Shutters Ltd	Sport & Leisure	Refund of electrician charges following faulty installation of electricity to roller shutter (supplier disputing)
17/02/2022	NPower	Street Lighting	Compensation payment for problems arising from transfer of account.
18/02/2022	Buckinghamshire Council	Sport & Leisure	January hire of the pavilion
18/02/2022	Hartbeeps	Sport & Leisure	January hire of the pavilion
18/02/2022	P&I JFC	Sport & Leisure	January hire of the pavilion
18/02/2022	P&I UFC	Sport & Leisure	January hire of the pavilion
18/02/2022	P&I UFC	Sport & Leisure	January storage fee
21/02/2022	HMRC	VAT	Vat return for 1-31/1/22

	VAT	Net	Gross
£	10.00	£	50.00
£	-	£	25.00
£	17.63	£	88.13
£	40.95	£	204.75
£	84.00	£	420.00
£	68.40	£	342.00
£	4.17	£	20.83
£	8,249.45	£	-
£	10,751.73	£	88,185.61

TOTAL INCOME PENDING	£	10,751.73	£	88,185.61	£	88,778.69
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Summary of those in credit with the parish council:

None £ - £ - £ -

Summary of accounts where the parish council is in credit:

Wave, re pavilion water	£	-	£	873.60	£	873.60
Wave, re allotment water	£	-	£	92.13	£	92.13

TOTAL HELD ON CREDIT	£	-	£	965.73	£	965.73
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Commitments:

CDMPC	Skate park project/S106	Principal designer/CDM services to skate park project.
Beacon Surveying Services	Skate Park project/S106	QS services, post-tender. PO20200227-346/19.10b.3
Bendcrete	Skate park project/S106	Supply & installation of concrete skate park plus associated works eg drainage, landscaping. PO98/21.
Bendcrete	Skate park project/S106	Supply & installation of tarmac footpath to ensure connectivity. PO98/21.
Bendcrete	Skate park project/S106	Supply & installation of aluminium access track (£8k paid)
Rospa	Skate park project/S106	post installation reports for skate park. PO98/21.
Buckinghamshire Council	Pitstone & Ivinghoe Safety Scheme	Works outside Brookmead School.
Horwood & James	Administration	Legal costs in association with draft lease to 1st Ivinghoe & Pitstone Scouts. PO20190227-346/19.8.
Neville Special Projects Ltd	Pavilion Project/S106	12 month retention value, to claim from S106
Neville Special Projects Ltd	Pavilion Project/FF Grant	12 month retention value, funded by FSIF, funds held
Eclipse Sound and Light	Open Space	Stage for 2022 Party in the Park event. Diverted from grants & donations.

£	-	£	2,000.00	£	1,000.00
£	507.00	£	2,535.00	£	3,042.00
£	27,883.46	£	139,417.30	£	167,300.76
£	3,526.00	£	17,630.00	£	21,156.00
£	768.80	£	3,844.00	£	4,612.80
£	79.00	£	395.00	£	474.00
£	1,466.40	£	7,332.00	£	8,798.40
		tbc		£	-
£	-	£	22,640.10	£	22,640.10
£	-	£	890.65	£	890.65
£	280.00	£	1,400.00	£	1,680.00

	Groom Grounds Maintenance	Open Space	Ground maintenance of recreation ground. £1000 per quarter. POSL273/20.	£	-	£	1,000.00	£	3,000.00
	tbc	Administration	Community fibre publicity support (tbc). PO256/20-26/11 max £500)	£	100.00	£	500.00	£	600.00
cc dd	Sipgate	Administration	Monthly telephone charges for car scheme 1/2/22	£	-	£	10.00	£	10.00
cc	Knight Training	Sport & Leisure	APLH training for Cllr Heyman	£	25.00	£	125.00	£	150.00
cc	Post Office	PPP & Guide	Postage costs for PPP	£	-	£	7.92	£	7.92
cc	Buckinghamshire Council	Administration	Planning application fee for double lane cricket practice nets PO293/21	£	4.67	£	140.33	£	145.00
cc	Amazon	Administration	stationery	£	4.00	£	19.96	£	23.96
cc	Amazon	Administration	paper	£	4.33	£	21.66	£	25.99
cc	Amazon	Sport & Leisure	3 replacement locks for portable goals	£	5.01	£	24.96	£	29.97
cc	Amazon	Administration	volunteer of year frame	£	1.08	£	5.37	£	6.45
cc	Amazon	Administration	volunteer of year card	£	0.54	£	2.71	£	3.25
	UK Roller Shutters	Sport & Leisure	Annual maintenance contract. PO 224/21.5	£	110.00	£	550.00	£	660.00
	Alpha Fence	Sport & Leisure	Mesh protection for gutter & serving hatch, plus clips for ball stop netting. 285/21.2	£	795.20	£	3,976.00	£	4,771.20
	Almar	Administration	Printing of PDA neighbour notification letters	tbc		tbc		tbc	
	BALC	Administration	Attendance on Charitable Trusts, Navigating the Minefield 2 part training session for Cllr Weber	£	-	£	49.99	£	49.99
				£	106,032.31	£	530,161.54	£	636,193.85

Amounts not yet due to the parish council:

Description	Cost Centre	Name	Amount
Buckinghamshire Council	S106	See S106 summary on Bank Reconciliation for details of various provisions	
Buckinghamshire Council	Precept	2022/23 Precept. £80,500 15/4/22. £80,500 16/9/22.	£ 161,000.00
Buckinghamshire Council	Devolved Services	2022/23 Payment for Devolved Services. £3,658.85	£ 3,658.85

Bank Reconciliation & S106 Summary:

See separate document

Project Summaries:

See separate sheets for Allotment Financial Summary, pavilion (normal and new build) and skate park financial summaries.

Budget Monitor & 3 year budget forecast:

See separate document.